

Summer Village of Half Moon Bay
Regular Meeting Minutes
May 31, 2021

Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held May 31, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE	Mayor:	Mike Pashak via Zoom
	Deputy Mayor:	Pam Skakun via Zoom
	Councillor:	Ted Hiscock via Zoom
	CAO:	Tanner Evans via Zoom
	Finance Officer:	Tina Leer via Zoom
	Public Works Coordinator:	Chris Loov via Zoom
	Junior Development Officer:	Kara Kashuba via Zoom
	Recording Secretary:	Teri Musseau Tamara Lawrence

CALL TO ORDER The Meeting was called to order at 1:01 p.m. by Mayor Pashak.

AGENDA APPROVAL

HMC-21-060 MOVED by Deputy Mayor Skakun that the agenda be adopted as amended:

- E.1.D. Metrix Group
- D.3. Annual Information Meeting
- D.4. Canada Day BBQ
- E.4.C. EOS Dock
- D.5. Hoist Storage

MOVE:

- E.1.B. Surplus until after Public Works
CARRIED

CONFIRMATION OF MINUTES

HMC-21-061 MOVED by Councilor Hiscock that the minutes of the regular meeting of Council held on April 12, 2021, be approved as presented.

CARRIED

INFORMATION ITEMS:

- 1) Accounts Payable Report
- 2) Development Update
- 3) Annual Information Meeting
- 4) Canada Day BBQ
- 5) Hoist Storage

HMC-21-062 MOVED by Deputy Mayor Skakun that the information items be received as information and further, the Canada Day BBQ and Annual Information Meeting be rescheduled to the August long weekend.

CARRIED

Summer Village of Half Moon Bay
Regular Meeting Minutes
May 31, 2021

PUBLIC WORKS

HMC-21-070 Pathway Program Policy
MOVED by Deputy Mayor Skakun that Council approve the
Pathway Program Policy as presented.
CARRIED

HMC-21-071 Dead and Decadent Tree Removal
MOVED by Deputy Mayor Skakun that Council accept the RFP
from Klassen Blade Contracting Ltd. to complete work for all 3
areas.
CARRIED

HMC-21-072 Greenspace Policy
MOVED by Councillor Hiscock that Council approve the
Greenspace Policy as presented.
CARRIED

HMC-21-073 East Reserve Trail System Upgrade
MOVED by Mayor Pashak that Council proceed with completing
the East Reserve Trail System Upgrade utilizing Triangle
Contracting Limited.
CARRIED

HMC-21-074 RFP East Reserve Beach Access
MOVED by Mayor Pashak that Council accept as information.
CARRIED

FINANCE & ADMINISTRATION Continued

HMC-21-075 Surplus Distribution
MOVED by Councillor Hiscock that Council move the
\$146,829.66 surplus into the following reserves:

General Contingency Reserve	\$63,000.00
Roads, Streets, etc. Reserve	\$10,000.00
Water & Sewer Reserve	\$62,829.66
Environment Reserve	\$ 0.00
Fleet Replacement Reserve	\$ 2,000.00
Information Technology & Facilities Reserve	\$ 0.00
Mill Rate Stabilization Fund	\$ 9,000.00

CARRIED

Tina Leer left the meeting at 3:07 p.m.

Summer Village of Half Moon Bay
Regular Meeting Minutes
May 31, 2021

PLANNING & DEVELOPMENT

Bylaw #162-21 Community Standards Bylaw
HMC-21-076 MOVED by Deputy Mayor Johnston that Council give 1st reading to the Community Standards Bylaw #162-21 with public consultation to occur over the summer.
CARRIED

HMC-21-077 Dock Request
MOVED by Mayor Pashak that Council accept as information and Administration notify the applicant of the Dock Policy and required application form.
CARRIED

Council recess at 3:38 p.m.

Council reconvened at 3:48 p.m.

HMC-21-078 Environmental Open Space Dock
MOVED by Mayor Pashak that Council accept as information and direct Administration to process as per policy.
CARRIED

Kara Kashuba left the meeting at 4:10 p.m.

COUNCIL REPORTS

Pam Skakun

- Sylvan Lake Regional Wastewater Commission

Ted Hiscock

- Lacombe Regional Emergency Management Plan

Mike Pashak

- Scouts Canada
- Internal Wastewater Line
- Community Work Calendar

Committee Reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board

Ann Zacharias, Summer Village of Birchcliff

- Parkland Regional Library Board

MC-21-079 MOVED by Councillor Hiscock that the Half Moon Bay Council reports be accepted as information.
CARRIED

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May 31, 2021

NEXT MEETING

HMC-21-080

MOVED by Mayor Pashak that the next meeting of Council be held July 12, 2021, at 1:00 p.m.

CARRIED

ADJOURNMENT

HMC-21-081

MOVED by Mayor Pashak that being the agenda matters have been concluded, the meeting adjourned at 4: p.m.

MIKE PASHAK, MAYOR

TANNER EVANS, CAO