

*Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held May 21, 2019 in the Summer Village of Half Moon Bay, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 2:03 p.m. by Mayor Hiscock with the following being present:

Mayor:	Ted Hiscock
Deputy Mayor:	Pamela Skakun
Councillor:	Michael Pashak
Administrator:	Phyllis Forsyth
Accounting Technician:	Tina Leer
Public Works Coordinator:	Chris Loov
Development Officer:	Tanner Evans
Recording Secretary:	Kara Kashuba
Delegations:	Brad Vander Heyden, Stantec Stephan Weninger, Stantec

**AGENDA  
APPROVAL:**

**1. May 21, 2019 Agenda**

COUNCILLOR PASHAK:  
That the May 21, 2019 Regular Meeting Agenda be adopted as amended:

C.2	Stantec Delegation
E.1.E.	Sign Reviews
E.1.F.	Public Consultation – West Beach
F.4.	Closed Session – Section 23 Local Public Body Confidences

**1073/19**

**CARRIED**

**CONFIRMATION  
OF MINUTES:**

**1. April 15, 2019 Regular Meeting Minutes**

DEPUTY MAYOR SKAKUN:  
That the April 15, 2019 Regular Meeting Minutes be confirmed as presented.

**1074/19**

**CARRIED**

**DELEGATION:**

**1. Stantec**

Brad Vander Heyden and Stephen Weninger from Stantec were in attendance to present a PowerPoint on the purpose of the wastewater project, the design concepts, regional context, opinion of probably cost and to answer any questions from Council.

MAYOR HISCOCK:  
That Council accept as information.

**1075/19**

**CARRIED**

Brad Vander Heyden and Stephen Weninger left the meeting at 2:46 p.m.

**INFORMATION  
ITEMS:**

**1. Information Reports**

Administration provided the following reports for Council consideration:

- Accounts Payable
- Financial

Tina Leer left the meeting at 2:57 p.m.

- Public Works
- Development Update

Chris Loov and Tanner Evans left the meeting at 3:30 p.m.

MAYOR HISCOCK:  
That Council accept the reports as information and authorize the payment of payables.

1076/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**1. 5 Year Capital Plan**

Administration provided Council with the amended 5 Year Capital Plan showing projects over the next 5 years.

MAYOR HISCOCK:  
That Council approve 5 Year Capital Plan as presented.

1077/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**2. AIM Agenda**

Council discussed the Annual Information agenda topics.

DEPUTY MAYOR SKAKUN:  
That Administration make amendments as discussed.

1078/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**3. Municipal Leaders Caucus**

The upcoming summer Municipal Leaders Caucus is being held at the Royal Canadian Legion in Ponoka, June 12<sup>th</sup>. The caucus is open to all urban Municipality members.

COUNCILLOR PASHAK:  
That Council attend should their schedules allow.

1079/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**4. Eckville Parade**

Administration provided Council with an invitation received from the Town of Eckville to join them as a Guest of Honor on June 8, 2019 for the Annual Eckville Parade.

MAYOR HISCOCK:  
That Council accept as information and Administration send their regrets.

1080/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**4. Sign Reviews**

Administration reviewed sign submissions from residents as ideas for the new entry sign in Half Moon Bay.

DEPUTY MAYOR SKAKUN:  
That Administration send the three sign submissions to Stantec and come back with designs and cost estimates.

1081/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**4. Public Consultation – West Beach**

Councillor Pashak shared the feedback that was received from residents during the long weekend regarding the West Beach Development.

MAYOR HISCOCK:  
That Council accept as information.

1082/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**4. Emergency Management**

Administration drafted an Emergency Management Bylaw that reflects the required changes as set out in the Emergency Management Act.

First reading of the Emergency Management Bylaw #116-19 was given by Councillor Pashak.

**1083/19**

**CARRIED**

Second reading of the Emergency Management Bylaw #116-19 was given by Deputy Mayor Skakun.

**1084/19**

**CARRIED**

**MAYOR HISCOCK:**

That Council give third reading to the Emergency Management Bylaw #116-19 at this meeting.

**1085/19**

**UNANIMOUSLY CARRIED**

Third reading of the Emergency Management Bylaw #116-19 was given by Mayor Hiscock.

**1086/19**

**CARRIED**

**INFORMATION:**

**1. Council Reports**

There were no Council Reports at this meeting.

Julie Maplethorpe, Summer Village of Jarvis Bay provided her written reports on the Sylvan Lake Library Board.

By consensus Council accept as information.

**MEETING DATES:**

**MAYOR HISCOCK:**

That the next regular meeting of the Council of Half Moon Bay will be held on June 17, 2019 at 2:00 p.m.

**1087/19**

**CARRIED**

Kara Kashuba left the meeting at 4:15 p.m.

**CLOSED MEETING: 1. FOIP Section 23 – Local Public Body Confidences**

**MAYOR HISCOCK:**

That Council meets as a committee of the Whole for the purpose of discussing Freedom of Information and Protection of Privacy Act sections as below.

23(1) The head of a local public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to reveal (a) a draft of a resolution, bylaw or other legal instrument by which the local public body acts, or (b) the substance of deliberations of a meeting of its elected officials or of its governing body or a committee of its governing body, if an Act or a regulation under this Act authorizes the holding of that meeting in the absence of the public.

**1088/19**

**CARRIED**

Meeting reverted to open meeting at 4:20 p.m.

**ADJOURNMENT:** The meeting adjourned at 4:25 p.m.

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Ted Hiscock, Mayor

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Phyllis Forsyth, C.A.O.