

Summer Village of Half Moon Bay  
Regular Meeting Minutes  
March 30, 2026

*Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held March 30, 2026, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.*

**PRESENT** Mayor: Jonathan Johnston via Zoom  
Deputy Mayor: Mike Pashak via Zoom  
Councillor: Garth Dushanek via Zoom  
CAO: Tanner Evans  
Recording Secretary: Vicki Hensley  
Delegation: Phil Dirks, Metrix Group

**CALL TO ORDER** The Meeting was called to order at 9:01 a.m. by Mayor Johnston.

**AGENDA APPROVAL**

**HMC-26-012** MOVED by Councillor Dushanek that the agenda be adopted as amended:  
E-6 Pathway Policy

CARRIED

**CONFIRMATION OF MINUTES**

**HMC-26-013** MOVED by Mayor Johnston that the minutes of the Regular Meeting of Council held on February 10, 2026, be approved as presented.

CARRIED

**DELEGATION**

Phil Dirks from Metrix Group joined Council to present the 2025 audited financial statements.

**HMC-26-014** MOVED by Mayor Johnston that Council approve the 2025 audited financial statements as presented.

CARRIED

Phil Dirks left the meeting at 9:27am.

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Report
- 4) CAO Report

**HMC-26-015** MOVED by Mayor Johnston that Groundwater Literature Review share of \$1581.00 be paid from the General Operating Reserve.

CARRIED

- 5) Enforcement Report

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6) Pathways Policy

**HMC-26-016**      MOVED by Deputy Mayor Pashak that the information items be accepted as presented.  
CARRIED

**REQUEST FOR DECISION**

**FINANCE**

**HMC-26-017**      Audit Plan  
MOVED by Mayor Johnston that Council approve the audit plan as presented and authorize the Mayor and CAO to sign the engagement letter.  
CARRIED

**HMC-26-018**      Police Funding Model  
MOVED by Councillor Dushanek that Council amend the 2026 Policing Costs in the 2026 Operational Budget to reflect new costs.  
CARRIED

**Bylaw #190-26**      Mill Rate Bylaw  
**HMC-26-019**      MOVED by Deputy Mayor Pashak that Council Table the 2026 Mill Rate Bylaw #190-26.

**COUNCIL & LEGISLATION**

**HMC-26-020**      Aquatic Invasive Species Request for Support  
MOVED by Mayor Johnston that Council support the Aquatic Invasive Species Task Force by participating in the letter writing campaign to the Provincial Government.  
CARRIED

**HMC-26-021**      Association of Summer Villages of Alberta Conference  
MOVED by Deputy Mayor Pashak that one hotel room be booked for the Association of Summer Villages of Alberta Conference October 15<sup>th</sup> & 16<sup>th</sup>, 2026, being held at the Holiday Inn and Suites Conference Centre in Nisku.  
CARRIED

**HMC-26-022**      Alberta Municipalities Convention  
MOVED by Mayor Johnston that one hotel room be booked for the Alberta Municipalities Convention being held September 23-25, 2026, at the Edmonton Convention Centre.  
CARRIED

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- HMC-26-023**      ABmunis Convention Resolutions  
MOVED by Deputy Mayor Pashak that Council accept the ABmunis  
Convention Resolutions item as information.  
CARRIED

Council Recessed at 10:35am

Council Reconvened at 10:40am

### **PUBLIC WORKS**

- HMC-26-024**      Road Right of Way Maintenance Policy  
MOVED by Mayor Johnston that Council table the Road Right of Way  
Maintenance Policy until Public Works can create a map that identifies  
the work to be completed under this new policy.  
CARRIED

### **COUNCIL REPORTS**

- Mayor Johnston
- Joint Services Committee
- Deputy Mayor Pashak
- ABmunis Meeting
- Councillor Dushanek
- No Reports

### **COMMITTEE REPORTS**

- Joint Services Committee Meeting Minutes

### **CORRESPONDENCE ITEMS**

- National Police Federation

- HMC-26-025**      MOVED by Mayor Johnston that the Council and Correspondence items  
be accepted as information.  
CARRIED

### **NEXT MEETING**

- HMC-26-026**      MOVED by Mayor Johnston that the next meeting of Council be held May  
8, 2026, at 9:00 a.m.  
CARRIED

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**ADJOURNMENT**

MOVED by Mayor Johnston that being the agenda matters have been concluded, the meeting adjourned at 11:11am.

CARRIED

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JONATHAN JOHNSTON, MAYOR

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TANNER EVANS, CAO