

Summer Village of Half Moon Bay
Regular Meeting Minutes
March 8, 2021

Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held March 8, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE	Mayor:	Mike Pashak via Zoom
	Deputy Mayor:	Pam Skakun via Zoom
	Councillor:	Ted Hiscock via Zoom
	CAO:	Tanner Evans via Zoom
	Finance Officer:	Tina Leer via Zoom
	Public Works Coordinator:	Chris Loov via Zoom
	Junior Development Officer:	Kara Kashuba via Zoom
	Recording Secretary:	Teri Musseau
	Delegation:	Phil Dirks via Zoom

CALL TO ORDER The Meeting was called to order at 1:02 p.m. by Mayor Pashak.

AGENDA APPROVAL

HMC-21-018 MOVED by Councillor Hiscock that the agenda be adopted as amended:

G.1.C. FCSS
F.4.B. IDP Development & Design Plan
F.2.E. Spring Newsletter/Coffee with Council
F.3.C. Chainsaw Safety Course

CARRIED

CONFIRMATION OF MINUTES

HMC-21-019 MOVED by Deputy Mayor Skakun that the minutes of the regular meeting of Council held on January 25, 2021, be approved as presented.

CARRIED

HMC-21-020 MOVED by Councillor Hiscock that the minutes of the meeting of the whole held on February 12, 2021, be approved as presented.

CARRIED

Bill Bergman joined the meeting at 1:28 p.m.

DELEGATION:

Metrix Group
Phil Dirks of the Metrix Group was in attendance via Zoom to present the 2020 audited financial statements.

Phil Dirks left the meeting at 1:30 p.m.

HMC-21-021 MOVED by Deputy Mayor Skakun that Council accept the audited financial statements as presented and authorize the Mayor to sign the financial return.

CARRIED

Summer Village of Half Moon Bay
Regular Meeting Minutes
March 8, 2021

INFORMATION ITEMS:

- 1) Accounts Payable Report
- 2) Quarterly Financial Report

HMC-21-022 MOVED by Councillor Hiscock that Council take the 2020 Alberta School Foundation Fund shortfall of \$5,378.19 from accumulated surplus.

CARRIED

- 3) Development Update

HMC-21-023 MOVED by Councillor Hiscock that the information items be received as information.

CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATION

HMC-21-024 Capital Budget
MOVED by Mayor Pashak that Council approve the 2021 Capital Budget as amended.

CARRIED

HMC-21-025 Penalty Removal Request
MOVED by Mayor Pashak that Council grant the request to have the tax penalty removed

CARRIED

COUNCIL & LEGISLATION

Bylaw #160-21 Designated Officer Bylaw
HMC-21-026 MOVED by Deputy Mayor Skakun that Council give 1st reading to the Designated Officer Bylaw #160-21.

CARRIED

HMC-21-027 MOVED by Councillor Hiscock that Council give 2nd reading to the Designated Officer Bylaw #160-21.

CARRIED

HMC-21-028 MOVED by Mayor Pashak that Council give 3rd reading to the Designated Officer Bylaw #160-21 at this meeting.

CARRIED

HMC-21-029 MOVED by Deputy Mayor Skakun that Council give 3rd and final reading to the Designated Officer Bylaw #160-21

CARRIED

Tina Leer left the meeting at 2:20 p.m.

Summer Village of Half Moon Bay
Regular Meeting Minutes
March 8, 2021

- HMC-21-030** Wastewater Consultant
MOVED by Deputy Mayor Skakun that Council support the proposal received from Racin Management Consulting as presented for a term of one year with review after 1st year.

CARRIED
- HMC-21-031** Volunteer Process
MOVED by Mayor Pashak that Council adopt the Volunteer Process as amended and Council determine volunteer projects at their April meeting for posting on the website.

CARRIED
- HMC-21-032** Minister's Awards for Municipal Excellence
MOVED by Councillor Hiscock that Council write a letter of support for Lacombe County's nomination of the Sylvan Lake Intermunicipal Development Plan.

CARRIED
- HMC-21-033** Spring Newsletter / Coffee with Council
MOVED by Mayor Pashak that Council host a town hall with their residents on Thursday, April 15th from 7:00 p.m. to 8:30 p.m. via zoom.

CARRIED
- PUBLIC WORKS**
- HMC-21-034** Mowing Contract
MOVED by Mayor Pashak that Council accept the quote from Rugged West Maintenance and sign a 3-year agreement.

CARRIED
- HMC-21-035** Pathway Maintenance Policy
MOVED by Mayor Pashak that Council accept the policy as information.

CARRIED
- PLANNING & DEVELOPMENT**
- HMC-21-036** Community Standards Bylaw
MOVED by Mayor Pashak that Council accept as information and bring back to the next Council meeting or meeting of the whole.

CARRIED
- HMC-21-037** IDP Development & Design Plan
MOVED by Mayor Pashak that Administration do a gap analysis between the intermunicipal development plan and the land use bylaw.

CARRIED

Kara Kashuba left the meeting at 3:36 p.m.

Summer Village of Half Moon Bay
Regular Meeting Minutes
March 8, 2021

COUNCIL REPORTS

Ted Hiscock

- Family and Community Support Services

Pam Skakun

- Sylvan Lake Regional Wastewater Commission upcoming meeting

Chris Loov left the meeting at 3:39 p.m.

Mike Pashak

- Sylvan Lake Management Committee
- Association of Summer Villages of Alberta
- Government of Alberta Budget

Committee Reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board

Joint Services Committee

- January 2021 Minutes

Correspondence

- Advanced Ambulatory Care

MC-21-038

MOVED by Councillor Hiscock that the Half Moon Bay Council reports be accepted as information.

CARRIED

NEXT MEETING

HMC-21-039

MOVED by Mayor Pashak that the next meeting of Council be held April 12, 2021 at 1:00 p.m.

CARRIED

ADJOURNMENT

HMC-21-040

MOVED by Mayor Pashak that being the agenda matters have been concluded, the meeting adjourned at 3:41 p.m.

MIKE PASHAK, MAYOR

TANNER EVANS, CAO