

Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held March 15, 2019 in the Summer Village of Half Moon Bay, Alberta.

CALL TO ORDER: The Meeting was called to order at 1:00 p.m. by Mayor Hiscock with the following being present:

Mayor:	Ted Hiscock
Deputy Mayor:	Pamela Skakun
Councillor:	Michael Pashak
Administrator:	Phyllis Forsyth
Accounting Technician:	Tina Leer
Public Works Coordinator:	Chris Loov
Recording Secretary:	Teri Museau

**AGENDA
APPROVAL:**

1. March 15, 2019 Agenda

DEPUTY MAYOR SKAKUN:

That the March 15, 2019 Regular Meeting Agenda be adopted as amended:

Remove	D.1. G.2.D.	Metrix Group Code of Conduct Policy
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Add	F.5. G.2.G. G.2.H.	Public Works Update Joint Councils Meeting West Beach Update
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Move	G.1.A.	Capital Budget to after G.3.C. CARRIED
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1034/19

**CONFIRMATION
OF MINUTES:**

1. January 7, 2019 Regular Meeting Minutes

DEPUTY MAYOR SKAKUN:

That the January 7, 2019 Regular Meeting Minutes be confirmed as presented.

1035/19

CARRIED

**CONFIRMATION
OF MINUTES:**

2. February 4, 2019 Special Meeting Minutes

COUNCILLOR PASHAK:

That the February 4, 2019 Special Meeting Minutes be confirmed as presented.

1036/19

CARRIED

TABLED ITEMS:

1. Subdivision and Development Appeal Board Bylaw

Administration presented the Subdivision and Development Appeal Board Bylaw with amendments as directed at the January Council meeting.

First Reading of the Subdivision and Development Appeal Board Bylaw #148-18 was given by Deputy Mayor Skakun.

1037/19

CARRIED

Second Reading of the Subdivision and Development Appeal Board Bylaw #148-18 was given by Councillor Pashak.

1038/19

CARRIED

MAYOR HISCOCK:

That third reading of the Subdivision and Development Appeal Board Bylaw #148-18 be given at this meeting.

1039/19

UNANIMOUSLY CARRIED



Third Reading of the Subdivision and Development Appeal Board Bylaw #148-18 was given by Councillor Pashak.

1040/19

CARRIED

**INFORMATION
ITEMS:**

1. Information Reports

Administration provided the following reports for Council consideration:

- Accounts Payable
- Quarterly Financial
- Development Update
- ASVA Provincial Election Strategy
- Public Works Update

MAYOR HISCOCK:

That Council accept the reports as information and authorize the payment of payables.

1041/19

CARRIED

**FINANCE &
ADMINISTRATION:**

2. 3 Year Operational Plan

Tina Leer provided Council with the 3 Year Operational Plan detailing expenses and anticipated revenues over the budget period.

DEPUTY MAYOR SKAKUN:

That Council approve the 3 Year Operational Plan as presented.

1042/19

CARRIED

**FINANCE &
ADMINISTRATION:**

3. Community & Volunteer Acknowledgement Form

Tina Leer provided Council with the Community & Volunteer Acknowledgement Form for volunteers who work in the Summer Village.

COUNCILLOR PASHAK:

That Council table the Community & Volunteer Acknowledgement Form for further consideration and Administration to send to lawyer for legal opinion with legal fees to come from reserves.

1043/19

CARRIED

**FINANCE &
ADMINISTRATION:**

4. MSI Amending Agreement

Tina Leer provided Council with the MSI Amending Agreement to continue to provide MSI funding through the planned conclusion of the program in 2021-2022.

MAYOR HISCOCK:

That Council approve the amending of the MSI Agreement.

1044/19

CARRIED

Chris Loov left the meeting at 1:53 p.m.

**COUNCIL &
LEGISLATIVE:**

1. AUMA Convention

Administration provided Council with information on the upcoming AUMA Convention being held September 25-27, 2019 in Edmonton.

DEPUTY MAYOR SKAKUN:

That Council authorize Councillor Pashak to attend the AUMA Convention.

1045/19

CARRIED



Tina Leer left the meeting at 1:58 p.m.

**COUNCIL &
LEGISLATIVE:**

2. Committee Remuneration Policy

Administration provided Council with the Committee Remuneration Policy detailing how members will be reimbursed for their time, travel and subsistence with attending meetings or training sessions.

MAYOR HISCOCK:

That Council approve the Committee Remuneration Policy as presented.

1046/19

CARRIED

Chris Loov rejoined the meeting at 2:00 p.m.

**COUNCIL &
LEGISLATIVE:**

3. Communication Policy

Administration provided Council with Communication Policy for consideration.

COUNCILLOR PASHAK:

That Council table for amendments.

1047/19

CARRIED

**COUNCIL &
LEGISLATIVE:**

5. 2019 Minister's Awards for Municipal Excellence

Administration provided Council with information on the 2019 Minister's Award for Municipal Excellence should Council wish to make a nomination.

COUNCILLOR PASHAK:

That Council forward possible recipients to Administration should any person come to mind.

1048/19

CARRIED

**COUNCIL &
LEGISLATIVE:**

6. HMB Entrance Sign and Bulletin Board

Administration requested further information from Council for the RFP for the Entrance Sign and Bulletin Board.

MAYOR HISCOCK:

That Council approve in principle a budget on not more than \$50,000.00 and that Administration present a Community Sign Design Contest proposal at the April Council meeting.

1049/19

CARRIED

**COUNCIL &
LEGISLATIVE:**

7. Joint Councils Meeting

Council discussed an invitation received from Lacombe County for a Joint Councils meeting on June 21st, 2019.

COUNCILLOR PASHAK:

That Council attend the Joint Councils meeting in Lacombe County on June 21, 2019 should their schedules allow.

1050/19

CARRIED

Tina Leer joined the meeting at 2:30 p.m.

**COUNCIL &
LEGISLATIVE:**

8. West Beach Conceptual Design Update

Councillor Pashak provided Council an update on the West Beach conceptual design.



COUNCILLOR PASHAK:
That Council accept as information.

1051/19

CARRIED

**PUBLIC
WORKS:**

1. Buoys

Chris Loov provided Council with a list of parts needed to install the new buoys along with a map identifying potential locations.

MAYOR HISCOCK:

That Council authorize Administration to proceed with the purchase of the needed parts for installation in the spring should grant funding be approved.

1052/19

CARRIED

**PUBLIC
WORKS:**

2. Dust Suppression

Chris Loov provided Council with quotes for dust suppression offered by Red Deer County.

MAYOR HISCOCK:

That Council approve Red Deer County to apply calcium chloride over a section of RR 21 as previous year.

1053/19

CARRIED

**PUBLIC
WORKS:**

3. Cat Policy

Chris Loov provided Council with the Cat Policy outlining the control of feral cat populations in the Summer Village.

MAYOR HISCOCK:

That Council approve the Cat Policy as presented and proceed with trapping and spaying/neutering.

1054/19

CARRIED

**FINANCE &
ADMINISTRATION:**

1. Capital Budget

Tina Leer provided Council with the Capital Budget with identified projects for 2019.

MAYOR HISCOCK:

That Council approve the 2019 Capital Budget as amended.

1055/19

CARRIED

Chris Loov and Tina Leer left the meeting at 3:14 p.m.

INFORMATION:

1. Council Reports

Deputy Mayor Skakun provided her report to Council on the Sylvan Lake Regional Water/Waste Water Commission.

Julie Maplethorpe, Summer Village of Jarvis Bay provided her written reports on the Sylvan Lake Library Board.

By consensus Council accept as information.



MEETING DATES: MAYOR HISCOCK:
That the next regular meeting of the Council of Half Moon Bay will be held on April 15, 2019 at 2:00 p.m.

1056/19

CARRIED

ADJOURNMENT: The meeting adjourned at 3:19 p.m.

Ted Hiscock, Mayor

Phyllis Forsyth, C.A.O.

