

Summer Village of Half Moon Bay  
Regular Meeting Minutes  
June 29, 2020

*Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held June 29, 2020 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE**

Mayor:	Ted Hiscock via Zoom
Deputy Mayor:	Pam Skakun via Zoom
Councillor:	Mike Pashak via Zoom
CAO:	Tanner Evans via Zoom
Public Works Coordinator:	Chris Loov via Zoom
Accounting Technician:	Tina Leer via Zoom
Recording Secretary:	Teri Musseau via Zoom

**CALL TO ORDER**      The Meeting was called to order at 2:00 p.m. by Mayor Hiscock.

**AGENDA APPROVAL**

**HMC-20-075**      MOVED by Deputy Mayor Skakun that the agenda be adopted as amended:

- D.4.    2020 Capital Plan Update
- D.5.    RFP EOS Remediation
- E.3.C. Stantec Wastewater Detailed Design

CARRIED

**CONFIRMATION OF MINUTES**

**HMC-20-076**      MOVED by Mayor Hiscock that the minutes of the regular meeting of Council held on May 11, 2020, be approved as presented.

CARRIED

**HMC-20-077**      MOVED by Mayor Hiscock that the minutes of the special meeting of Council held on June 15, 2020, be approved as presented.

CARRIED

**INFORMATION ITEMS:**

**HMC-20-078**      MOVED by Councillor Pashak that the following information items be received as information:

- 1)    Accounts Payable
- 2)    Quarterly Financial Report
- 3)    Development Update
- 4)    2020 Capital Plan Update
- 5)    RFP EOS Remediation

CARRIED

**REQUEST FOR DECISION**

**FINANCE & ADMINISTRATION**

**HMC-20-079**      Surplus Distribution  
MOVED by Mayor Hiscock that Council allocate the 2019 surplus of \$59,300.24 as follows:

General Contingency	\$15,500
Roads, Streets, etc.	\$ 5,000
Water & Sewer	\$28,800
Mill Rate Stabilization	\$ 8,000
Public Works Fleet Replacement	\$ 2,000

CARRIED

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**COUNCIL & LEGISLATION**

**HMC-20-080**                    Wildrose Assessment  
MOVED by Mayor Hiscock that Council enter into a 5-year contract with Wildrose Assessment.  

CARRIED

**HMC-20-081**                    Vacation Time  
MOVED by Mayor Hiscock that Council temporarily suspend Council meetings during the month of August off to accommodate Administration vacation time.  

CARRIED

**PUBLIC WORKS**

**HMC-20-082**                    Drainage Study Request  
MOVED by Councillor Pashak that Administration reach out to engineering firms to determine potential costs for a drainage study.  

CARRIED

**HMC-20-083**                    Stair Repair Request  
MOVED by Councillor Pashak that Council include the east beach stairway rebuild in the 2021 Capital Program.  

CARRIED

**HMC-20-084**                    Stantec Wastewater Detailed Design  
MOVED by Mayor Hiscock that Council accept the Stantec Wastewater Detailed Design as information.  

CARRIED

**COUNCIL REPORTS**

**HMC-20-084**                    MOVED by Mayor Hiscock that the following Half Moon Bay Council reports be accepted as information:

Pam Skakun

- Sylvan Lake Regional Water/Wastewater Commission

Mike Pashak

- Alberta Urban Municipalities Association
- Association of Summer Villages of Alberta

Ted Hiscock

- No reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Sylvan Lake Library Board

Ann Zacharias, Summer Village of Birchcliff

- Parkland Regional Library Board

CARRIED

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**NEXT MEETING**

**HMC-20-085**                      MOVED by Mayor Hiscock that the next meeting of Council be held July 27, 2020 at 2:00 p.m.

**ADJOURNMENT**

**HMC-20-086**                      MOVED by Mayor Hiscock that being the agenda matters have been concluded, the meeting adjourned at 3:50 p.m.

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MAYOR HISCOCK, MAYOR

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TANNER EVANS, CAO