

Summer Village of Half Moon Bay
Regular Meeting Minutes
July 23, 2024

Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held July 23, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT

Mayor:	Jon Johnston via Zoom
Deputy Mayor:	Andrea Remington via Zoom
Councillor:	Mike Pashak
CAO:	Tanner Evans
Recording Secretary:	Teri Musseau
Delegation:	Kathryn Kolaczek, Alchemy

CALL TO ORDER The Meeting was called to order at 9:11 a.m. by Mayor Johnston.

AGENDA APPROVAL

HMC-24-065 MOVED by Deputy Mayor Remington that the agenda be adopted as amended:
ADD Pickleball Court before Finance items
CARRIED

CONFIRMATION OF MINUTES

HMC-24-066 MOVED by Councillor Pashak that the minutes of the Regular Meeting of Council held on June 11, 2024, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update

DELEGATION

Kathryn Kolaczek, from Alchemy Communications, joined Council to review her proposed communication strategy for educating residents on the possible internal wastewater line.

Kathryn Kolaczek left the meeting at 9:59 a.m.

HMC-24-067 MOVED by Councillor Pashak that Council enter into a contract with Alchemy Communications for a communication strategy with deliverables as presented in the agenda package with funding to come from the wastewater reserve.
CARRIED

- 5) CAO Report
- 6) Homeowner Wastewater Solutions
- 7) Wastewater Advocacy Work

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8) Unpermitted Development

HMC-24-068 MOVED by Councillor Pashak that the information items be accepted as presented.
CARRIED

TABLED ITEMS

COUNCIL & LEGISLATION

Bylaw #176-23 Traffic Bylaw
HMC-24-069 MOVED by Mayor Johnston that Council give 2nd reading to the Traffic Bylaw #176-23.
CARRIED

HMC-24-070 MOVED by Deputy Mayor Remington that Council give 3rd and final reading to the Traffic Bylaw #176-23.
CARRIED

Council recessed at 10:44 a.m.

Council reconvened at 10:49 a.m.

REQUEST FOR DECISION

FINANCE

HMC-24-071 Surplus Distribution
MOVED by Mayor Johnston that Council allocated their \$30,890.91 surplus into general contingency.
CARRIED

HMC-24-072 Municipal Sustainability Initiative - MOA
MOVED by Councillor Pashak that Council authorize the Mayor and the CAO to sign the Municipal Sustainability Initiative Memorandum of Understanding.
CARRIED

COUNCIL & LEGISLATION

HMC-24-073 Memorial Bench
MOVED by Councillor Pashak that Council adopt the Memorial Bench policy as amended.
CARRIED

HMC-24-074 Alberta Municipalities Convention
MOVED by Mayor Johnston that Council cover the cost of one night's accommodation for Councillor Pashak when he attends the Alberta Municipalities Convention at the Westerner Park in Red Deer September 25-27, 2024.
CARRIED

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- HMC-24-075** Pickleball Club
MOVED by Deputy Mayor Remington that Council support the forming of the Half Moon Bay Pickleball Club upon receipt of the following documentation:
- 1) Incorporation under the Alberta Societies Act. The club will be a private, members funded club incorporated under the Societies Act as a non-profit organization.
 - 2) Obtain liability insurance at a minimum 1 million liability.
 - 3) Provide Council with the following draft documents:
 - a. Proposed license agreement; and
 - b. Proposed member (and guest) waiver.
- CARRIED
- HMC-24-076** MOVED by Councillor Pashak that Council provide the Pickleball Club with a \$1,000 start up grant funded from the general contingency reserve.
CARRIED
- HMC-24-077** Golf Cart Pilot Project on HMB Municipal Roads
MOVED by Mayor Johnston that the Summer Village of Half Moon Bay participate in the ATEC pilot project for Golf Carts and direct Administration to complete the necessary steps to obtain approval from ATEC to participate in the pilot project.
CARRIED
- Bylaw #179-24** Subdivision and Development Appeal Board Bylaw
HMC-24-078 MOVED by Mayor Johnston that Council give 1st reading to the Subdivision and Development Appeal Board Bylaw #179-24.
CARRIED
- HMC-24-079** MOVED by Councillor Pashak that Council give 2nd reading to the Subdivision and Development Appeal Board Bylaw #179-24.
CARRIED
- HMC-24-080** MOVED by Deputy Mayor Remington that Council by unanimous consent give 3rd reading to the Subdivision and Development Appeal Board Bylaw #179-24 at this meeting.
CARRIED UNANIMOUSLY
- HMC-24-081** MOVED by Councillor Pashak that Council give 3rd and final reading to the Subdivision and Development Appeal Board Bylaw #176-23.
CARRIED

COUNCIL REPORTS

Mayor Johnston

- No reports

Deputy Mayor Remington

- No reports

Councillor Pashak – written reports

- Sylvan Lake Regional Water & Wastewater Commission (SLRWWC)
- SLRWWC South Shore Line Project (SSL)
- Association of Summer Villages of Alberta (ASVA)

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- Alberta Municipalities (AB Munis)
- Government of Alberta (GOA)
- Alberta Municipal Wastewater Program Grant (AMWWP)
- SV Ma-Me-O Beach Viability Review

HMC-24-082 MOVED by Councillor Pashak that Council make a \$100 cash donation to the Association of Summer Villages of Alberta (ASVA) conference.
CARRIED

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

CORRESPONDENCE

- Alberta Municipalities Association

HMC-24-083 MOVED by Councillor Pashak that the Council, Committee, and Correspondence items be accepted as information.
CARRIED

NEXT MEETING

HMC-24-084 MOVED by Mayor Johnston that the next meeting of Council be held September 10, 2024, at 9:00 a.m.
CARRIED

ADJOURNMENT

HMC-24-085 MOVED by Mayor Johnston that being the agenda matters have been concluded, the meeting adjourned at 12:01 p.m.
CARRIED

JON JOHNSTON, MAYOR

TANNER EVANS, CAO