

*Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held January 7, 2019 in the Summer Village of Half Moon Bay, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 2:00 p.m. by Mayor Hiscock with the following being present:

Mayor:	Ted Hiscock
Deputy Mayor:	Pamela Skakun
Councillor:	Michael Pashak
Administrator:	Phyllis Forsyth
Accounting Technician:	Tina Leer
Public Works Coordinator:	Chris Loov
Development Officer:	Koralyn Lemmon
Recording Secretary:	Teri Musseau

**AGENDA  
APPROVAL:**

**1. November 26, 2018 Agenda**

COUNCILLOR PASHAK:  
That the November 26, 2018 Regular Meeting Agenda be adopted as presented.

**1017/19**

CARRIED

**CONFIRMATION  
OF MINUTES:**

**1. November 26, 2018 Regular Meeting Minutes**

DEPUTY MAYOR SKAKUN:  
That the November 26, 2018 Regular Meeting Minutes be confirmed as presented.

**1018/19**

CARRIED

**CONFIRMATION  
OF MINUTES:**

**2. November 26, 2018 Public Hearing Minutes**

MAYOR HISCOCK:  
That the November 26, 2018 Public Hearing Minutes be confirmed as presented.

**1019/19**

CARRIED

**CONFIRMATION  
OF MINUTES:**

**3. December 10, 2018 Special Meeting Minutes**

COUNCILLOR PASHAK:  
That the December 10, 2018 Special Minutes be confirmed as presented.

**1020/19**

CARRIED

**STAFF REPORTS:**

**1. Staff Reports**

Administration provided the following reports for Council consideration:

- Accounts Payable
- Financial
- Audit Planning Letters
- Changes to Emergency Management Act
- Historical Research Wastewater

COUNCILLOR PASHAK:  
That Council obtain an updated quote from Stantec for the conceptual design for the wastewater system.

**1021/19**

CARRIED

Chris Loov left the meeting at 2:27 p.m.



- Development

Koralyn Lemmon and Tanner Evans left the meeting at 2:28 p.m.

MAYOR HISCOCK:  
That Council accepts the items as information and authorizes payment of payables.

**1022/19**

CARRIED

Chris Loov rejoined the meeting at 2:27 p.m.

**FINANCE &  
ADMINISTRATION:**

**1. 2019 – 2022 Amended Operating Budget**

Tina Leer provided Council with the amended operating budget to include additional expenses from the Sylvan Lake Regional Wastewater Commission.

MAYOR HISCOCK:  
That Council approve the amended 2019 – 2022 Operating Budget as presented.

**1023/19**

CARRIED

Tina Leer left the meeting at 2:56 p.m.

**COUNCIL &  
LEGISLATIVE:**

**1. Subdivision and Development Appeal Board Bylaw#148-18**

Administration provided Council with the Subdivision and Development Appeal Board Bylaw to allow for a trained member from another Summer Village to sit as chair should the current chair be unavailable to attend the hearing.

COUNCILLOR PASHAK:  
That Administration amend as discussed and bring back to next meeting.

**1024/19**

CARRIED

**PUBLIC  
WORKS:**

**1. Request for Proposal**

Councillor Pashak submitted the Request for Proposal for the West Beach Development.

MAYOR HISCOCK:  
That Council accept the Request for Proposal as amended, submit to interested parties and post on web.

**1025/19**

CARRIED

**PUBLIC  
WORKS:**

**2. Buoy Installation**

Chris Loov provided Council with a quote received from Lakeview Contracting for the installation and removal of the buoys and the cost to purchase buoys with anchors and chains.

MAYOR HISCOCK:  
That Council continue with volunteers for the installation and removal of the buoys; and Administration provide proposal for purchase and preparation of 10 buoys that are compliant with regulation, along with 200 meters of swim line and reels.

**1026/19**

CARRIED



Chris Loov left the meeting at 3:36 p.m.

**INFORMATION: 1. Council Reports**

Mayor Hiscock provided his report to Council on Joint Services Committee and Family and Community Support Services.

Deputy Mayor Skakun provided her report to Council on the Sylvan Lake Regional Water/Waste Water Commission.

Councillor Pashak provided his report to Council on Intermunicipal Development Plan Steering Committee, Alberta Urban Municipalities Association, Association of Summer Villages of Alberta and Sylvan Lake Management Committee.

Correspondence was received from Quiet Enjoyment Initiative.

By consensus Council accept as information.

**MEETING DATES:** MAYOR HISCOCK:  
That the next regular meeting of the Council of Half Moon Bay will be held on March 15, 2019 at 1:00 p.m.

**1027/19**

**CARRIED**

**ADJOURNMENT:** The meeting adjourned at 3:53 p.m.

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Ted Hiscock, Mayor

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Phyllis Forsyth, C.A.O.

