

Summer Village of Half Moon Bay  
Regular Meeting Minutes  
February 13, 2024

*Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held February 13, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.*

<b>PRESENT</b>	Mayor:	Jon Johnston via Zoom
	Deputy Mayor:	Andrea Remington via Zoom
	Councillor:	Mike Pashak via Zoom
	CAO:	Tanner Evans
	Development Officer:	Kara Kashuba
	Public Works Manager:	Justin Caslor
	Finance Manager:	Tina Leer
	Recording Secretary:	Teri Musseau
	Delegate(s):	Jennifer Spurgeon, Stantec

**CALL TO ORDER** The Meeting was called to order at 9:04 a.m. by Mayor Johnston.

**AGENDA APPROVAL**

**HMC-24-001** MOVED by Councillor Pashak that the agenda be adopted as presented.  
CARRIED

**CONFIRMATION OF MINUTES**

**HMC-24-002** MOVED by Councillor Pashak that the minutes of the Regular Meeting of Council held on December 12, 2023, be approved as presented.  
CARRIED

**HMC-24-003** MOVED by Mayor Johnston that the minutes of the Municipal Planning Commission Meeting held on December 19, 2023, be approved as presented.  
CARRIED

**DELEGATION**

Jennifer Spurgeon from Stantec joined Council to provide an overview on the road analysis report that was prepared for the Summer Village. Council requested that Stantec review and update, as necessary, the SV Half Moon Bay road data for Functional Class, Width, and Number of Lanes. This work is necessary to confirm recommended treatment costs.

Jennifer Spurgeon left the meeting at 9:31 a.m.

**INFORMATION ITEMS**

- 1) Accounts Payable
- 2) 4<sup>th</sup> Quarter Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) CAO Report

**HMC-24-004** MOVED by Mayor Johnston that the information items be accepted as presented.  
CARRIED

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**TABLED ITEMS**

**PUBLIC WORKS**

**Bylaw #176-23**      Traffic Bylaw  
**HMC-24-005**      MOVED by Mayor Johnston that Council table the Traffic Bylaw #176-23 for further review and consideration.  
CARRIED

**REQUEST FOR DECISION**

**FINANCE**

Capital Budget

Council break at 11:05 a.m.

Council reconvened at 11:09 a.m.

**HMC-24-006**      MOVED by Councillor Pashak that Council adopt the 2024 Capital Budget as amended adding \$5,000 to the Wastewater Force Main Project.  
CARRIED

**COUNCIL & LEGISLATION**

**HMC-24-007**      Fire Pits on Sylvan Lake Committee Member Appointment  
MOVED by Mayor Johnston that Council appoint Councillor Pashak to the Fire Pits on Sylvan Lake Committee as Council representative.  
CARRIED

**HMC-24-008**      Fire Services Agreement Renewal  
MOVED by Councillor Pashak that Council renew the Fire Services Agreement with the Town of Sylvan Lake for another 3-year term.  
CARRIED

**HMC-24-009**      Ambulatory Care Health Foundation  
MOVED by Mayor Johnston that Council support the Sylvan Lake and Area Urgent Care Committee in their forming of the Sylvan Lake and Area Health Foundation.  
CARRIED

**HMC-24-010**      SLIDPC Terms of Reference  
MOVED by Councillor Remington that Council adopt the Sylvan Lake Intermunicipal Development Plan Committee Terms of Reference as presented.  
CARRIED

**COUNCIL REPORTS**

- Mayor Johnston
- Joint Services Committee

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Deputy Mayor Remington

- No reports

Councillor Pashak – written reports

- Sylvan Lake Regional Water & Wastewater Commission (SLRWWC)
- SLRWWC South Shore Line Project (SSL)
- Association of Summer Villages of Alberta (ASVA)
- Alberta Municipalities (AB Munis)
- Government of Alberta (GOA)

## COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

Joint Services Committee Meeting Minutes

- August 17, 2023
- October 13, 2023
- October 18, 2023

## CORRESPONDENCE

- Minister of Environment & Protected Areas
- Alberta Lake Management Society (ALMS)
- Association of Summer Villages of Alberta (ASVA) LGFF Briefing

**HMC-24-011**

MOVED by Mayor Johnston that the Council, Committee, and Correspondence items be accepted as information.  
CARRIED

## NEXT MEETING

**HMC-24-012**

MOVED by Mayor Johnston that the next meeting of Council be held March 12, 2024, at 9:00 a.m.  
CARRIED

## ADJOURNMENT

**HMC-24-013**

MOVED by Mayor Johnston that being the agenda matters have been concluded, the meeting adjourned at 11:40 a.m.  
CARRIED

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JON JOHNSTON, MAYOR

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TANNER EVANS, CAO