

Summer Village of Half Moon Bay  
Regular Meeting Minutes  
December 12, 2023

*Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held December 12, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.*

**PRESENT**

Mayor:	Jon Johnston via Zoom
Deputy Mayor:	Andrea Remington via Zoom
Councillor:	Mike Pashak via Zoom
CAO:	Tanner Evans
Development Officer:	Kara Kashuba
Public Works Manager:	Justin Caslor
Finance Manager:	Tina Leer
Recording Secretary:	Teri Musseau

**CALL TO ORDER** The Meeting was called to order at 9:04 a.m. by Mayor Johnston.

**AGENDA APPROVAL**

**HMC-23-115** MOVED by Mayor Johnston that the agenda be adopted as presented.  
CARRIED

**CONFIRMATION OF MINUTES**

**HMC-23-116** MOVED by Councillor Pashak that the minutes of the Regular Meeting of Council held on November 8, 2023, be approved as presented.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable
- 2) Public Works Report
- 3) Development Update
- 4) Resident Letter

**HMC-23-117** MOVED by Mayor Johnston that the information items be accepted as presented.  
CARRIED

**TABLED ITEMS**

**FINANCE**

**HMC-23-118** 2024 Budget  
MOVED by Councillor Pashak that Council adopt the 2024 budget as presented.  
CARRIED

**COUNCIL & LEGISLATION**

**HMC-23-119** Temporary Storage of Boat Hoists and Piers Policy Review  
MOVED by Mayor Johnston that Council accept the Temporary Storage of Boat Hoists and Piers Policy review item as information.  
CARRIED

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**HMC-23-120**      Withdrawal from the Sylvan Lake Regional Wastewater Commission  
MOVED by Councillor Pashak that Council table the withdrawal from the Sylvan Lake Regional Wastewater Commission discussion until after the Sylvan Lake Regional Wastewater Commission 2029 Business Plan has been drafted.

CARRIED

**HMC-23-121**      Elimination of Septic Fields in Half Moon Bay  
MOVED by Councillor Pashak that Council table the discussion on the elimination of septic fields in Half Moon Bay until May 2024 while waiting for direction from the Sylvan Lake Regional Wastewater Commission on the timing of the South Shore Line (Phase 5a) project.

CARRIED

**REQUESTS FOR DECISION**

**FINANCE**

**HMC-23-122**      Property Tax Penalty Relief Policy  
MOVED by Deputy Mayor Remington that Council adopts the Property Tax Penalty Relief Policy as amended.

CARRIED

**HMC-23-123**      Auditor Engagement Letter  
MOVED by Mayor Johnston that Council sign the Auditor Engagement Letter as presented from the Metrix Group for the 2023 Audit.

CARRIED

**COUNCIL & LEGISLATION**

**HMC-23-124**      Fire Pits on Sylvan Lake  
MOVED by Mayor Johnston that Administration send response saying Council supports Mayor Megson, from the Town of Sylvan Lake, in her endeavors to advocate for fire pit use on Sylvan Lake instead of having fires directly on the ice in concept but have concerns of issues it might create.

CARRIED

**PLANNING & DEVELOPMENT**

**HMC-23-125**      Superior Safety Codes Contract Renewal  
MOVED by Mayor Johnston that Council renew their agreement with Superior Safety Codes for another 3-year term.

CARRIED

**COUNCIL REPORTS**

Mayor Johnston

- Red Deer County Communications

Deputy Mayor Remington

- No reports

Councillor Pashak – written reports

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- Sylvan Lake Regional Water & Wastewater Commission (SLRWWC)
- SLRWWC South Shore Line Project (SSL)
- Association of Summer Villages of Alberta (ASVA)
- Alberta Municipalities (AB Munis)
- Government of Alberta (GOA)

**COMMITTEE REPORTS**

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

**CORRESPONDENCE**

- Association of Summer Villages of Alberta Annual Report
- Red Deer River Watershed Alliance

**HMC-23-126**

MOVED by Mayor Johnston that the Council, Committee, and Correspondence items be accepted as information.

CARRIED

**NEXT MEETING**

**HMC-23-127**

MOVED by Mayor Johnston that the next meeting of Council be held February 13, 2024, at 9:00 a.m.

CARRIED

**ADJOURNMENT**

**HMC-23-128**

MOVED by Mayor Johnston that being the agenda matters have been concluded, the meeting adjourned at 11:06 a.m.

CARRIED

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JON JOHNSTON, MAYOR

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TANNER EVANS, CAO