

Summer Village of Half Moon Bay
Regular Meeting Minutes
December 8, 2020

Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held December 8, 2020 in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Mike Pashak via Zoom
Deputy Mayor:	Pam Skakun via Zoom
Councillor:	Ted Hiscock via Zoom
CAO:	Tanner Evans via Zoom
Accounting Technician:	Tina Leer via Zoom
Public Works Coordinator:	Chris Loov via Zoom
Junior Development Officer:	Kara Kashuba via Zoom
Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 1:03 p.m. by Mayor Pashak.

AGENDA APPROVAL

HMC-20-165 MOVED by Deputy Mayor Skakun that the agenda be adopted as amended:

E.2.E. Public Works Policies

CARRIED

CONFIRMATION OF MINUTES

HMC-20-166 MOVED by Councillor Hiscock that the minutes of the regular meeting of Council held on November 2, 2020, be approved as presented.
CARRIED

HMC-20-167 MOVED by Councillor Hiscock that the minutes of the special meeting of Council held on November 21, 2020, be approved as presented.
CARRIED

INFORMATION ITEMS:

HMC-20-168 MOVED by Councillor Hiscock that the following information items be received as information:

- 1) Accounts Payable Report
- 2) Development Update
- 3) Tourist Homes Feedback

HMC-20-169 MOVED by Mayor Pashak that Administration draft an amendment to the Land use bylaw for regulating the use of tourist homes for Council review and consideration.

CARRIED

4) Subdivision Authority
CARRIED

Kara Kashuba left the meeting at 1:22 p.m.

Summer Village of Half Moon Bay
Regular Meeting Minutes
December 8, 2020

REQUEST FOR DECISION

FINANCE & ADMINISTRATION

HMC-20-170 Joint Services Committee Budget
MOVED by Councillor Hiscock that Council approve the 2021 Joint Services Committee Budget as presented.
CARRIED

HMC-20-171 2021 - 2024 Budget
MOVED by Mayor Pashak that Council approve the 2021 operating budget as amended and accept the 2022 – 2024 budget as amended.
CARRIED

HMC-20-172 Auditor Engagement Letter
MOVED by Councillor Hiscock that Council sign the Auditor Engagement Letter as presented.
CARRIED

COUNCIL & LEGISLATION

Bylaw #157-20 Election 2021
HMC-20-173 MOVED by Mayor Pashak that Council approve the following election dates as presented confirming the nomination day cannot be held during business hours.

Nomination Day	Saturday, June 6 th from 10 a.m. – 12 p.m.
Advanced Poll	Saturday, June 26 th from 10 a.m. – 2 p.m.
Election Day	Saturday, July 3 rd from 10 a.m. – 7 p.m.

CARRIED

HMC-20-174 MOVED by Deputy Mayor Skakun that Council approve the voting by special ballot for the 2021 Election.
CARRIED

HMC-20-175 MOVED by Councillor Hiscock that Council appoint Teri Musseau as Returning Officer and Trudy Dubeau as Substitute Returning Officer for the 2021 Election.
CARRIED

HMC-20-176 Volunteering Process
MOVED by Mayor Pashak that Council accept as information.
CARRIED

Tina Leer left the meeting at 2:44 p.m.

HMC-20-177 IT Upgrade Recommendation
MOVED by Councillor Hiscock that Council approve the use of the IT Reserve to purchase a new server with one year of monthly service, to be renegotiated after the first year.
CARRIED

HMC-20-178 Sylvan Lake Christmas Bureau
MOVED by Mayor Pashak that Council provide a donation to the Sylvan Lake Christmas Bureau in the amount of \$750.00.
CARRIED

HMC-20-179 Public Works Maintenance Policies
MOVED by Mayor Pashak that Administration create policy documents for all public works maintenance programs before summer.
CARRIED

PUBLIC WORKS

Summer Village of Half Moon Bay
Regular Meeting Minutes
December 8, 2020

HMC-20-180 Pathway Maintenance
MOVED by Mayor Pashak that Council accept as information.
CARRIED

PLANNING & DEVELOPMENT

HMC-20-181 Superior Safety Codes Contract Renewal
MOVED by Councillor Hiscock that Council renew their contract with
Superior Safety Codes for another 3 years with a zero percent
increase as presented.
CARRIED

COUNCIL REPORTS

HMC-20-182 MOVED by Councillor Hiscock that the following Half Moon Bay
Council reports be accepted as information:

Ted Hiscock

- No reports

Pam Skakun

- Sylvan Lake Regional Water/Wastewater Commission

Mike Pashak

- Municipal Measurement Index
- Joint Services Committee

Committee Reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Sylvan Lake Library Board

CARRIED

NEXT MEETING

HMC-20-183 MOVED by Mayor Pashak that the next meeting of Council be held
January 25, 2021 at 1:00 p.m.
CARRIED

ADJOURNMENT

HMC-20-184 MOVED by Mayor Pashak that being the agenda matters have been
concluded, the meeting adjourned at 3:59 p.m.

MIKE PASHAK, MAYOR

TANNER EVANS, CAO