

Summer Village of Half Moon Bay  
Regular Meeting Minutes  
April 12, 2021

*Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held April 12, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE**

Mayor:	Mike Pashak via Zoom
Deputy Mayor:	Pam Skakun via Zoom
Councillor:	Ted Hiscock via Zoom
CAO:	Tanner Evans via Zoom
Finance Officer:	Tina Leer via Zoom
Public Works Coordinator:	Chris Loov via Zoom
Junior Development Officer:	Kara Kashuba via Zoom
Recording Secretary:	Teri Musseau

**CALL TO ORDER** The Meeting was called to order at 1:01 p.m. by Mayor Pashak.

**AGENDA APPROVAL**

**HMC-21-041** MOVED by Councillor Hiscock that the agenda be adopted as amended:

D.4. Town Hall

CARRIED

**CONFIRMATION OF MINUTES**

**HMC-21-042** MOVED by Deputy Mayor Skakun that the minutes of the regular meeting of Council held on March 8, 2021, be approved as presented.

CARRIED

**INFORMATION ITEMS:**

- 1) Accounts Payable Report
- 2) Development Update
- 3) Development Design Plan
- 4) Town Hall

**HMC-21-043** MOVED by Deputy Mayor Skakun that the information items be received as information.

CARRIED

**REQUEST FOR DECISION**

**FINANCE & ADMINISTRATION**

**Bylaw #161-21**  
**HMC-21-044**

Mill Rate Bylaw

MOVED by Councillor Hiscock that Council give 1<sup>st</sup> reading to the Mill Rate Bylaw #161-21.

CARRIED

**HMC-21-045**

MOVED by Deputy Mayor Skakun that Council give 2<sup>nd</sup> reading to the Mill Rate Bylaw #161-21.

CARRIED

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**HMC-21-046** MOVED by Mayor Pashak that Council give 3rd reading to the Mill Rate Bylaw #161-21 at this meeting.  
CARRIED UNANIMOUSLY

**HMC-21-047** MOVED by Deputy Mayor Skakun that Council give 3<sup>rd</sup> and final reading to the Mill Rate Bylaw #161-21  
CARRIED

**HMC-21-048** Financial Reserves Policy  
MOVED by Mayor Pashak that Council adopt the Financial Reserves Policy as amended.  
CARRIED

Tina Leer left the meeting at 1:55 p.m.

### COUNCIL & LEGISLATION

**HMC-21-049** Commissionaires Request  
MOVED by Mayor Pashak that Council accept as information and Administration send letter to Lacombe County stating the proposed allocation is not fair as it is 1.6% of the annual budget.  
CARRIED

**HMC-21-050** Volunteer Projects  
MOVED by Mayor Pashak that Council approves the list of volunteer projects with brief description and posts the list on the website including information on how to participate in the projects and who to contact.  
CARRIED

### PUBLIC WORKS

**HMC-21-051** Greenspace Policy  
MOVED by Mayor Pashak that Council table the Greenspace Policy for amendments.  
CARRIED

**HMC-21-052** RFP East Reserve Beach Access  
MOVED by Mayor Pashak that Council table the East Reserve Beach Access for amendments.  
CARRIED

**HMC-21-053** South Shoreline Study  
MOVED by Councillor Hiscock that Council approves the use of Michael Wuetherick as a consultant to support HMB during the Sylvan Lake Regional Wastewater Commission – South Shoreline Study.  
CARRIED

**HMC-21-054** Municipal Wastewater Educational Information  
MOVED by Deputy Mayor Skakun that Council approve the hiring of a Communications company to create educational information on the

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HMB wastewater project to be included on the HMB website.  
CARRIED

**HMC-21-055**      Dead and Decadent Tree Removal on Municipal Land  
MOVED by Mayor Pashak that Council create a Request for Proposal for dead and decadent tree removal for the Environmental Open Space areas. Work to be completed in one year with funding to come from unrestricted surplus. Mulching is the preferred work method.  
CARRIED

**PLANNING & DEVELOPMENT**

**HMC-21-056**      Community Standards Bylaw  
MOVED by Mayor Pashak that Council table the Community Standards Bylaw for amendments.  
CARRIED

Kara Kashuba left the meeting at 4:13 p.m.

**COUNCIL REPORTS**

Ted Hiscock

- Lacombe Regional Emergency Management Plan Tabletop Exercise

Pam Skakun

- Sylvan Lake Regional Wastewater Commission upcoming meeting

Mike Pashak

- Association of Summer Villages of Alberta
- Elected Officials Course
- Alberta Urban Municipalities Association

**Committee Reports**

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board

Ann Zacharias, Summer Village of Birchcliff

- Parkland Regional Library Board

**MC-21-057**      MOVED by Councillor Hiscock that the Half Moon Bay Council reports be accepted as information.  
CARRIED

**NEXT MEETING**

**HMC-21-058**      MOVED by Mayor Pashak that the next meeting of Council be held May 31, 2021 at 1:00 p.m.

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CARRIED

**ADJOURNMENT**

**HMC-21-059**

MOVED by Mayor Pashak that being the agenda matters have been concluded, the meeting adjourned at 4:26 p.m.

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MIKE PASHAK, MAYOR

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TANNER EVANS, CAO