

*Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held April 15, 2019 in the Summer Village of Half Moon Bay, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 2:00 p.m. by Mayor Hiscock with the following being present:

Mayor:	Ted Hiscock
Deputy Mayor:	Pamela Skakun
Councillor:	Michael Pashak
Administrator:	Phyllis Forsyth
Accounting Technician:	Tina Leer
Public Works Coordinator:	Chris Loov
Development Officer:	Tanner Evans
Recording Secretary:	Teri Musseau
Delegations:	Gail Wiens, Stantec Craig Bondy, Missing Link Internet Phil Dirks, Metrix Group via Zoom

**AGENDA  
APPROVAL:**

**1. April 15, 2019 Agenda**

DEPUTY MAYOR SKAKUN:

That the April 15, 2019 Regular Meeting Agenda be adopted as amended:

G.2.C. Wastewater Conceptual Design  
G.2.D. User Fees and Service Rates

**1057/19**

**CARRIED**

**CONFIRMATION  
OF MINUTES:**

**1. March 15, 2019 Regular Meeting Minutes**

DEPUTY MAYOR SKAKUN:

That the March 15, 2019 Regular Meeting Minutes be confirmed as presented.

**1058/19**

**CARRIED**

**DELEGATION:**

**1. Stantec**

Gail Wiens from Stantec was in attendance to review quotes and designs with Council for the West Beach Development.

MAYOR HISCOCK:

That Council approve an increase in budget and grant application to \$80,000.00 for completion options 1 or 2, 3.1, 4.3 and 5.1, to supply and install after public participation program.

**1059/19**

**CARRIED**

**DELEGATION:**

**2. Missing Link Internet**

Craig Bondy from Missing Link Internet was in attendance to request permission from Council to run the fiber optic line through the pathway reserves.

Gail Wiens left the meeting at 2:30 p.m.

MAYOR HISCOCK:

That Council approve the request to have the fiber optic line run through the pathway network, once utility right of way is added to title for crossing of private property.

**1060/19**

**CARRIED**

Craig Bondy and Chris Loov left the meeting at 3:09 p.m.

**DELEGATION: 3. Metrix Group**

Phil Dirks from Metrix Group was in attendance to review the 2018 audited Financial Statements with Council.

Chris Loov rejoined the meeting at 3:13 p.m.

Tanner Evans left the meeting at 3:17 p.m.

Tanner Evans rejoined the meeting at 3:20 p.m.

MAYOR HISCOCK:

That Council accept the 2018 Financial Reports as presented and authorize the CAO to sign the financial return.

**1061/19**

**CARRIED**

Phil Dirks left the meeting at 3:30 p.m.

**TABLED ITEMS: 1. Communication Policy**

Administration presented the Communication Policy as amended at the March Council meeting.

DEPUTY MAYOR SKAKUN:

That Council adopt the Communication Policy as presented.

**1062/19**

**CARRIED**

**INFORMATION ITEMS: 1. Information Reports**

Administration provided the following reports for Council consideration:

- Accounts Payable
- Financial
- Public Works

Tina Leer left the meeting at 3:46 p.m.

- Development Update

Tina Leer rejoined the meeting at 3:49 p.m.

MAYOR HISCOCK:

That Council accept the reports as information and authorize the payment of payables.

**1063/19**

**CARRIED**

Chris Loov and Tanner Evans left the meeting at 3:50 p.m.

**FINANCE & ADMINISTRATION: 1. Mill Rate Bylaw #149-19**

Tina Leer provided Council with the 2019 Mill Rate Bylaw #149-19.

Residential	\$145,535.02.	\$39,636,470.	3.6717
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**Totals:                    \$145,535.02.   \$39,636,470.**

**Alberta School Foundation Fund**

Residential & Farm Land	\$101,878.77.	\$39,596,590.	2.5729
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Non-Residential	\$    138.18.	\$    39,880.	3.4649
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**Totals:                    \$102,016.95.   \$ 39,636,470.**

<b>Designated Industrial Property</b>	\$        3.14.	\$    39,880.	0.0786
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First reading of the 2019 Mill Rate Bylaw #149-19 was given by Deputy Mayor Skakun.

**1064/19** CARRIED

Second reading of the 2019 Mill Rate Bylaw #149-19 was given by Councillor Pashak.

**1065/19** CARRIED

MAYOR HISCOCK:  
 That Council give third reading to the 2019 Mill Rate Bylaw #149-19 at this meeting.

**1066/19** CARRIED

Third reading of the 2019 Mill Rate Bylaw #149-19 was given by Councillor Pashak.

**1067/19** CARRIED

**COUNCIL & LEGISLATIVE:**

**1. Annual Information Meeting**

Council discussed topics for the 2019 Annual Information Meeting.

DEPUTY MAYOR SKAKUN:  
 That Administration amend as discussed and bring back to next meeting.

**1068/19** CARRIED

**COUNCIL & LEGISLATIVE:**

**2. Sign Contest**

Council discussed the Summer Village entrance signs and possible design contest for residents.

MAYOR HISCOCK:  
 That Council proceed with conceptual designs as discussed.

**1069/19** CARRIED

**COUNCIL & LEGISLATIVE:**

**3. Wastewater Conceptual Design Update**

Council discussed the progress of the conceptual design.

MAYOR HISCOCK:  
 That Council accept as information.

**1070/19** CARRIED

**COUNCIL & LEGISLATIVE:**

**4. User Fees and Service Rate**

Council discussed establishing user fees for wastewater and garbage services.

MAYOR HISCOCK:

That Administration complete an analysis on solid wastewater services and wastewater base services for next meeting.

**1071/19**

CARRIED

Tina Leer left the meeting at 4:45 p.m.

**INFORMATION:**

**1. Council Reports**

Deputy Mayor Skakun provided her report to Council on the Sylvan Lake Regional Water/Wastewater Commission.

Councillor Pashak provided his report to Council on the Association of Summer Villages of Alberta.

Mayor Hiscock provided his report on the Municipal Leaders Caucus.

Julie Maplethorpe, Summer Village of Jarvis Bay provided her written reports on the Sylvan Lake Library Board.

By consensus Council accept as information.

**MEETING DATES:**

MAYOR HISCOCK:

That the next regular meeting of the Council of Half Moon Bay will be held on May 21, 2019 at 2:00 p.m.

**1072/19**

CARRIED

**ADJOURNMENT:**

The meeting adjourned at 4:57 p.m.

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Ted Hiscock, Mayor

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Phyllis Forsyth, C.A.O.