

Summer Village of Birchcliff  
Regular Meeting Minutes  
September 16, 2021

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held September 16, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE**

Mayor:	Roger Dufresne via Zoom
Deputy Mayor:	Ann Zacharias via Zoom
Councillor:	Frank Tirpak via Zoom
CAO:	Tanner Evans via Zoom
Public Works Coordinator:	Chris Loov via Zoom
Development Officer:	Kara Kashuba
Recording Secretary:	Teri Musseau
Gallery:	Rita Johnson via Zoom Martina Walsh via Zoom Dave Elder via Zoom Terry McCaffery via Zoom

**CALL TO ORDER** The Meeting was called to order at 9:00 a.m. by Mayor Dufresne.

**AGENDA APPROVAL**

**BCC-21-134** MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

ADDITIONS

E.4. Covid Update

MOVE

F.4. before F.1.

CARRIED

**CONFIRMATION OF MINUTES**

**BCC-21-135** MOVED by Councillor Tirpak that the minutes of the Regular Meeting of Council held on July 15, 2021, be approved as presented.

CARRIED

**BCC-21-136** MOVED by Deputy Mayor Zacharias that the minutes of the Organizational Meeting held on July 15, 2021, be approved as presented.

CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Report

**BCC-21-137** MOVED by Deputy Mayor Zacharias that the information items be accepted as information.

CARRIED

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**REQUEST FOR DECISION**

**PLANNING & DEVELOPMENT**

- BCC-21-138**                    Encroachment Agreement Request  
MOVED by Mayor Dufresne that Council deny the encroachment agreement request and direct Administration to notify the residents that any structures must be removed within 30 days of the letter. A grace period for the pier and hoist will be grant for this winter.  
CARRIED

Council break at 10:05 a.m.

Reconvened at 10:11 a.m.

- BCC-21-139**                    Land Use Bylaw Model  
MOVED by Councillor Tirpak that Council accept as information.  
CARRIED

**COUNCIL & LEGISLATION**

- BCC-21-140**                    Sylvan Lake Regional Water & Wastewater Commissions  
MOVED by Deputy Mayor Zacharias that the Council of the Summer Village of Birchcliff hereby agrees to the following changes with respect to the Sylvan Lake Regional Wastewater Commission (“the Commission”):
- The name of the Commission shall be changed to the Sylvan Lake Regional Water and Wastewater Commission; and
  - The commission be authorized to provide water services in accordance with its bylaws.
- CARRIED

- BCC-21-141**                    Pier Captain Discussion  
MOVED by Councillor Tirpak that Administration have a “lessons learned” conversation regarding community docks with each dock captain.  
CARRIED

- BCC-21-142**                    Request to Strike Intermunicipal Development Plan Committee (IDPC)  
MOVED by Councillor Tirpak that Council of the Summer Village of Birchcliff supports the decision to dissolve the Sylvan Lake Management Committee.  
CARRIED

- BCC-21-143**                    MOVED by Deputy Mayor Zacharias that Council send the letter to the other 7 municipalities requesting to strike an IDP Committee.  
CARRIED

- BCC-21-144**                    MOVED by Deputy Mayor Zacharias that Council appoint Mayor Dufresne as the elected official and Tanner Evans, CAO, as a non-voting member, to the Intermunicipal Development Plan Committee (IDPC).  
CARRIED

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**BCC-21-145**      Cleaning up Municipal Reserve Land  
MOVED by Mayor Dufresne that Administration draft and send out communication to all residents regarding the storage of docks, piers, and other personal property on municipal reserves.  
CARRIED

**BCC-21-146**      Alberta Urban Municipalities Association (AUMA)  
MOVED by Deputy Mayor Zacharias that Mayor Dufresne advise Administration should he wish to attend.  
CARRIED

**BCC-21-147**      Association of Summer Villages of Alberta (ASVA)  
MOVED by Councillor Tirpak that Mayor Dufresne and Deputy Mayor Zacharias attend the Association of Summer Villages of Alberta Conference.  
CARRIED

**PUBLIC WORKS**

**BCC-21-148**      Shoreline Protection  
MOVED by Deputy Mayor Zacharias that Administration engage a 3<sup>rd</sup> party to provide recommendations for the armoring of the shoreline along OS18 and solve overland flooding with funds to come from the pathway reserve with cost not to exceed \$10,000.00.  
CARRIED

**FINANCE & ADMINISTRATION**

**BCC-21-149**      Bank Fees Update  
MOVED by Deputy Mayor Zacharias that Council table for further information to include fees from credit unions.  
CARRIED

Strategic Planning

Council break at 12:11 p.m.

Reconvened at 12:16 p.m.

**BCC-21-150**      MOVED by Deputy Mayor Zacharias that Council accept the list of capital projects as discussed.  
CARRIED

Chris Loov left the meeting at 12:50 p.m.

**COUNCIL REPORTS**

Mayor Dufresne

- Church Camp Director(s)
- Joint Services Committee
- Sylvan Lake Management Committee

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Deputy Mayor Zacharias

- Sylvan Lake Regional Wastewater Commission

Councillor Tirpak

- Slopes Open House

**BCC-21-151**                      MOVED by Councillor Tirpak to accept the reports as information.  
CARRIED

**NEXT MEETING**

**BCC-21-152**                      MOVED by Mayor Dufresne that the next meeting of Council be held  
October 14, 2021, at 9:00 a.m.  
CARRIED

**ADJOURNMENT**

**BCC-21-153**                      Moved by Councilor Tirpak that being the agenda matters have been  
concluded, the meeting adjourned at 1:00 p.m.  
CARRIED

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MAYOR DUFRESNE, MAYOR

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TANNER EVANS, CAO