

*Minutes of the Fees Bylaw Amendment Bylaw #213-18 Public Hearing of the Summer Village of Birchcliff, Province of Alberta, held September 20, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 10:07 a.m. by Mayor Dufresne with the following being present:

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
Councillor:	Marvin Hood
Administrator:	Phyllis Forsyth
Development Officer:	Koralyn Lemmon
Public Works Coordinator:	Chris Loov
Recording Secretary:	Teri Musseau
Public:	None Present

**PLANNING AND DEVELOPMENT**

**1. Fees Bylaw Amendment Bylaw #213-18**

Mayor Dufresne explained the purpose of Hearing was to hear comments regarding the Fees Bylaw Amendment Bylaw #213-18.

Emergency exits, muster point and washrooms were noted.

Introductions were made and the meeting and the process for the hearing explained.

Koralyn gave her presentation outlining the proposed amendments to the Fees Bylaw.

Tree Bylaw Offence Penalty

An Enforcement Officer is authorized and empowered to issue a violation tag to any Person whom the Enforcement Officer has reasonable grounds to believe has contravened any provision of the Tree Bylaw. The appropriate penalty for the offence is \$250.00.

Current: \$0.00 Penalty

Proposed: \$250.00 Penalty

- No person shall substantially prune or remove a tree without a valid permit from the Summer Village.
- Tree Permits are still \$10.00/each.
- No permit is required for the removal or substantial pruning of a tree, where:
  - There is an emergency, to eliminate an immediate danger;
  - It is dead, decaying, or poses a safety hazard;
  - A development permit has been approved, which authorizes the removal of trees;
  - The work is authorized pursuant to the Public Works Act.



Initials

- Any person who contravenes any provision of the Tree Bylaw is guilty of an offence and is liable to a penalty as set out in the Fees Bylaw.
- An Enforcement Officer is authorized to issue a violation tag to any Person who has contravened any provision of the Bylaw.
- “Violation tag” means a tag/document issued, notifying a person that an offence has been committed.

Mayor Dufresne asked if there were any written comments received.

Phyllis Forsyth read written comments from:

Barry Virtue, 371 Birchcliff Road

- Supports amendments to fees bylaw

Mayor Dufresne asked if anyone in attendance wished to make comments.

No public in attendance.

Mayor Dufresne closed the Public Hearing at 10:11 a.m.

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ROGER DUFRESNE  
MAYOR

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PHYLLIS FORSYTH  
C.A.O.



Initials