

**SUMMER VILLAGE OF BIRCHCLIFF
ORGANIZATIONAL MEETING
JULY 16, 2020**

Minutes of an organizational meeting of Council held on Thursday, July 16, 2020, in the Summer Village Administration Office in the Town of Sylvan Lake.

PRESENT: Roger Dufresne
Ann Zacharias
Frank Tirpak

STAFF PRESENT: Tanner Evans, CAO
Tina Leer, Accounting Technician
Chris Loov, Public Works Coordinator
Kara Kashuba, Junior Development Officer

CALL TO ORDER

Tanner Evans, C.A.O. called the meeting to order at 9:00 a.m.

AGENDA

Agenda Adoption
BCC-20-089

ANN ZACHARIAS:
The agenda be accepted as presented.

CARRIED

SELECTION OF MAYOR

Tanner Evans, C.A.O., called for nominations for Mayor.

BCC-20-090
Mayor

MOVED by Ann Zacharias
THAT Councillor Dufresne be appointed as Mayor.

CARRIED

Tanner Evans turned the meeting over to Mayor Dufresne.

SELECTION OF DEPUTY MAYOR

Mayor called for nominations for the position of Deputy Mayor.

BCC-20-091
Deputy Mayor

MOVED by Councillor Tirpak
THAT Councillor Zacharias be appointed as Deputy Mayor.

CARRIED

**APPOINTMENT OF ASSESSOR AND AUDITOR FOR THE 2019
FINANCIAL YEAR**

BCC-20-092
Assessor

MOVED by Councillor Tirpak
THAT Wild Rose Assessment be appointed Assessor for the Summer Village of Birchcliff.

CARRIED

BCC-20-093
Auditor

MOVED by Councillor Tirpak
That the Metrix Group be appointed as Auditors for the 2019 Financial Year.

CARRIED

**APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS AND
BOARDS**

BCC-20-094
MPC

MOVED by Mayor Dufresne
THAT the following be appointed to the Municipal Planning Commission:

- Council Representative – Deputy Mayor Zacharias
- Council Representative – Councillor Tirpak

- Citizen at Large Representative – Michael Wells
- Citizen at Large Representative – Don Bell

CARRIED

BCC-20-095
SDAB

MOVED by Mayor Dufresne
THAT the following be appointed to the Subdivision Development Appeal Board:

- Council Representative – Mayor Dufresne
- Citizen at Large Representative – Mr. Barry Virtue
- Citizen at Large Representative – Mr. Thompson Jewell
- Citizen at Large Representative – Karen McCaffery
- Citizen at Large Representative – Mr. Steven Johnson

CARRIED

**APPOINTMENTS TO VARIOUS INTERMUNICIPAL COUNCIL
COMMITTEES, COMMISSIONS AND BOARDS**

BCC-20-096
Joint Services
Committee

MOVED by Deputy Mayor Zacharias
THAT Mayor Dufresne be appointed as Council Representative to the Joint Services
Committee.

CARRIED

BCC-20-097
BIR Emergency
Management

MOVED by Deputy Mayor Zacharias
THAT Mayor Dufresne, Deputy Mayor Zacharias and Councillor Tirpak be
appointed as Council Representatives to the Birchcliff Emergency Management
Committee.

CARRIED

BCC-20-098
SLMC

MOVED by Deputy Mayor Zacharias
THAT Mayor Dufresne be appointed as Council Representatives to the Sylvan Lake
Management Committee.

CARRIED

BCC-20-099
SLRWC

MOVED by Deputy Mayor Zacharias
THAT Mayor Dufresne be appointed as Summer Village of Birchcliff Representative
to the Sylvan Lake Regional Water Commission with Councillor Tirpak as Alternate.

CARRIED

BCC-20-100
SLRWWC

MOVED by Deputy Mayor Zacharias
THAT Mayor Dufresne be appointed as Summer Village of Birchcliff Representative
to the Sylvan Lake Regional Wastewater Commission with Councillor Tirpak as
Alternate.

CARRIED

BCC-20-101
LREMAC

MOVED by Deputy Mayor Zacharias
THAT Deputy Mayor Zacharias be appointed as Summer Village of Birchcliff
Representative to the Lacombe Regional Emergency Management Advisory
Committee

APPOINTMENT TO VARIOUS COMMITTEES AT LARGE

BCC-20-102
PRLB

MOVED by Deputy Mayor Zacharias
THAT Ann Zacharias from the Summer Village of Birchcliff be appointed as
Council Representative for all 5 Summer Villages to the Parkland Regional Library
Board.

CARRIED

BCC-20-103
FCSS

MOVED by Deputy Mayor Zacharias
THAT Ted Hiscock from the Summer Village of Half Moon Bay be appointed as
Council Representative for all 5 Summer Villages to the Family Community Support
Services Board.

CARRIED

Initials

BCC-20-104
Sylvan Lake Library Board

MOVED by Deputy Mayor Zacharias
THAT Julie Maplethorpe from the Summer Village of Jarvis Bay be appointed as Council Representative for all 5 Summer Villages to the Sylvan Lake Library Board.
CARRIED

BCC-20-105
Advanced Ambulatory Care

MOVED by Deputy Mayor Zacharias
THAT Carol McMillan from the Summer Village of Norglenwold be appointed as Representative for all 5 Summer Villages to the Advanced Ambulatory Care Committee.
CARRIED

DATE AND PLACE OF THE 2021 ANNUAL INFORMATION MEETING

BCC-20-106
Annual Meeting

MOVED by Deputy Mayor Zacharias
THAT the 2021 Annual Information Meeting be held on July 10, 2021 at Sunnyside Camp.
CARRIED

The meeting adjourned at 9:22 a.m.

Roger Dufresne, Mayor

Tanner Evans, Administrator

Initials