

Summer Village of Birchcliff  
Regular Meeting Minutes  
October 14, 2021

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held October 14, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE**

Mayor:	Roger Dufresne via Zoom
Deputy Mayor:	Ann Zacharias via Zoom
Councillor:	Frank Tirpak via Zoom
CAO:	Tanner Evans via Zoom
Public Works Coordinator:	Chris Loov via Zoom
Development Officer:	Kara Kashuba via Zoom
Finance Officer:	Tina Leer via Zoom
Recording Secretary:	Carolyn Widmer via Zoom

**CALL TO ORDER** The Meeting was called to order at 8:58 a.m. by Mayor Dufresne.

**AGENDA APPROVAL**

**BCC-21-157** MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:  
E.1.C. Solid Waste Services  
CARRIED

**CONFIRMATION OF MINUTES**

**BCC-21-158** MOVED by Councillor Tirpak that the minutes of the Regular Meeting of Council held on September 16, 2021, be amended, and brought back to Council.  
CARRIED

**BCC-21-159** MOVED by Councillor Tirpak that the minutes of the Municipal Planning Commission Meeting held on September 30, 2021, be approved as presented.  
CARRIED

**BCC-21-160** MOVED by Councillor Tirpak that the minutes of the Special Meeting held on September 30, 2021, be approved as presented.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Quarterly Financial Report

**BCC-21-161** MOVED by Councillor Tirpak that notification be sent to the 6 residents who are late on their taxes via registered mail on November 1<sup>st</sup>, 2021.  
CARRIED

- 3) Public Works Report
- 4) Development Report
- 5) Development Inspections
- 6) Delegation Process

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**BCC-21-162** MOVED by Councillor Tirpak that the information items be accepted as presented.

CARRIED

Council break at 10:23 a.m.

Council reconvened at 10:29 a.m.

## REQUEST FOR DECISION

### COUNCIL & LEGISLATION

**BCC-21-163** Parkland Regional Library Board Budget  
MOVED by Deputy Mayor Zacharias that Council approve the 2022 Parkland Regional Library Board Budget as presented.

CARRIED

**BCC-21-164** Safety Concern  
MOVED by Mayor Dufresne that Council table and direct Administration to bring recommendations forward.

CARRIED

**BCC-21-165** Waste Services  
MOVED by Deputy Mayor Zacharias that Council accept as information and direct Administration to provide the information to residents via the website and email blast.

CARRIED

### COUNCIL REPORTS

- Mayor Dufresne
- Deputy Mayor Zacharias
- Councillor Tirpak

### COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

### CORRESPONDENCE

- Joint Services Committee Minutes

**BCC-21-166** MOVED by Mayor Dufresne to accept the reports as information.

CARRIED

### NEXT MEETING

**BCC-21-167** MOVED by Mayor Dufresne that the next meeting of Council be held November 25, 2021, at 9:00 a.m.

CARRIED

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**ADJOURNMENT**

**BCC-21-168**

Moved by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 11:46 a.m.

CARRIED

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ROGER DUFRESNE, MAYOR

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TANNER EVANS, CAO