

Summer Village of Birchcliff  
Regular Meeting Minutes  
October 15, 2020

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held October 15, 2020 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE**

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
Councillor:	Frank Tirpak
CAO:	Tanner Evans
Accounting Technician:	Tina Leer
Public Works Coordinator:	Chris Loov
Junior Development Officer:	Kara Kashuba
Recording Secretary:	Teri Musseau

**CALL TO ORDER**      The Meeting was called to order at 9:00 a.m. by Mayor Dufresne.

**AGENDA APPROVAL**

**BCC-20-149**      MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:  
  
CARRIED

**CONFIRMATION OF MINUTES**

**BCC-20-150**      MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on September 17, 2020, be approved as presented.  
CARRIED

**BCC-20-151**      MOVED by Councillor Tirpak that the minutes of the special meeting of Council held on October 5, 2020, be approved as presented.  
CARRIED

**INFORMATION ITEMS:**

**BCC-20-152**      MOVED by Councillor Tirpak that the following information items be received as information and authorize payment of payables.

:

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report

Tina Leer left the meeting at 10:01 a.m.

- 4) Development Report  
CARRIED

Kara Kashuba and Chris Loov left the meeting at 10:10 a.m.

**REQUEST FOR DECISION**

**COUNCIL & LEGISLATION**

**BCC-20-153**      Intermunicipal Development Plan  
MOVED by Deputy Mayor Zacharias that Council have a special meeting of Council to hold the joint public hearing for the Intermunicipal Development Plan on Saturday, November 21<sup>st</sup>, 2020, at 1:30 p.m. at the NexSource Centre.  
CARRIED

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**BCC-20-154**                    Parkland Regional Library Board Budget  
MOVED by Deputy Mayor Zacharias that Council approve the 2021 Parkland  
Regional Library Board Budget as presented.  
CARRIED

**BCC-20-155**                    Alberta Police Advisory Board Survey  
MOVED by Councillor Tirpak that Administration complete the Alberta Police  
Advisory Board Survey as directed by Council.  
CARRIED

Tina Leer joined the meeting at 10:22 a.m.

**BCC-20-156**                    Municipal Operating Support Transfer (MOST) Funding  
MOVED by Deputy Mayor Zacharias that Council sign the Memorandum of  
Agreement identifying what the \$16,847 allocated funds will be used for.  
CARRIED

Tina Leer left the meeting at 10:59 a.m.

**BCC-20-157**                    Adopt a Park  
MOVED by Deputy Mayor Zacharias that Administration open up pathways to  
viewpoints as identified in the Open Space Plan with funding to come from the  
Environmental Reserve to a maximum of \$5,000.  
CARRIED

**BCC-20-158**                    MOVED by Councillor Tirpak to accept the following reports as information:

Administrator Report

Tanner Evans

- New building update

Council Reports

Mayor Dufresne

- IDP Steering Committee
- JSC meeting
- Sylvan Lake Regional Water/Wastewater Commission

Deputy Mayor Zacharias

- Parkland Regional Library Board

Councillor Tirpak

- No reports

Committee Reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Sylvan Lake Library Board

CARRIED

**NEXT MEETING**  
**BCC-20-159**

MOVED by Mayor Dufresne that the next meeting of Council be held November  
19, 2020, at 9:00 a.m.

CARRIED

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**ADJOURNMENT**

**BCC-20-160**

Moved by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 11:41 a.m.

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MAYOR DUFRESNE, MAYOR

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TANNER EVANS, CAO