

Summer Village of Birchcliff
Regular Meeting Minutes
October 24, 2019

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held October 24, 2019 in the Summer Village
Administration Office at Sylvan Lake, Alberta.*

IN ATTENDANCE

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
Interim CAO:	Corinne Newman
Public Works Coordinator:	Chris Loov
Development Officer:	Tanner Evans
Accounting Technician:	Tina Leer
Recording Secretary:	Teri Musseau
Municipal Affairs:	Lucien Cloutier Desiree Kuori

CALL TO ORDER The Meeting was called to order at 9:05 a.m. by Mayor Dufresne.

AGENDA APPROVAL

Res. No. 19-1851 MOVED by Deputy Mayor Zacharias that the agenda be adopted as presented.

CARRIED

CONFIRMATION OF MINUTES

Res. No. 19-1852 MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on July 18, 2019, be approved as presented.

CARRIED

DELEGATION: Lucien Cloutier and Desiree Kuori from Municipal Affairs regarding the Municipal Accountability Program.

INFORMATION ITEMS:

Res. No. 19-1853 MOVED by Deputy Mayor Zacharias that the following information items be received as information:

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) Speed Limit Comments
- 6) Municipal Indicators
- 7) Alberta Environment

CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATOIN

Res. No. 19-1854 Auditor Engagement
MOVED by Deputy Mayor Zacharias that Council sign the Auditor Engagement Letter as presented.

CARRIED

Res. No. 19-1855 Parkland Regional Library Board Budget
MOVED by Deputy Mayor Zacharias that Council approve the Parkland Regional Library Board Budget as presented.

CARRIED

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COUNCIL & LEGISLATION

- Bylaw #222-19** CAO Bylaw
Res. No. 19-1856 MOVED by Deputy Mayor Zacharias that Council give 1st reading of the CAO Bylaw #222-19.

CARRIED
- Res. No. 19-1857** MOVED by Deputy Mayor Zacharias that Council give 2nd reading of the CAO Bylaw #222-19.

CARRIED
- Res. No. 19-1858** MOVED by Deputy Mayor Zacharias 3rd reading of the CAO Bylaw #222-19 be given at this meeting.

CARRIED
- Res. No. 19-1859** MOVED by Deputy Mayor Zacharias that Council give 3rd reading of the CAO Bylaw #222-19.

CARRIED
- Res. No. 19-1860** CAO Appointment
MOVED by Deputy Mayor Zacharias that Council appoint Tanner Evans to carry out the powers, duties and functions of Chief Administrative Officer, in accordance with the Municipal Government Act, Section 206, as CAO effective November 1, 2019, and remove Corinne Newman as Interim CAO effective November 1, 2019.

CARRIED
- Res. No. 19-1861** CAO Signing Authority
MOVED by Deputy Mayor Zacharias that Council appoint Tanner Evans to carry out the powers, duties and functions of Chief Administrative Officer, in accordance with the Municipal Government Act, Section 206, as CAO effective November 1, 2019, and remove Corinne Newman as Interim CAO effective November 1, 2019.

CARRIED

PUBLIC WORKS

- Bylaw #221-19** Traffic Bylaw
Res. No. 19-1862 MOVED by Deputy Mayor Zacharias that Council give 1st reading of the Traffic Bylaw #221-19.

CARRIED
- Res. No. 19-1863** MOVED by Deputy Mayor Zacharias that Council give 2nd reading of the Traffic Bylaw #221-19.

CARRIED
- Res. No. 19-1864** MOVED by Deputy Mayor Zacharias 3rd reading of the Traffic Bylaw #221-19 be given at this meeting.

CARRIED
- Res. No. 19-1865** MOVED by Deputy Mayor Zacharias that Council give 3rd reading of the Traffic Bylaw #221-19.

CARRIED

COUNCIL REPORTS

- Res. No. 19-1866** MOVED by Deputy Mayor Zacharias to accept the Council reports as information.

CARRIED
- Res. No. 19-1867** MOVED by Mayor Dufresne that Administration provide Council with a high-level operating model describing how the Summer Village can go about creating a municipality managed self funded non-invasive pier

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management process providing boat access to residents not having riparian rights.

CARRIED

NEXT MEETING

Res. No. 19-1868 MOVED by Mayor Dufresne that the next meeting of Council be held on November 19, 2019, at 9:00 a.m.

CARRIED

ADJOURNMENT

Res. No. 19-1869 Moved by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 10:09 a.m.

MAYOR DUFRESNE, MAYOR

CORINNE NEWMAN, INTERIM CAO