

*Minutes of a Municipal Planning Commission Meeting of the Summer Village of Birchcliff, Province of Alberta, held November 6, 2017 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 2:00 p.m. by Ann Zacharias with the following being present:

Councillor:	Ann Zacharias
Member at Large:	Michael Wells
Development Officer:	Koralyn Lemmon
CAO:	Phyllis Forsyth
Recording Secretary:	Teri Musseau
Applicants:	Milton Lemke Charlene Lemke

**AGENDA  
APPROVAL:**

**MICHAEL WELLS:**  
That the November 6, 2017 Municipal Planning Commission Agenda be adopted as presented.

**1387/17**

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**1. #66 Sunnyside Cabin, 202 Birchcliff Road**

Milton Lemke submitted an amendment request to his Development Permit #17136066 on October 19, 2017 to increase the width of his shed.

The application is before the Municipal Planning Commission for the following reasons:

- The proposed left side yard setback to the cabin is 2.78m, below the 3m minimum and requires a 0.22m (0.72 ft.) variance.

The applicant explained the reason for changing the placement of the door and stairs and why he is requesting the variance.

Koralyn Lemmon, Charlene Lemke and Milton Lemke left the meeting at 8:47 a.m.

The Municipal Planning Commission continued the meeting in accordance with the Municipal Government Act 197 (2.1) which states:

- 2.1 A municipal planning commission, subdivision authority, development authority or subdivision and development appeal board established under Part 17 may deliberate and make its decisions in meetings closed to the public.

The Municipal Planning Commission discussed the application.

Initials



MICHAEL WELLS:

That the Municipal Planning Commission approve the 0.22m variance request for #66 Sunnyside Cabin with the condition the stairs do not project more than 0.75 m in the rear yard.

**1388/17**

**CARRIED**

**ADJOURNMENT:** The meeting adjourned at 2:19 p.m.

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MPC Chair

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Development Officer

Initials