

Summer Village of Birchcliff  
Regular Meeting Minutes  
November 24, 2022

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held November 24, 2022, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

<b>IN ATTENDANCE</b>	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak
	CAO:	Tanner Evans
	Public Works Manager:	Owen Olynyk
	Finance Manager:	Tina Leer
	Development Officer:	Kara Kashuba
	Recording Secretary:	Teri Musseau

**CALL TO ORDER** The Meeting was called to order at 8:59 a.m. by Mayor Dufresne.

**AGENDA  
APPROVAL**

**BCC-22-131** MOVED by Councillor Tirpak that the agenda be adopted as amended:

E.5. CAO Report  
F.3.A. Closed Session – FOIP Section 25  
CARRIED

**CONFIRMATION OF MINUTES**

**BCC-22-132** MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on October 13, 2022, be approved as presented.  
CARRIED

**BCC-22-133** MOVED by Councillor Tirpak that the minutes of the subdivision meeting of Council held on November 1, 2022, be approved as presented.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable
- 2) Public Works Report

Kate Latos joined the meeting at 9:12 a.m.

- 3) Development Update
- 4) Resident Letter

**BCC-22-134** MOVED by Mayor Dufresne that Council provide a written response to the resident based on the Open Space Master Plan, and further, there has been no public discussion about the subdivision of OS1.  
CARRIED

- 5) CAO Report

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**BCC-22-135**            MOVED by Deputy Mayor Zacharias that Council approve the moving of \$10,668.15 from the wastewater reserve into the fleet replacement reserve, and authorize Administration to proceed with the purchase of a new truck.  
CARRIED

**BCC-22-136**            MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.  
CARRIED

**DELEGATION**

Kate Latos joined Council to propose a community gate be installed at the 4-way stop on Birchcliff Road.

**BCC-22-137**            MOVED by Deputy Mayor Zacharias that Council accept the delegation as information.  
CARRIED

Kate Latos left the meeting at 10:03 a.m.

Council break at 10:03 a.m.

Council reconvened at 10:10 a.m.

**REQUEST FOR DECISION**

**FINANCE & ADMINISTRATION**

**BCC-22-138**            2023 Budget  
MOVED by Mayor Dufresne that Administration obtain quotes for snow clearing on the pathway.  
CARRIED

**BCC-22-139**            MOVED by Deputy Mayor Zacharias that Council approve the 2023 Budget as amended.  
CARRIED

Council break at 11:38 a.m.

Council reconvened at 11:46 a.m.

**COUNCIL & LEGISLATION**

**Bylaw #239-22**            Electronic Meetings Bylaw  
**BCC-22-140**            MOVED by Councillor Tirpak that Council give 1<sup>st</sup> reading to the Electronic Meetings Bylaw #239-22.  
CARRIED

**BCC-22-141**            MOVED by Deputy Mayor Zacharias that Council give 2<sup>nd</sup> reading to the Electronic Meetings Bylaw #239-22.  
CARRIED



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**NEXT MEETING**

**BCC-22-148** MOVED by Mayor Dufresne that the next meeting of Council be held January 19, 2023, at 9:00 a.m.

CARRIED

**ADJOURNMENT**

**BCC-22-149** MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:47 p.m.

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ROGER DUFRESNE, MAYOR

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TANNER EVANS, CAO