

Summer Village of Birchcliff  
Regular Meeting Minutes  
November 17, 2020

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held November 17, 2020 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

<b>IN ATTENDANCE</b>	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias via Zoom
	Councillor:	Frank Tirpak via Zoom
	CAO:	Tanner Evans
	Accounting Technician:	Tina Leer via Zoom
	Public Works Coordinator:	Chris Loov via Zoom
	Junior Development Officer:	Kara Kashuba via Zoom
	Recording Secretary:	Teri Musseau
	Gallery:	Rita Johnson via Zoom

**CALL TO ORDER**      The Meeting was called to order at 9:03 a.m. by Mayor Dufresne.

**AGENDA APPROVAL**

**BCC-20-161**      MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

ADDITION:  
D.6.      Access Agreement

DELETE:  
D.1.D.    Celebrate Canada Grant

CARRIED

**CONFIRMATION OF MINUTES**

**BCC-20-162**      MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on October 15, 2020, be approved as presented.

CARRIED

**INFORMATION ITEMS:**

**BCC-20-163**      MOVED by Deputy Mayor Zacharias that the following information items be received as information and authorize payment of payables.

:

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Report
- 4) Regional Assessment Review Board
- 5) Letters to Council
- 6) Access Agreement

CARRIED

Kara Kashuba left the meeting at 9:41 a.m.

**REQUEST FOR DECISION**

**FINANCE & ADMINISTRATION**

**BCC-20-164**      Joint Services Committee Budget  
MOVED by Councillor Tirpak that Council approve the 2021 Joint Services Committee Budget as presented.

CARRIED

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Council break at 9:48 a.m.

Council reconvened at 9:52 a.m.

2021 Budget

Council break at 11:09 a.m.

Council reconvened at 11:12 a.m.

**BCC-20-165**                      MOVED by Councillor Tirpak that Council accept the 2021 Budget as information.  
CARRIED

**BCC-20-166**                      Auditor Engagement  
MOVED by Deputy Mayor Zacharias that Council approve the outlined terms of engagement to audit the financial statements and Council sign the engagement letter.  
CARRIED

Tina Leer left the meeting at 11:40 a.m.

**COUNCIL & LEGISLATION**

**BCC-20-167**                      Benches  
MOVED by Deputy Mayor Zacharias that Council accept the Memorial Bench Policy as information and discuss at the December meeting of the whole.  
CARRIED

**BCC-20-168**                      Sylvan Lake Christmas Bureau  
MOVED by Deputy Mayor Zacharias that Council donate \$1475 to the Sylvan Lake Christmas Bureau.  
CARRIED

**PUBLIC WORKS**

**BCC-20-169**                      Snow Removal Policy  
MOVED by Mayor Dufresne that Council table the Snow Removal Policy for discussion at the December meeting of the whole.  
CARRIED

**BCC-20-170**                      MOVED by Councillor Tirpak to accept the following reports as information:

Council Reports

Mayor Dufresne

- Adopt-A-Park conversation with resident
- Joint Services Committee
- Town Hall meeting with Premier Jason Kenney
- Sylvan Lake Regional Water/Wastewater Commission

Deputy Mayor Zacharias

- Pathway Committee

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- Lacombe Regional Emergency Management Plan
- Parkland Regional Library Board

Councillor Tirpak

- No reports

Committee Reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Sylvan Lake Library Board

CARRIED

Ann Zacharias left the meeting at 12:34 p.m.

**NEXT MEETING**

**BCC-20-171**

MOVED by Mayor Dufresne that the next meeting of Council be held January 21, 2021, at 9:00 a.m.

CARRIED

**BCC-20-172**

MOVED by Mayor Dufresne that the next meeting of the whole be held December 17, 2020, at 9:00 a.m.

CARRIED

**ADJOURNMENT**

**BCC-20-173**

Moved by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:36 p.m.

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MAYOR DUFRESNE, MAYOR

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TANNER EVANS, CAO