

Summer Village of Birchcliff  
March 3, 2022  
Municipal Planning Commission Minutes

*Minutes of a Municipal Planning Commission Meeting of the Summer Village of Birchcliff, Province of Alberta, held March 3, 2022, at the Summer Village Administration Office in Sylvan Lake, Alberta.*

**PRESENT:**

Chair:	Ann Zacharias via Zoom
Councillor:	Frank Tirpak via Zoom
Member at Large:	Don Bell via Zoom
CAO:	Tanner Evans
Development Officer:	Kara Kashuba
Recording Secretary:	Teri Musseau
Applicant:	Mike Touchette

**CALL TO ORDER** Chair Zacharias called the meeting to order at 9:02 a.m.

**AGENDA:**

**MPC-22-004** Moved by Frank Tirpak that the agenda be approved as presented.  
CARRIED

**DEVELOPMENT APPLICATIONS**

**1. 101 Birchcliff Road – escarpment stabilization with retaining walls and new set of stairs**

Application for escarpment stabilization with retaining walls and new set of stairs.

The members of the Municipal Planning Commission and the Applicant discussed the required approval needed from Alberta Environment and Parks for the work requested on the shoreline. As the Municipal Planning Commission cannot approve work done on the bed and shore of the lake, it was agreed that the Municipal Planning Commission and the Applicant sign an extension agreement that would allow the Applicant to obtain the required approval from Alberta Environment and Parks and giving the Municipal Planning Commission an additional 3 months to make their decision instead of the required 40 days as per Section 684 of the *Municipal Government Act*.

**MPC-22-005** Moved by Frank Tirpak that the Municipal Planning Commission and the Applicant enter into an agreement extending the timeframe the Municipal Planning Commission has to make their decision by 3 months, thus allowing the applicant sufficient time to obtain the required approval from Alberta Environment and Parks for the proposed shoreline work, and the application to come back to the Municipal Planning Commission for decision.  
CARRIED

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**ADJOURNMENT:**

**MPC-22-006**

Moved by Chair Zacharias that the Municipal Planning Commission meeting be adjourned at 9:29 a.m.

CARRIED

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ANN ZACHARIAS, CHAIR

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TANNER EVANS, CAO

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