

Summer Village of Birchcliff  
January 24, 2022  
Municipal Planning Commission Minutes

*Minutes of a Municipal Planning Commission Meeting of the Summer Village of Birchcliff, Province of Alberta, held January 24, 2022, at the Summer Village Administration Office in Sylvan Lake, Alberta.*

**PRESENT:**

Chair:	Ann Zacharias via Zoom
Councillor:	Frank Tirpak via Zoom
Member at Large:	Michael Wells via Zoom
CAO:	Tanner Evans via Zoom
Development Officer:	Kara Kashuba via Zoom
Recording Secretary:	Teri Musseau via Zoom
Applicant:	Geoff Stan via Zoom

**CALL TO ORDER:** Chair Zacharias called the meeting to order at 8:59 a.m.

**AGENDA:**

**MPC-22-001** Moved by Frank Tirpak that the agenda be approved as presented.  
CARRIED

**DEVELOPMENT APPLICATIONS**

**1. 163 Birchcliff Road – Garage with Guest House**

Application for garage with guest house.

Kara Kashuba and Geoff Stan left the meeting at 9:11 a.m.

**MPC-22-002** Moved by Chair Zacharias to deny the application for a garage with guest house at 163 Birchcliff Road for the following reasons:

- The size requested is over the allowable size as outlined in the Land Use Bylaw.
- Accessory building's combined footprints shall be no larger than 6% of the parcels total area, to a maximum of 2,200 ft<sup>2</sup>, the accessory building's footprint totals 1,068 ft<sup>2</sup>, which is a footprint of 13.2% on a lot size of 8,084.74 ft<sup>2</sup>.

CARRIED

**ADJOURNMENT:**

**MPC-22-003** Moved by Chair Zacharias that the Municipal Planning Commission meeting be adjourned at 9:20 a.m.

CARRIED

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ANN ZACHARIAS, CHAIR

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TANNER EVANS, CAO

Initials