

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held May 23, 2019 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 9:02 a.m. by Mayor Dufresne with the following being present:

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
Councillor:	Marvin Hood
Administrator:	Phyllis Forsyth
Recording Secretary:	Teri Musseau
Accounting Technician:	Tina Leer
Development Officer:	Tanner Evans
Public Works Coordinator:	Chris Loov
Communications:	Kara Kashuba

AGENDA APPROVAL:
1750/19

DEPUTY MAYOR ZACHARIAS:
That the May 23, 2019, Regular Meeting Agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES:
1751/19

1. April 16, 2019 Regular Meeting Minutes

COUNCILLOR HOOD:
That Council approve the April 16, 2019 Regular Meeting Minutes as presented.
CARRIED

CONFIRMATION OF MINUTES:
1752/19

2. May 2, 2019 Municipal Planning Commission Meeting Minutes

DEPUTY MAYOR ZACHARIAS:
That Council approve the May 2, 2019 Municipal Planning Commission Meeting Minutes as presented.
CARRIED

INFORMATION ITEMS:
1753/19

1. Information Reports

Administration provided the following reports for Council consideration:

- Accounts Payable Report
- Quarterly Financial Report
- Public Works Report
- Development Update
- Municipal Indicators

COUNCILLOR HOOD:
That Council accept the items as information and authorize payment of payables.
CARRIED

Tanner Evans left the meeting at 9:19 a.m.



Initials

**FINANCE &
ADMINISTRATION:**

1. Pathway Financing

Tina Leer provided Council Capital and Reserves information for use during Phase One of the Pathway Project.

DEPUTY MAYOR ZACHARIAS:

That Administration apply for grant funding in the amount of not more than \$500,000.00.

1754/19

CARRIED

**COUNCIL &
LEGISLATION:**

1. 5 Year Capital Plan

Phyllis Forsyth provided Council the 5 Year Capital Plan for review.

MAYOR DUFRESNE:

That Council approve the preliminary 5 Year Capital Plan as presented and Administration proceed with determining preliminary costs.

1755/19

CARRIED

**COUNCIL &
LEGISLATION:**

2. Municipal Leaders Caucus

Administration provided Council information on the upcoming summer Municipal Leaders Caucus being held June 12th in Ponoka.

MAYOR DUFRESNE:

That Council attend should their schedules allow.

1756/19

CARRIED

Chris Loov left the meeting at 9:53 a.m.

**COUNCIL &
LEGISLATION:**

3. Eckville Parade

Administration provided Council information on an invitation received from the Town of Eckville inviting Council to attend their Annual Parade as guests of honor.

MAYOR DUFRESNE:

That Administration send regrets.

1757/19

CARRIED

**COUNCIL &
LEGISLATION:**

4. AIM Promotional Items

Administration provided Council options for promotional items for the Annual Information Meeting.

Chris Loov rejoined the meeting at 9:57 a.m.

COUNCILLOR HOOD:

That Council proceed with promotional items as discussed.

1758/19

CARRIED

Kara Kashuba left the meeting at 10: 07 a.m.



Initials

**COUNCIL &
LEGISLATION:**

5. Meeting of the Whole

Council discussed topics for their meeting of the whole agenda.

MAYOR DUFRESNE:

That Administration prepare the Meeting of the Whole agenda as discussed.

1759/19

CARRIED

**EMERGENCY
MANAGEMENT:**

1. Emergency Management Bylaw #217-19

Administration provided Council with the Emergency Management Bylaw #217-19 making it compliant with the new Local Authority Emergency Management Regulation.

First reading of the Emergency Management Bylaw #217-19 was given by Councillor Hood.

1760/19

CARRIED

Second reading of the Emergency Management Bylaw #217-19 was given by Deputy Mayor Zacharias.

1761/19

CARRIED

MAYOR DUFRESNE:

That Council give third reading of the Emergency Management Bylaw #217-19 at this meeting.

1762/19

UNANIMOUSLY CARRIED

Third reading of the Emergency Management Bylaw #217-19 was given by Councillor Hood.

1763/19

CARRIED

PUBLIC WORKS:

1. Request to Waive Utility Bill

Council discussed a request received from a resident to have his utility bill waived for 2018 and 2019 until they have run electricity to their septic tank for the grinder pump.

MAYOR DUFRESNE:

That Council deny the request to waive 2018 and 2019 utility bills.

1764/19

CARRIED

PUBLIC WORKS:

2. Sewer Connection Enforcement

Council discussed enforcement options for residents that fail to connect to the municipal sewer line by the July 1st, 2019 deadline.

MAYOR DUFRESNE:

That Council proceed with enforcement as discussed.

1765/19

CARRIED

PUBLIC WORKS:

3. Snow Removal Policy



Initials

Council reviewed the Snow Removal Policy for possible amendments.

MAYOR DUFRESNE:
That Council accept as information.

1766/19

CARRIED

COUNCIL REPORTS: Deputy Mayor Zacharias provided her reports to Council on Team Up to Clean Up success.

Councillor Hood provided Council his feedback on Team Up to Clean Up.

Mayor Dufresne provide his reports to Council on Team Up to Clean Up, Intermunicipal Development Plan Committee, and Joint Services Committee.

Julie Maplethorpe, Summer Village of Jarvis Bay, provided her written report to Council on the Sylvan Lake Library Board.

MEETING DATES: The Summer Village of Birchcliff Council will hold their next meeting of the whole on June 27, 2019 at 9:00 a.m.

1767/19

CARRIED

ADJOURNMENT: The meeting adjourned at 11:00 a.m.

Roger Dufresne, Mayor

Phyllis Forsyth, CAO



Initials