

Summer Village of Birchcliff
Regular Meeting Minutes
May 15, 2025

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held May 15, 2025, in the Summer Villages on Sylvan
Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Roger Dufresne
Deputy Mayor: Ann Zacharias
Councillor: Jonathan Paulgaard
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:05 a.m. by Mayor Dufresne.

AGENDA

BCC-25-054 MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

Amend Meeting dates

CARRIED

CONFIRMATION OF MINUTES

BCC-25-055 MOVED by Councillor Paulgaard that the minutes of the regular meeting of Council held on April 17, 2025, be approved as presented.

CARRIED

BCC-25-056 MOVED by Deputy Mayor Zacharias that the minutes of the meeting of the whole held on April 17, 2025, be approved as presented.

CARRIED

BCC-25-057 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting of Council held on May 1, 2025, be approved as presented.

CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report

BCC-25-058 MOVED by Deputy Mayor Zacharias that Council approve Public Works to spend up to \$5,000 on additional tree removal from OS18 with the funds to come from the Environmental/Open Spaces Reserve.

CARRIED

- 4) Enforcement Report
- 5) Development Report
- 6) CAO Report & Community Pier Installation Charges

Deputy Mayor Zacharias recused herself from the discussion due to a pecuniary interest at 10:56 a.m.

Summer Village of Birchcliff
Regular Meeting Minutes
May 15, 2025

BCC-25-059 MOVED by Mayor Dufresne that the CAO will advise the 26 community pier members currently on record that they will be invoiced \$267.63 for pier storage improvements in each of the following years: 2025, 2026, and 2027; and that each new member will agree to pay a one time pier storage improvement fee of \$802.88.

CARRIED

Deputy Mayor Zacharias returned to the meeting at 11:13 a.m.

- 7) Bylaw Challenge Update
- 8) Municipal Planning Commission Minutes

BCC-25-060 MOVED by Councillor Paulgaard that Council accept the information items as presented.

CARRIED

Council recessed at 11:18 a.m.

Council reconvened at 11:27 a.m.

REQUEST FOR DECISION

COUNCIL & LEGISLATION

BCC-25-061 Association of Summer Villages of Alberta Conference
MOVED by Deputy Mayor Zacharias that Council book two rooms for the 2025 Association of Summer Villages of Alberta Conference.

CARRIED

BCC-25-062 Alberta Municipalities Convention
MOVED by Deputy Mayor Zacharias that Council book two rooms for the Alberta Municipalities Convention.

CARRIED

Bylaw #257-25 Meetings by Electronic Means Bylaw
SBC-25-063 MOVED by Deputy Mayor Zacharias that Council give 1st reading to the Meetings by Electronic Means Bylaw #257-25.

CARRIED

SBC-25-064 MOVED by Councillor Paulgaard that Council give 2nd reading to the Meetings by Electronic Means Bylaw #257-25.

CARRIED

SBC-25065- MOVED by Mayor Dufresne that Council by unanimous consent give 3rd reading to the Meetings by Electronic Means Bylaw #257-25 at this meeting.

CARRIED UNANIMOUSLY

Summer Village of Birchcliff
Regular Meeting Minutes
May 15, 2025

SBC-25-066 MOVED by Deputy Mayor Zacharias that Council give 3rd and final reading to the Meetings by Electronic Means Bylaw #257-25.
CARRIED

PLANNING & DEVELOPMENT

Bylaw #258-25 Land Use Bylaw
BCC-25-067 MOVED by Councillor Paulgaard that Council give 1st reading to the Land Use Bylaw #258-25 as amended and schedule a public hearing for the next Council meeting.
CARRIED

COUNCIL REPORTS

Deputy Mayor Zacharias

- Sylvan Lake Regional Water and Wastewater Commission

SBC-25-068 MOVED by Mayor Dufresne that Council extend the meeting beyond four hours.
CARRIED

Councillor Paulgaard

- No reports

Mayor Dufresne

- Joint Services Committee
- Open Space 18 clean up
- Annual Information Meeting Presentation

COMMITTEE REPORTS

- Joint Services Committee Minutes
- Joint Services Administrative Policy
- Lacombe Regional Emergency Management Partnership Agency Minutes

SBC-25-069 MOVED by Deputy Mayor Zacharias that Council accept the Council and Committee reports as information.
CARRIED

NEXT MEETING

BCC-25-070 MOVED by Mayor Dufresne that the next meeting of Council be held June 12, 2025, at 9:00 a.m.
CARRIED

Summer Village of Birchcliff
Regular Meeting Minutes
May 15, 2025

ADJOURNMENT

BCC-25-071

MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 1:31 p.m.
CARRIED

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO