

Summer Village of Birchcliff
Regular Meeting Minutes
March 20, 2025

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held March 20, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Roger Dufresne
Deputy Mayor: Ann Zacharias
Councillor: Jonathan Paulgaard via Zoom
CAO: Tanner Evans
Recording Secretary: Teri Musseau
Delegation: Phil Dirks, Metrix Group via Zoom

CALL TO ORDER The Meeting was called to order at 9:01 a.m. by Mayor Dufresne.

AGENDA

BCC-25-028 MOVED by Deputy Mayor Zacharias that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

BCC-25-029 MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on February 20, 2025, be approved as presented.
CARRIED

BCC-25-030 MOVED by Mayor Dufresne that the minutes of the Subdivision and Development Appeal Board meeting held on February 13, 2025, be approved as presented.
CARRIED

DELEGATION

Phil Dirks from Metrix Group joined Council to present the 2024 audited financial statements.

BCC-25-031 MOVED by Deputy Mayor Zacharias that Council approve the 2024 audited financial statements as presented.
CARRIED

Phil Dirks left the meeting at 9:35 a.m.

INFORMATION ITEMS

- 1) Accounts Payable Report

Council recessed at 9:36 a.m.

Council reconvened at 9:38 a.m.

- 2) Public Works Report

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- 3) Development Report
- 4) CAO Report
- 5) Bylaw Challenge Update

BCC-25-032 MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.

CARRIED

REQUEST FOR DECISION

FINANCE

BCC-25-033 Amended Operating Budget 2025 - 2028
MOVED by Councillor Paulgaard that Council approve the amended 2025 Operating Budget as presented.

CARRIED

BCC-25-034 Council Signing Authority
MOVED by Mayor Dufresne that Council add Councillor Paulgaard to Group A for the ATB Financial signing authorization process and remove Frank Tirpak.

CARRIED

COUNCIL & LEGISLATION

BCC-25-035 Dock Reconfiguration
MOVED by Councillor Paulgaard that Council accept the dock reconfiguration discussion as information and Administration send out information to the residents in that area advising if they would like access to the lake there is available space at OS1.

CARRIED

BCC-25-036 Golf Cart Bylaw
MOVED by Deputy Mayor Zacharias that Council accept the Golf Cart Bylaw discussion as information.

CARRIED

COUNCIL REPORTS

Mayor Dufresne

- Joint Services Committee HR Subcommittee
- Alberta Environment
- Joint Services Committee
- Alberta Invasive Species Conference
- Annual Information Meeting Venue

Deputy Mayor Zacharias

- Update on swag for Annual Information Meeting

Councillor Paulgaard

- No reports

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CORRESPONDENCE

- Minister McIver

BCC-25-037 MOVED by Deputy Mayor Zacharias that Council accept the Council and Correspondence items as information.
CARRIED

NEXT MEETING

BCC-25-038 MOVED by Mayor Dufresne that the next meeting of Council be held April 17, 2025, at 9:00 a.m.
CARRIED

ADJOURNMENT

BCC-25-039 MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:27 p.m.
CARRIED

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO