

Summer Village of Birchcliff
Regular Meeting Minutes
March 17, 2022

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held March 17, 2022, in the Summer Villages on Sylvan Lake
Administration Office at Sylvan Lake, Alberta.*

IN ATTENDANCE Mayor: Roger Dufresne
Deputy Mayor: Ann Zacharias
Councillor: Frank Tirpak via Zoom
CAO: Tanner Evans
Development Officer: Kara Kashuba
Public Works Coordinator: Chris Loov
Finance Officer: Tina Leer
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:00 a.m. by Mayor Dufresne.

AGENDA APPROVAL

BCC-22-026 MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:
F.4.A. Intermunicipal Development Plan Committee
CARRIED

CONFIRMATION OF MINUTES

BCC-22-027 MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on February 15, 2022, be approved as presented.
CARRIED

BCC-22-028 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting held on March 3, 2022, be approved as presented.
CARRIED

BCC-22-029 MOVED by Mayor Dufresne that the minutes of the Subdivision and Development Appeal Board hearing held on February 7, 2022, be approved as presented.
CARRIED

DELEGATION

2021 Audited Financial Statements
Phil Dirks, from the Metrix Group, joined Council to present the 2021 Audited Financial Statements.

Phil Dirks left the meeting at 9:37 a.m.

BCC-22-030 MOVED by Deputy Mayor Zacharias that Council accept the 2021 Audited Financial Statements as presented and authorize the Mayor to sign the financial return.
CARRIED

Summer Village of Birchcliff
Regular Meeting Minutes
March 17, 2022

INFORMATION ITEMS

- a) Accounts Payable
- b) Public Works Report
- c) Development Update
- d) Lacombe Regional Emergency Management Plan Field Exercise

BCC-22-031 MOVED by Councillor Tirpak to accept the information items as presented.
CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATION

BCC-22-032 Operating Budget
MOVED by Deputy Mayor Zacharias that Council approve the 2022 Operating Budget as amended.
CARRIED

BCC-22-033 Capital Budget
MOVED by Councillor Tirpak that Council approve the 2022 Capital Budget as presented.

PROJECT	AMOUNT	FUNDING FROM
Shoreline & Bank Stabilization	\$25,000	MSI Funding
	CARRIED	

Council discussed moving reserve account balances to top up the Roads Reserves. At the request of Administration this conversation was tabled, and Finance will bring this item back with revised numbers to the April Council meeting for discussion.

DELEGATION

Lee Ann Beaubien joined Council at 11:07 a.m.

Impact Study

Lee Ann Beaubien, from Collaborative Futures, joined Council to review her analysis of the potential impacts on the Summer Village of Birchcliff, from the proposed Sylvan Lake Recovery Centre. Based on her research, she believes the Recovery Centre will have no or little impact on the Summer Village of Birchcliff or its residents.

Lee Ann Beaubien left the meeting at 11:27 a.m.

BCC-22-034 MOVED by Deputy Mayor Zacharias that Council accept the report as information and administration to publish an executive summary on the email blast with a link to the entire report including address to submit written responses; and further, that Council encourage people to write their own letters to Lacombe County should they wish to provide comments.
CARRIED

Summer Village of Birchcliff
Regular Meeting Minutes
March 17, 2022

COUNCIL & LEGISLATION

- BCC-22-035** Eligibility to Vote Policy
MOVED by Councillor Tirpak that Council adopt the Eligibility to Vote Policy as presented.
CARRIED
- Bylaw #234-22** Emergency Management Bylaw
BCC-22-036 MOVED by Deputy Mayor Zacharias that Council give 1st reading to the Emergency Management Bylaw #234-22.
CARRIED
- BCC-22-037** MOVED by Councillor Tirpak that Council give 2nd reading to the Emergency Management Bylaw #234-22.
CARRIED
- BCC-22-038** MOVED by Mayor Dufresne that Council agree by unanimous consent to give 3rd reading to the Emergency Management Bylaw #234-22 at this meeting.
UNANIMOUSLY CARRIED
- BCC-22-039** MOVED by Deputy Mayor Zacharias that Council give 3rd and final reading to the Emergency Management Bylaw #234-22.
CARRIED

PLANNING & DEVELOPMENT

- BCC-22-040** Land Use Bylaw Amendments
MOVED by Councillor Tirpak that Administration draft a Land Use Bylaw Amendment Bylaw and bring to the next meeting.
CARRIED
- BCC-22-041** Development Completions Deposit Policy
MOVED by Councillor Tirpak that Administration draft a development completions deposit policy proposal for the irrevocable letter of credit and bring back to Council for consideration.
CARRIED
- BCC-22-042** Intermunicipal Development Plan Committee
MOVED by Mayor Dufresne that Administration proceed with the scheduling of an Intermunicipal Development Plan Committee meeting.
CARRIED

COUNCIL REPORTS

Mayor Dufresne

- Climate Caucus
- Joint Services Committee HR Subcommittee Meeting
- Joint Services Committee Meeting
- 2022 Spring Municipal Leaders' Caucus

Summer Village of Birchcliff
Regular Meeting Minutes
March 17, 2022

Deputy Mayor Zacharias

- Sylvan Lake Regional Water & Wastewater Commission Meeting

Councillor Tirpak

- No reports

Committee Reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board

Joint Services Committee Meeting Minutes

BCC-22-043

MOVED by Deputy Mayor Zacharias that Council accept the Council and Committee reports as information.

CARRIED

NEXT MEETING

BCC-22-044

MOVED by Mayor Dufresne that the next meeting of Council be held April 21, 2022, at 9:00 a.m.

CARRIED

ADJOURNMENT

BCC-22-045

MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 1:12 p.m.

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO