

Summer Village of Birchcliff
Regular Meeting Minutes
March 19, 2020

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held March 19, 2020 in the Summer Village Administration
Office at Sylvan Lake, Alberta.*

IN ATTENDANCE

Mayor:	Roger Dufresne via Zoom
Deputy Mayor:	Ann Zacharias via Zoom
Councillor:	Frank Tirpak via Zoom
CAO:	Tanner Evans
Public Works Coordinator:	Chris Loov via Zoom
Junior Development Officer:	Kara Kashuba via Zoom
Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:08 a.m. by Mayor Dufresne.

AGENDA APPROVAL

BCC-20-046 MOVED by Councillor Tirpak that the agenda be adopted as amended:

Add:

E.5 Add Pier discussion to Development Report

Remove:

D-1 Metrix Group

CARRIED

CONFIRMATION OF MINUTES

BCC-20-047 MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on February 20, 2020, be approved as presented.
CARRIED

INFORMATION ITEMS:

BCC-20-048 MOVED by Deputy Mayor Zacharias that the following information items be received as information:

- 1) Administrator's Report
- 2) Accounts Payable Report
- 3) Financial Report
- 4) Public Works Report
- 5) Development Report

BCC-20-049 MOVED by Councillor Tirpak that Administration work on amendments to the Land Use Bylaw #215-19 stating:

For all new builds or redevelopments, driveways to be constructed of asphalt within the carriageway (between road and private property line) regardless of the material used for the remainder of the driveway. Paving of existing driveways must include the carriageway (between road and private property line).

CARRIED

- 6) Insurance Information
- 7) Annual Information Meeting

CARRIED

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REQUEST FOR DECISION

COUNCIL & LEGISLATION

BCC-20-050 Director of Emergency Management
MOVED by Deputy Mayor Zacharias that Council appoint Tanner Evans as
Director of Emergency Management.
CARRIED

BCC-20-051 Wildrose Assessment
MOVED by Councillor Tirpak that Council table for additional information.
CARRIED

PUBLIC WORKS

BCC-20-052 Pathway Construction
MOVED by Deputy Mayor Zacharias that Council complete sections 1-3 of
the pathway at a cost of \$293,624.60.
CARRIED

BCC-20-053 Snow Removal Policy
MOVED by Councillor Tirpak that Council table the policy and request
changes to the policy.
CARRIED

BCC-20-054 Mowing Contract
MOVED by Mayor Dufresne to bring topic to the Joint Services Committee
for discussion on possibility of purchase of own equipment operated by
summer students.
CARRIED

BCC-20-055 MOVED by Deputy Mayor Zacharias to award mowing contract to Outback
Lawn Maintenance for a cost of \$900.00/year
CARRIED

PLANNING & DEVELOPMENT

Councillor Tirpak recused himself from discussion due to conflict of interest at 11:23 a.m.

BCC-20-056 Encroachment Agreement Policy
MOVED by Deputy Mayor Zacharias that Council accept the Encroachment
Agreement Policy as information.
CARRIED

COUNCIL REPORTS

BCC-20-057 MOVED by Councillor Tirpak to accept the following reports as information:

Council Reports

Mayor Dufresne

- Intermunicipal Development Plan Public Hearing Cancelled
- Sylvan Lake Management Committee upcoming meeting
- Joint Services Committee upcoming meeting

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Deputy Mayor Zacharias

- Parkland Regional Library Board

Councillor Tirpak

- No reports

Committee Reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Sylvan Lake Library Board

CARRIED

NEXT MEETING

BCC-20-058

MOVED by Mayor Dufresne that the next meeting of Council be held on April 16, 2020 at 9:00 a.m.

CARRIED

ADJOURNMENT

BCC-20-059

Moved by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:43 p.m.

MAYOR DUFRESNE, MAYOR

TANNER EVANS, CAO