

Summer Village of Birchcliff  
Regular Meeting Minutes  
June 15, 2023

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held June 15, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

<b>IN ATTENDANCE</b>	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak
	CAO:	Tanner Evans
	Development Officer:	Kara Hubbard
	Recording Secretary:	Teri Musseau

**CALL TO ORDER** The Meeting was called to order at 9:06 a.m. by Mayor Dufresne.

**AGENDA**

**BCC-23-078** MOVED by Councillor Tirpak that the agenda be adopted as presented.  
CARRIED

**CONFIRMATION OF MINUTES**

**BCC-23-079** MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on May 18, 2023, be approved as presented.  
CARRIED

**BCC-23-080** MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting held on May 18, 2023, be approved as presented.  
CARRIED

**BCC-23-081** MOVED by Mayor Dufresne that the minutes of the Subdivision and Development Appeal Board meeting on May 24, 2023, be approved as presented.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable
- 2) Public Works Report
- 3) Development Update
- 4) CAO Report

**BCC-23-082** MOVED by Deputy Mayor Zacharias the Council schedule a public hearing for the sale of the RA5 reserve for Thursday, July 20<sup>th</sup>, 2023, at 9:00 a.m.  
CARRIED

**BCC-23-083** MOVED by Councillor Tirpak the Council approve Administration spending up to \$13,964 for the purchase of a new vehicle.  
CARRIED

**BCC-23-084** MOVED by Mayor Dufresne the Council hold a special meeting on June 23<sup>rd</sup>, 2023, at 5:00 p.m.  
CARRIED

**BCC-23-085** MOVED by Deputy Mayor Zacharias the Council accept the information items as presented.  
CARRIED

Summer Village of Birchcliff  
Regular Meeting Minutes  
June 15, 2023

Council break at 10:13 a.m.

Council reconvened at 10:22 a.m.

**TABLED ITEMS**

**FINANCE**

**BCC-23-086**                    Reserves Policy  
Moved by Deputy Mayor Zacharias that Council table the Reserves Policy for amendments and Administration to bring back to the next meeting.  
CARRIED

**Bylaw #247-23**            Burning & Fire Pit Bylaw  
**BCC-23-087**                    Moved by Councillor Tirpak that Council give 2<sup>nd</sup> reading to the Burning & Fire Pit Bylaw #247-23.  
CARRIED

**BCC-23-088**                    Moved by Deputy Mayor Zacharias that Council give 3<sup>rd</sup> and final reading to the Burning & Fire Pit Bylaw #247-23.

**REQUEST FOR DECISION**

**COUNCIL & LEGISLATION**

**BCC-23-089**                    Committee Member Remuneration Policy  
MOVED by Councillor Tirpak that Council adopt the Committee Member Remuneration Policy as presented.  
CARRIED

**BCC-23-090**                    Community Pier Policy  
MOVED by Deputy Mayor Zacharias that Council adopt the Community Pier Policy as amended.  
CARRIED

**PLANNING & DEVELOPMENT**

**Bylaw #248-23**            Land Use Bylaw Amendments  
**BCC-23-091**                    MOVED by Councillor Tirpak that Council table Land Use Bylaw Amendment Bylaw #248-23 for future amendments.  
CARRIED

**COUNCIL REPORTS**

Deputy Mayor Zacharias

- Summer Villages Wastewater Meeting

Councillor Tirpak

- No reports

Mayor Dufresne

- Subdivision and Development Appeal Board
- Climate Plan

Summer Village of Birchcliff  
Regular Meeting Minutes  
June 15, 2023

**COMMITTEE REPORTS**

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

**BCC-23-092**

MOVED by Deputy Mayor Zacharias that Council accept the Council and Committee items as information.

CARRIED

**NEXT MEETING**

**BCC-23-093**

MOVED by Mayor Dufresne that the next meeting of Council be held July 20, 2023, at 8:00 a.m.

CARRIED

**ADJOURNMENT**

**BCC-23-094**

MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:01 p.m.

---

ROGER DUFRESNE, MAYOR

---

TANNER EVANS, CAO