

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held June 27, 2019 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 9:02 a.m. by Mayor Dufresne with the following being present:

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
Councillor:	Marvin Hood
Interim CAO:	Corinne Newman
Recording Secretary:	Teri Musseau
Accounting Technician:	Tina Leer
Development Officer:	Tanner Evans
Public Works Coordinator:	Chris Loov
Public:	Monica Robinson

**AGENDA APPROVAL:**  
**1770/19** DEPUTY MAYOR ZACHARIAS:  
That the June 27, 2019, Regular Meeting Agenda be adopted as presented.  
CARRIED

**CONFIRMATION OF MINUTES:**  
**1771/19** **1. May 23, 2019 Regular Meeting Minutes**  
COUNCILLOR HOOD:  
That Council approve the May 23, 2019 Regular Meeting Minutes as presented.  
CARRIED

**INFORMATION ITEMS:**  
**1772/19** **1. Information Reports**  
Administration provided the following reports for Council consideration:

- Accounts Payable Report
- Financial Report
- Public Works Report
- Development Update

COUNCILLOR HOOD:  
That Council accept the items as information and authorize payment of payables.  
CARRIED

**1773/19** MAYOR DUFRESNE:  
That Council proceed with legal action on properties that have not connected to the municipal wastewater line by July 1, 2019.  
CARRIED

**COUNCIL & LEGISLATION:**  
**1774/19** **1. Municipal Accountability Program**  
During the Municipal Accountability Program review it was noted that no where in minutes was the resolution stating the location of the Municipal Office.  
DEPUTY MAYOR ZACHARIAS:  
That the Municipal Office for the Summer Village of Birchcliff be located at #8, 14 Thevenaz Industrial Trail.  
CARRIED



Initials

**COUNCIL &  
LEGISLATION:**

**2. ASVA Convention**

Administration provided Council information on the upcoming ASVA Conference being held October 17 & 18 at the Executive Royal Hotel in Leduc.

COUNCILLOR HOOD

That Mayor Dufresne attend the ASVA Convention on behalf of Council.

1775/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**3. ASVA Convention Resolutions**

Administration provided Council a request received from the Association of Summer Villages of Alberta asking if Council would like to put forth any resolutions for consideration that are of common interest to all summer villages.

MAYOR DUFRESNE:

That Council accept as information.

1776/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**4. Advanced Ambulatory Care Golf Tournament**

Administration provided Council a request received from the Advanced Ambulatory Care Golf Tournament looking for support either through sponsorship or a donation.

DEPUTY MAYOR ZACHARIAS:

That Council accept as information.

1777/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**5. Bentley Fair Days**

Council discussed an invitation received from the Town of Bentley inviting Council to join them for their annual Fair Days on August 8, 2019.

COUNCILLOR HOOD:

That Council accept as information and Administration send Council regrets.

1778/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**6. Parkland Regional Library Professional Development Workshop**

Administration provided Council information on the upcoming Parkland Regional Library Professional Development Workshop being held September 23, 2019.

MAYOR DUFRESNE:

That Council accept as information.

1779/19

CARRIED



Initials

**COUNCIL &  
LEGISLATION:**

**7. Central Alberta Tourism Trails**

Council discussed information provided by Central Alberta Tourism Trails asking Council to provide ideas and insights on which trails in the region could become signature trails.

MAYOR DUFRESNE:

That Deputy Mayor Zacharias complete the survey on behalf of Council.

1780/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**8. Bulrush Award**

Council discussed possible nominations for the Annual McIntosh Bulrush Award.

DEPUTY MAYOR ZACHARIAS:

That Council accept as information.

1781/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**9. Drowning Prevention Week**

Administration provided Council with a request from the Lifesaving Society Alberta asking Council declare July 21 – 27, 2019 as National Drowning Prevention Week.

COUNCILLOR HOOD:

WHEREAS the mission of the Lifesaving Society Canada is to prevent drowning throughout this great country, and even one drowning in Birchcliff, Alberta is too many; and

WHEREAS most drownings are preventable in a Water Smart community, and only through Water Smart education and a healthy respect for the potential danger that any body of water may present can we truly enjoy the beauty and recreation opportunities offered by these bodies of water; and

WHEREAS the Lifesaving Society urges Canadians and residents of the Summer Village of Birchcliff to supervise children who are in and around the water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to wear a Personal Floatation Device or lifejacket at all times when boating; and

WHEREAS the Lifesaving Society Canada has declared July 21-27, 2019 National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.

THEREFORE, BE IT RESOLVED THAT, I, Ted Hiscock, Mayor, do hereby proclaim July 21-27, 2019 NATIONAL DROWNING PREVENTION WEEK in the Summer Village of Half Moon Bay and do commend its thoughtful recognition to all citizens of our Summer Village of Birchcliff, Alberta.

1782/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**10. Community Recognition Award**

Administration presented Council with a draft Community Recognition Award policy for consideration.



Initials

DEPUTY MAYOR ZACHARIAS:

That Administration amend as discussed and bring back to next meeting.

1783/19

CARRIED

DEPUTY MAYOR ZACHARIAS:

That Council purchase a recognition award for Thom Jewell for his significant contributions to the regional and municipal wastewater lines, not to exceed \$500.00.

1784/19

CARRIED

**PUBLIC WORKS:**

**1. WSP Drainage Assessment**

Chris Loov presented Council with a drainage assessment to address some issues on the west end of the summer village.

DEPUTY MAYOR ZACHARIAS:

That Council table for further information and Public Works meet with resident to discuss options.

1785/19

CARRIED

**PUBLIC WORKS:**

**2. Missing Link Information**

Chris Loov presented Council with information sheet provided by Missing Link highlighting the general plan for installation of the fiber optic system.

COUNCILLOR HOOD:

That Council accept as information.

1785/19

CARRIED

Recess at 11:09 a.m.

Reconvened at 11:16 a.m.

**PLANNING &  
DEVELOPMENT:**

**1. 145 Birchcliff Road**

Council discussed resident concerns regarding development at 145 Birchcliff Road that was approved by the Municipal Planning Commission.

MAYOR DUFRESNE:

That Council issue response letter to complainant.

1786/19

CARRIED

**COUNCIL REPORTS:**

Mayor Dufresne provide his reports to Council on Intermunicipal Development Plan, Sylvan Lake Regional Water/Wastewater Commission,

Deputy Mayor Zacharias provided her reports to Council on the Parkland Regional Library Board.

Julie Maplethorpe, Summer Village of Jarvis Bay, provided her written report to Council on the Sylvan Lake Library Board.



Initials

**MEETING DATES:** The Summer Village of Birchcliff Council will hold their next meeting of the whole on July 18, 2019 at 9:00 a.m.

**1787/19**

**CARRIED**

**ADJOURNMENT:** The meeting adjourned at 12:06 p.m.

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Roger Dufresne, Mayor

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Phyllis Forsyth, CAO



Initials