

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held June 21, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 9:00 a.m. by Mayor Jewell with the following being present:

Mayor:	Thom Jewell
Deputy Mayor:	Roger Dufresne
Councillor:	Ann Zacharias
Administrator:	Phyllis Forsyth
Recording Secretary:	Teri Musseau

AGENDA APPROVAL: DEPUTY MAYOR DUFRESNE:
That the June 21, 2018 Regular Meeting Agenda be adopted as presented.
1571/18 CARRIED

CONFIRMATION OF MINUTES: DEPUTY MAYOR DUFRESNE:
That the May 22, 2018 Regular Meeting Minutes be adopted as presented.
1572/18 CARRIED

CONFIRMATION OF MINUTES: COUNCILLOR ZACHARIAS:
That the May 22, 2018 Public Hearing Minutes be adopted as presented.
1573/18 CARRIED

STAFF REPORTS: 1. **Staff Reports**
Administration provided the following reports for Council consideration:

- Accounts Payable
- Financial

Koralyn Lemmon joined the meeting at 9:15 a.m.

- Development

Koralyn Lemmon left the meeting at 9:18 a.m.

1574/18 COUNCILLOR ZACHARIAS:
That Administration provide update on the tree planting program and the buoy program at the next meeting. CARRIED

1575/18 DEPUTY MAYOR DUFRESNE:
That Administration obtain quote for the creation of a transportation safety plan. CARRIED



Initials

DEPUTY MAYOR DUFRESNE:

That Council accepts the items as information and authorized payment of payables.

1576/18

CARRIED

REQUESTS FOR DECISION:

**FINANCIAL &
ADMINISTRATIVE:**

1. Auditor Agreement 2019-2021

Phyllis Forsyth provided Council information on the tenders received for the 2019-2021 Auditor Agreement.

MAYOR JEWELL:

That Council appoint the Metrix Group as auditor for 2019-2021.

1577/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

1. Lacombe Regional Emergency Management Plan

Administration provided Council with the Lacombe Regional Emergency Management Plan and suggested changes thereto.

DEPUTY MAYOR DUFRESNE:

That Councillor Zacharias continue to work on updates to the plan.

1578/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Annual Information Meeting

Administration provided Council with the 2018 Annual Information Meeting agenda with amendments from the May meeting.

DEPUTY MAYOR DUFRESNE:

That Council approve the 2018 Annual Information Meeting agenda as amended.

1579/18

CARRIED

**COUNCIL &
LEGISLATION:**

3. Ambulatory Care Golf Tournament

Administration provided Council with a request received from Advanced Ambulatory Care asking for sponsorship of their upcoming golf tournament.

DEPUTY MAYOR DUFRESNE:

That Council hold raffle for the Advanced Ambulatory Care, Victim Services and Rotary golf tournaments and reimburse 4 individual players from the Summer Village.

1580/18

CARRIED

MAYOR JEWELL:

That Council reevaluate their budget allocations for funding at an upcoming meeting.

1581/18

CARRIED



Initials

**COUNCIL &
LEGISLATION:**

4. Town of Bentley

Administration provided Council an invitation from the Town of Bentley to join them for lunch and participate in their annual parade on August 9, 2018.

MAYOR JEWELL:

That due to scheduling conflicts Council decline invitation.

1582/18

CARRIED

**COUNCIL &
LEGISLATION:**

5. Association of Summer Villages of Alberta Conference

Administration provided Council information on the Association of Summer Villages of Alberta Conference being held October 18 & 19 at the Executive Royal Hotel in Leduc.

DEPUTY MAYOR DUFRESNE:

That Mayor Jewell attend the Association of Summer Village of Alberta Conference on behalf of Council.

1583/18

CARRIED

Koralyn Lemmon joined the meeting at 10:47 a.m.

**PLANNING &
DEVELOPMENT:**

1. Pathway Committee Detailed Design

Koralyn Lemmon provided Council with the pathway detailed design.

MAYOR JEWELL:

That the Pathway Committee explore estimates for cost of easements in narrow areas and other identified cost concerns.

1584/18

CARRIED

Koralyn Lemmon left the meeting at 11:27 a.m.

INFORMATION ITEMS:

COUNCIL REPORTS: Deputy Mayor Dufresne provided his report to Council on the Sylvan Lake Regional Wastewater Commission and Sylvan Lake Management Committee.

**COMMITTEE
REPORTS:**

Julie Maplethorpe, Summer Village of Jarvis Bay provided her written report to Council on the Sylvan Lake Library Board.

By consensus Council accepts the reports as information.

**MEETING DATES:
1585/18**

Birchcliff will hold their next meeting on July 19, 2018 at 9:00 a.m.

CARRIED



Initials

ADJOURNMENT: The meeting adjourned at 11:43 a.m.

Thom Jewell, Mayor

Phyllis Forsyth, CAO



Initials