

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held June 15, 2017 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 9:01 a.m. by Mayor Joyce Megson with the following being present:

Mayor:	Joyce Megson
Deputy Mayor:	Thom Jewell
Administrator:	Phyllis Forsyth
Accounting Technician:	Tina Leer
Recording Secretary:	Teri Musseau

AGENDA APPROVAL: THOM JEWELL:
That the June 15, 2017 Regular Meeting Agenda be adopted as presented.
1262/17 CARRIED

CONFIRMATION OF MINUTES: JOYCE MEGSON:
That the May 24, 2017 Regular Meeting Minutes be adopted as presented.
1263/17 CARRIED

CONFIRMATION OF MINUTES: THOM JEWELL:
That the May 24, 2017 Municipal Planning Commission Minutes be adopted as presented.
1264/17 CARRIED

FINANCIAL & ADMINISTRATIVE: 1. **Administrator's Report**
Administration provided Council with an update on the status of current projects underway in the Summer Villages.
Council discussed the report.
JOYCE MEGSON:
That Council accept the Administrator Report as information.
1265/17 CARRIED

FINANCIAL & ADMINISTRATIVE: 2. **Financial Reports**
Tina Leer provided Council with the following financial reports:

- Accounts Payable Cheque Listing to June 9, 2017
- Operating Budget Report to June 12, 2017

THOM JEWELL:
That Council accept the financial reports as presented.
1266/17 CARRIED

FINANCIAL & ADMINISTRATIVE: 3. **MSI Funding Program Extension**
Tina Leer provided Council with information on the extension of the MSI Funding Program and Amending Memorandum.



Initials

JOYCE MEGSON:
That Council authorize the Mayor to sign the Amended Agreement.

1267/17

CARRIED

Tina Leer left the meeting at 9:16 a.m.

**COUNCIL &
LEGISLATIVE:**

1. Request for Support

Administration provided Council with a request for support received from the Sylvan Lake & District Victim Services by sponsorship or participation in their annual golf tournament.

JOYCE MEGSON:
That the Request for Support does not fall within the Summer Village Funding Policy; Administration to arrange posters and notify residents at the Annual Information Meeting to generate support.

1268/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Advanced Ambulatory Care Service

Administration provided Council with a request for support received from the Sylvan Lake & Area Advanced Ambulatory Care Service by sponsorship or participation in their annual golf tournament.

THOM JEWELL:
That Council uphold their Funding Policy, Administration to arrange posters and notify residents at the Annual Information Meeting to generate support; Council to provide support to the education component of Rotary and provide support to families at Christmas.

1269/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

3. ATCO Energy

Council discussed a request received from ATCO Energy to have Council review their energy retailing program and allow ATCO Energy to provide a quote and cost analysis.

JOYCE MEGSON:
That Council accept as information.

1270/17

CARRIED

**PLANNING &
DEVELOPMENT:**

1. Development Update

Koralyn Coughlin reviewed the Development Update. There are currently 13 active development files in the Summer Village and 56 between all 5 Summer Villages.

THOM JEWELL:
That Council accept as information.

1271/17

CARRIED



Initials

Koralyn Coughlin joined the meeting at 9:28 a.m.

Phyllis Forsyth left meeting at 9:31 a.m.

Phyllis Forsyth rejoined the meeting at 9:33 a.m.

**PLANNING &
DEVELOPMENT:**

2. Land Use Bylaw Amendments

Koralyn provided Council with the final revised provisions to the Land Use Bylaw Amendment Bylaw 191/16.

JOYCE MEGSON:
That Council table for further consideration.

1272/17

CARRIED

**PLANNING &
DEVELOPMENT:**

3. Sylvan Lake Management Committee

Koralyn provided Council with the final draft Terms of Reference for the Sylvan Lake Management Committee.

THOM JEWELL:
That Council approve the Sylvan Lake Management Committee Terms of Reference as presented.

1273/17

CARRIED

**PLANNING &
DEVELOPMENT:**

4. Access Agreement

Koralyn provided Council with the revised Access Agreement for the Sprucecliff area residents.

JOYCE MEGSON:
That Council approve the Access Agreement for the Sprucecliff area residents as presented.

1274/17

CARRIED

Koralyn Coughlin left the meeting at 10:15 a.m.

INFORMATION:

1. Council Reports

Joyce Megson gave her report to Council on Association of Summer Villages of Alberta and the Mayors and Reeves Meeting.

Thom Jewell gave his report to Council on Sylvan Lake Regional Water/Wastewater Commission.

By consensus Council accepts as information.

MEETING DATES:

Birchcliff will hold their next meeting July 20, 2017 at 9:00 a.m.

1275/17

CARRIED



Initials

ADJOURNMENT: The meeting adjourned at 11:38 a.m.

Joyce Megson, Mayor

Phyllis Forsyth, CAO



Initials