Summer Village of Birchcliff
Regular Meeting Minutes
June 11, 2026

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held June 11, 2026, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
Councillor:	Jonathan Paulgaard via Zoom
CAO:	Tanner Evans
Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:14 a.m. by Mayor Dufresne.

AGENDA

BCC-26-078 MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

ADD C-2 June 4, 2026, Municipal Planning Commission Minutes

CARRIED

CONFIRMATION OF MINUTES

BCC-26-079 MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on May 21, 2026, be approved as presented.

CARRIED

BCC-26-080 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting held on June 4, 2026, be approved as presented.

CARRIED

TABLED ITEMS

COUNCIL & LEGISLATION

Use of Reserves, Parks and Pathways Bylaw Challenge

BCC-26-081 MOVED by Councillor Paulgaard that Council accept the Use of Reserves, Parks and Pathways Bylaw Challenge as information.

CARRIED

INFORMATION ITEMS

1) Accounts Payable Report
2) Public Works Report
3) Development Report
4) CAO Report

Dave Onishenko & Justice Rankin joined the meeting at 10:21 a.m.

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DELEGATION

Dave Onishenko & Janice Rankin from Sunnyside Christian Camp joined Council to present the 10 year vision for the Church Camp and receive Council's feedback on the proposal.

BCC-26-082 MOVED by Mayor Dufresne that Council accept the information items as presented.

CARRIED

Dave Onishenko & Justice Rankin left the meeting at 11:27 a.m.

Council recessed at 11:27 a.m.

Council reconvened at 11:39 a.m.

REQUEST FOR DECISION

FINANCE

Surplus Distribution

BCC-26-083 MOVED by Mayor Dufresne that Council amend the 2027 Capital Plan as below:

Road Right of Way Improvements	$15,000
Crosswalk Improvements	$40,000
Tree Removal	$30,000
Potential Pathway Paving	$75,000

CARRIED

BCC-26-084 MOVED by Deputy Mayor Zacharias that Council amend the Reserves as follows:

MOVE from Open Spaces Reserve ($369,450) to:

Accumulated Surplus	$ 3,656
General Contingency	$26,197
Roads	$114,249

CARRIED

COUNCIL & LEGISLATION

ASVA Call for Resolutions

BCC-26-085 MOVED by Councillor Paulgaard that Council accept the ASVA Call for Resolutions item as information.

CARRIED

BYLAW #265-26 ATIA/POPA Administration & Delegation Bylaw

BCC-26-086 MOVED by Mayor Dufresne that Council give 1st reading to the 2026 Mill Rate Bylaw #265-26.

CARRIED

BCC-26-087 MOVED by Deputy Mayor Zacharias that Council give 2nd reading to the 2026 Mill Rate Bylaw #265-26.

CARRIED

BCC-26-088 MOVED by Councillor Paulgaard that Council by unanimous consent give 3rd reading to the 2026 Mill Rate Bylaw #265-26 at this meeting.

CARRIED UNANIMOUSLY

BCC-26-089 MOVED by Mayor Dufresne that Council give 3rd and final reading to the 2026 Mill Rate Bylaw #265-26.

CARRIED

Privacy Management Program

BCC-26-090 MOVED by Deputy Mayor Zacharias that Council adopt the Privacy Management Program as amended.

CARRIED

Community Pier Program

BCC-26-091 MOVED by Mayor Dufresne that Council approve the Community Pier Program as presented.

CARRIED

PLANNING & DEVELOPMENT

Encroachment Agreement

BCC-26-092 MOVED by Mayor Dufresne that Council approve entering into an Encroachment Agreement for construction of a newly proposed staircase located on the municipal reserve land to provide access to the lake for the property located at 429 Birchcliff Road as discussed.

CARRIED

COUNCIL REPORTS

Deputy Mayor Zacharias

- Upcoming Sylvan Lake Regional Water & Wastewater Commission Training

Councillor Paulgaard

- No reports

Mayor Dufresne

- Trail sign and bench dedicating the pathway

BCC-26-093 MOVED by Deputy Mayor Zacharias that Council proceed with a bench at the end of the trail and a sign at the start of the trail acknowledging Drew & Jen Zeiglgansburger for their generous land donation to complete the trail system with wording as discussed.

CARRIED

CORRESPONDENCE

- Parkland Regional Library Board ROI

SBC-26-094 MOVED by Deputy Mayor Zacharias that Council accept the Council reports as information.

CARRIED

NEXT MEETING

BCC-26-095 MOVED by Mayor Dufresne that the next meeting of Council be held July 16, 2026, at 9:00 a.m.

CARRIED

ADJOURNMENT

MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 1:08 p.m.

CARRIED

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ROGER DUFRESNE, MAYOR

_____
TANNER EVANS, CAO