

Summer Village of Birchcliff
Regular Meeting Minutes
July 20, 2023

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held July 20, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak via Zoom
	CAO:	Tanner Evans
	Development Officer:	Kara Hubbard
	Finance Manager:	Tina Leer
	Recording Secretary:	Teri Musseau
	Delegates:	Bo Rasmussen Thom Jewell

CALL TO ORDER The Meeting was called to order at 8:15 a.m. by Mayor Dufresne.

AGENDA

BCC-23-116 MOVED by Deputy Mayor Zacharias that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

BCC-23-117 MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on June 15, 2023, be approved as presented.
CARRIED

BCC-23-118 MOVED by Deputy Mayor Zacharias that the minutes of the Special Meeting of Council held on June 23, 2023, be approved as presented.
CARRIED

BCC-23-119 MOVED by Mayor Dufresne that the minutes of the Subdivision and Development Appeal Board meeting on June 26, 2023, be approved as presented.
CARRIED

BCC-23-120 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting held on May 18, 2023, be approved as presented.
CARRIED

DELEGATION

Bo Rasmussen joined Council to request the proposed pathway through the reserve adjacent to his property be relocated further into the reserve to protect their privacy.

BCC-23-121 MOVED by Mayor Dufresne that Council accept the delegation as information.
CARRIED

Thom Jewell joined Council to make Council aware of the drainage concerns on his property as flooding occurs due to water running off and request Council allow him to fix the issue and Council reimburse him for the work.

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BCC-23-122

MOVED by Deputy Mayor Zacharias that Council allow Thom Jewell to spend up to \$2,000 to clean out the ditch that runs on his property with the money to come from the operating reserve, and further, Mr. Jewell to work with public works for the completion of the work.

CARRIED

INFORMATION ITEMS

- 1) Accounts Payable
- 2) Development Update

Council break at 8:49 a.m.

Council reconvened at 9:01 a.m.

PUBLIC HEARING

Mayor Dufresne declared the Public Hearing for Road Closure Bylaw #246-23, open at 9:01 a.m.

Mayor Dufresne provided the procedure for the public hearing.

Kara Hubbard, Development Officer, provided the background on the reason Council is considering the potential road closure for future sale of the lands.

Administration has been tasked with preparing for the potential closing of the lane for the future sale of these lands. RA5 (between 103 & 109 Birchcliff Road) has been marked for potential sale in Birchcliff's Open Space Master Plan which was adopted in March 2014. There are two other lakefront lots that have the option to potentially be sold. RA5 does not currently have any access for the public and the possibility for future public use is limited due to the location and topography of the lands. It is for these reasons that the lands were marked for potential sale in 2014.

The proceeds from the potential sale of this property would be used to fund projects identified during the 2022 Annual Information Meeting such as armoring and protection of the shoreline and the extension of the pathway system rather than funding the projects through taxation.

Written submissions were received and included in the agenda package from:

Lacombe County who no had objections.

Lawrence McCallum of 427 Birchcliff Road who was opposed.

Bill Olafson of 109 Birchcliff Road who was opposed.

Other written submission that were not included in the agenda package and read into record in opposition of the closure of the road were received from:

Kelly Virtue – 371 Birchcliff Road

Monica Morcom – 421 Birchcliff Road

Margaret Phelan – 131 Birchcliff Road

Gillan Marriott – 433 Birchcliff Road

Colin & Nina Watts – 93 Birchcliff Road

Britt Wieliczko – 423 Birchcliff Road

Don & Nancy Neilson – 405 Birchcliff Road

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Bryce Thurston – 423 Birchcliff Road
L.P. Virtue – 371 Birchcliff Road
Bill & Rhonda Olafson – 109 Birchcliff Road
Lawrence McCalum 427 Birchcliff Road

Mayor Dufresne opened the floor for comment.

The following residents spoke in opposition of the road closure:

Rebecca Szybunka – 409 Birchcliff Road
Steve Pritchard – 365 Birchcliff Road
Karen McCaffery – 29 Birchcliff Road
Margaret Phelan – 131 Birchcliff Road
Terry McCaffery – 29 Birchcliff Road
Rita Johnson – 119 Birchcliff Road
Terry & Larry Cameron – 383 Birchcliff Road
Lawrence McCallum – 427 Birchcliff Road
Steven Johnson – 119 Birchcliff Road
Bill Olafson – 109 Birchcliff Road
Thom Jewell – 385 Birchcliff Road
Marty Vellner – 61 Birchcliff Road
Kate Latos – 121 Birchcliff Road – virtually

Residents' comments have been heard by Council. A large part of the reason for selling the RA5 reserve would be to offset the cost of other projects in the Summer Village such as shoreline restoration and pathways. Funding from the government is disappearing and larger projects will need to be funded internally.

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Seeing no further people wishing to speak, Mayor Dufresne declared the public hearing closed at 9:30 a.m.

Council break at 9:30 a.m.

Council reconvened at 9:46 a.m.

INFORMATION ITEMS CONTINUED

- 1) Quarterly Financial
- 2) CAO Report
- 3) West End Encroachment Agreements

BCC-23-123

MOVED by Deputy Mayor Dufresne that Council accept the information items as presented.

CARRIED

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REQUEST FOR DECISION

FINANCE

- BCC-23-124** Reserves Policy
Moved by Councillor Tirpak that Council adopt the reserves policy as amended.
- CARRIED

COUNCIL & LEGISLATION

- BCC-23-125** Alberta Municipalities Convention
MOVED by Mayor Dufresne that Council accept the Alberta Municipalities Convention item as information.
- CARRIED

- BCC-23-126** Bentley Parade
MOVED by Deputy Mayor Zacharias that Council accept the Bentley Parade Luncheon invitation as information and Administration send congratulations on their 60th Anniversary.
- CARRIED

PLANNING & DEVELOPMENT

- Bylaw #246-23** Road Closure Public Hearing
BCC-23-127 MOVED by Councillor Tirpak that Council give 1st reading to the Road Closure Bylaw #246-23.
- CARRIED

- BCC-23-128** MOVED by Deputy Mayor Zacharias that Council send an information letter to residents regarding the proposed sale of the reserve highlighting some of the projects the money from the sale will be used toward.
- CARRIED

COUNCIL REPORTS

Mayor Dufresne

- Provided Council with information on a resident letter he received regarding the Climate Plan

Deputy Mayor Zacharias

- Upcoming Sylvan Lake Regional Water & Wastewater Commission meeting

Councillor Tirpak

- No reports

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

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BCC-23-129 MOVED by Deputy Mayor Zacharias that Council accept the Council and Committee items as information.
CARRIED

NEXT MEETING

BCC-23-130 MOVED by Mayor Dufresne that the next meeting of Council be held September 21, 2023, at 9:00 a.m.
CARRIED

ADJOURNMENT

BCC-23-131 MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:07 p.m.

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO