

Summer Village of Birchcliff
Regular Meeting Minutes
July 7, 2022

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held July 7, 2022, in the Summer Villages on Sylvan
Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak
	CAO:	Tanner Evans
	Development Officer:	Kara Kashuba
	Public Works Coordinator:	Robert Wood
	Finance Officer:	Tina Leer
	Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:20 a.m. by Mayor Dufresne.

AGENDA APPROVAL

BCC-22-077 MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

- D.8. Reserves letter to residents
- E.1.E. Remuneration Policy
- E.1.F. Pier Policy

CARRIED

CONFIRMATION OF MINUTES

BCC-22-078 MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on April 21, 2022, be approved as presented.

CARRIED

BCC-22-079 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting of Council held on April 21, 2022, be approved as presented.

CARRIED

BCC-22-080 MOVED by Councillor Tirpak that the minutes of the Municipal Planning Commission meeting of Council held on May 12, 2022, be approved as presented.

CARRIED

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BCC-22-081 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting of Council held on May 26, 2022, be approved as presented.

CARRIED

INFORMATION ITEMS

- 1) Accounts Payable
- 2) Public Works Report
- 3) Development Update
- 4) 1st Quarter Report
- 5) 2nd Quarter Report
- 6) Open Space Master Plan

BCC-22-082 MOVED by Mayor Dufresne that Administration get the assessed value for RA2, RA3, RA5, and Administration to investigate possibilities for RA7.

CARRIED

- 7) Annual Information Meeting
- 8) Reserves Letter to Residents

BCC-22-083 MOVED by Councillor Tirpak that Council accept the information items as presented.

CARRIED

Council break at 11:16 a.m.

Council reconvened at 11:25 a.m.

REQUEST FOR DECISION

COUNCIL & LEGISLATION

Bylaw #236-22 Subdivision & Development Appeal Board Bylaw
BCC-22-084 MOVED by Councillor Tirpak that Council give 1st reading to the Subdivision & Development Appeal Board Bylaw #236-22.

CARRIED

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- BCC-22-085** MOVED by Deputy Mayor Zacharias that Council give 2nd reading to the Subdivision & Development Appeal Board Bylaw #236-22.
CARRIED
- BCC-22-086** MOVED by Mayor Dufresne that by unanimous consent Council give 3rd reading to the Subdivision & Development Appeal Board Bylaw #236-22 at this meeting.
UNANIMOUSLY CARRIED
- BCC-22-087** MOVED by Councillor Tirpak that Council give 3rd and final reading to the Subdivision & Development Appeal Board Bylaw #236-22.
CARRIED
- Bylaw #237-22** Subdivision Authority Bylaw
BCC-22-088 MOVED by Deputy Mayor Zacharias that Council give 1st reading to the Subdivision Authority Bylaw #237-22.
CARRIED
- BCC-22-089** MOVED by Councillor Tirpak that Council give 2nd reading to the Subdivision Authority Bylaw #237-22.
CARRIED
- BCC-22-090** MOVED by Mayor Dufresne that by unanimous consent Council give 3rd reading to the Subdivision Authority Bylaw #237-22 at this meeting.
UNANIMOUSLY CARRIED
- BCC-22-091** MOVED by Deputy Mayor Zacharias that Council give 3rd and final reading to the Subdivision Authority Bylaw #237-22.
CARRIED
- Bylaw #238-22** Procedural Bylaw
BCC-22-092 MOVED by Deputy Mayor Zacharias that Council give 1st reading to the Procedural Bylaw #238-22.
CARRIED
- BCC-22-093** MOVED by Councillor Tirpak that Council give 2nd reading to the Procedural Bylaw #238-22.
CARRIED

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BCC-22-094 MOVED by Mayor Dufresne that by unanimous consent Council give 3rd reading to the Procedural Bylaw #238-22 at this meeting.
UNANIMOUSLY CARRIED

BCC-22-095 MOVED by Deputy Mayor Zacharias that Council give 3rd and final reading to the Procedural Bylaw #238-22.
CARRIED

BCC-22-096 Alberta Municipalities Convention
MOVED by Deputy Mayor Zacharias that Mayor Dufresne attend the Alberta Municipalities Convention on behalf of the Summer Village.
CARRIED

BCC-22-097 Remuneration Policy
MOVED by Mayor Dufresne that effective September 1, 2022, Council increase the stipend for meetings from \$100 per meeting to \$130 for the first hour hours and then increase every hour thereafter from \$25 to \$32.50 with the maximum payable for any meeting being \$260.
CARRIED

BCC-22-098 Pier Policy
MOVED by Deputy Mayor Zacharias that Council defer the pier policy conversation until the next meeting of Council.
CARRIED

PLANNING & DEVELOPMENT

BCC-22-099 Irrevocable Letter of Credit
MOVED by Councillor Tirpak that Administration draft a Land Use Bylaw Amendment Bylaw and Irrevocable Letter of Credit Policy for the next meeting.
CARRIED

COUNCIL REPORTS

Mayor Dufresne

- Joint Services Committee

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Deputy Mayor Zacharias

- No reports

Councillor Tirpak

- No reports

CAO Report

- No drainage issues in Birchcliff
- New Public Works Coordinator doing great

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board

Joint Services Committee

- April 29, 2022, minutes
- May 12, 2022, minutes

BCC-22-100 MOVED by Councillor Tirpak that Council accept the Council reports as information.

CARRIED

NEXT MEETING

BCC-22-101 MOVED by Mayor Dufresne that the next meeting of Council be held August 18th, 2022, at 9:00 a.m.

CARRIED

ADJOURNMENT

BCC-22-102 MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:15 p.m.

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO