

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held July 19, 2019 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 9:18 a.m. by Mayor Dufresne with the following being present:

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
Councillor:	Marvin Hood
Interim CAO:	Corinne Newman
Recording Secretary:	Teri Musseau
Accounting Technician:	Tina Leer
Development Officer:	Tanner Evans
Public Works Coordinator:	Chris Loov
Delegates:	Brad Vander Heyden, Stantec

**AGENDA APPROVAL:**  
**1807/19**

DEPUTY MAYOR ZACHARIAS:  
That the July 18, 2019, Regular Meeting Agenda be adopted as presented.  
CARRIED

**CONFIRMATION OF MINUTES:**  
**1808/19**

**1. June 27, 2019 Regular Meeting Minutes**  
COUNCILLOR HOOD:  
That Council approve the June 27, 2019 Regular Meeting Minutes as presented.  
CARRIED

**DELEGATION:**

**1. Stantec**  
Brad Vander Hayden from Stantec joined Council to discuss the Speed Limit Evaluation that has been prepared by Stantec for the Summer Village.

Craig Suchy from WSP joined the meeting at 9:21 a.m.

Brad Vander Hayden left the meeting at 9:36 a.m.

Rob McDonnell joined the meeting at 9:40 a.m. via Zoom.

Craig Suchy and Rob McDonnell left the meeting at 10:10 a.m.

**DELEGATION:**

**2. WSP**  
Rob McDonnell and Craig Suchy joined Council to review the updated designs for phase 1 of the Birchcliff pathway system.

**INFORMATION ITEMS:**

**1. Information Reports**  
Administration provided the following reports for Council consideration:

- Accounts Payable Report
- Quarterly Financial Report
- Public Works Report
- Development Update



Initials

- Minutes

COUNCILLOR HOOD:

That Council accept the items as information and authorize payment of payables.

1809/19

CARRIED

Tina Leer, Tanner Evans and Chris Loov left the meeting at 11:14 a.m.

**COUNCIL &  
LEGISLATION:**

**1. Interim CAO Signing Authority**

Council discussed giving authorization to the Interim CAO to sign on behalf of the Summer Village of Birchcliff with ATB Financial.

MAYOR DUFRESNE:

That Council add Corinne Newman, Interim CAO, to Group B and remove Phyllis Forsyth.

1810/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**2. Council Remuneration**

Council discussed their remuneration policy and current practices.

DEPUTY MAYOR ZACHARIAS:

That Council adhere to their current remuneration policy and Council submit their expenses on a monthly basis on the electronic form provided by Administration

1811/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**3. AUMA Convention**

Administration provided Council information received on the upcoming AUMA Convention being held September 25-27, 2019 at the Edmonton Convention Center

DEPUTY MAYOR ZACHARIAS:

That Mayor Dufresne attend the AUMA Convention on behalf of Council.

1812/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**4. Recognition Policy**

Administration provided Council the Recognition Policy as amended at the June Council meeting.

DEPUTY MAYOR HOOD:

That Council accept as information.

1813/19

CARRIED

**COUNCIL REPORTS:**

Mayor Dufresne provided his reports to Council on the Sylvan Lake Regional Water/Wastewater Commission, upcoming Annual Information Meeting, upcoming Intermunicipal Development Steering Committee Meeting and the Joint Services Committee Meeting.



Initials

Deputy Mayor Zacharias provided her reports to Council on the Pathway Committee breakfast.

Julie Maplethorpe, Summer Village of Jarvis Bay, provided her written report to Council on the Sylvan Lake Library Board.

**MEETING DATES:** The Summer Village of Birchcliff Council will hold their next meeting of the whole on September 19, 2019 at 9:00 a.m.  
**1814/19** CARRIED

**ADJOURNMENT:** The meeting adjourned at 11:58 a.m.

---

Roger Dufresne, Mayor

---

Corinne Newman, Interim CAO



Initials