

*Minutes of a Municipal Planning Commission Meeting of the Summer Village of Birchcliff, Province of Alberta, held July 19, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 8:26 a.m. by Chair Roger Dufresne with the following being present:

Chair:	Roger Dufresne
Councillor:	Ann Zacharias
Member-at-large:	Michael Wells
Development Officer:	Koralyn Lemmon
Recording Secretary:	Teri Musseau
Applicants:	Bryan Viala

**AGENDA  
APPROVAL:**

ANN ZACHARIAS:  
That the July 19, 2018 Municipal Planning Commission Agenda be adopted as presented.

**1586/18**

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**1. 413 Birchcliff Road**

Bryan Viala submitted an application on July 10, 2018 for construction of a dwelling addition for the property located at 413 Birchcliff Road (Lot 4, Block 2, Plan2265RS) in the Summer Village of Birchcliff.

The application is before the Municipal Planning Commission for the following reasons:

- The front yard setback to the proposed addition is 3.05m, below the minimum of 7.5m, therefore requires a 4.45m variance request.
- The front yard setback to the existing deck (projection) is 2.56m, below the minimum of 5m, therefore requires a 2.44m variance request.

Bryan Viala provided his reason for the requested variance and answered questions from the Commission.

Koralyn Lemmon and Bryan Viala left the meeting at 8:39 a.m.

The Municipal Planning Commission continued the meeting in accordance with the Municipal Government Act 197 (2.1) which states:

- 2.1 A municipal planning commission, subdivision authority, development authority or subdivision and development appeal board established under Part 17 may deliberate and make its decisions in meetings closed to the public.

Initials

The Municipal Planning Commission discussed the application.

ROGER DUFRESNE:

That the Municipal Planning Commission approve the addition with the following conditions:

- Completions deposit of \$1000.00.
- Exterior finish of the addition to match/compliment the exterior finish of the dwelling.
- The Summer Village will not be held responsible for any slope instability.

**1587/18**

**CARRIED**

**ADJOURNMENT:** The meeting adjourned at 8:48 a.m.

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MPC Chair

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Development Officer

Initials