

Summer Village of Birchcliff  
Regular Meeting Minutes  
January 18, 2024

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held January 18, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

<b>IN ATTENDANCE</b>	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak (via Zoom)
	CAO:	Tanner Evans
	Delegate:	Leanne Whiteley-LaGace (via Zoom)
	Public Works Manager:	Justin Caslor
	Development Officer:	Kara Hubbard
	Recording Secretary:	Carolyn Widmer

**CALL TO ORDER** The Meeting was called to order at 9:06 a.m. by Mayor Dufresne.

**AGENDA**

**BCC-24-001** MOVED by Deputy Mayor Zacharias that the agenda be adopted as presented.  
CARRIED

**CONFIRMATION OF MINUTES**

**BCC-24-002** MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on December 21, 2023, be approved as presented.  
CARRIED

**DELEGATION**

1) Leanne Whitely-LaGace – Stantec

**BCC-24-003** MOVED by Mayor Dufresne that Council accept as information.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable
- 2) Public Works
- 3) Development Update
- 4) CAO Report

**BCC-24-004** MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.  
CARRIED

Council recess at 10:25 a.m.

Council reconvened at 10:30 a.m.

Summer Village of Birchcliff  
Regular Meeting Minutes  
January 18, 2024

**TABLED ITEMS**

**BCC-24-005**      Use of Reserves, Parks & Pathways Bylaw #249-23  
MOVED by Mayor Dufresne that Council direct Administration to ask Wildrose Assessment to clarify if the assessed property values would be negatively impacted by implementing the "Use of Reserves, Parks, and Pathways Bylaw in either of the 1st, 2nd or proposed third reading versions including the encroachment policy.

CARRIED

MOVED by Councillor Tirpak that Council table for further consideration.  
CARRIED

**BCC-24-006**      Land Use Bylaw Lakeside Amendments  
MOVED by Mayor Dufresne that Council accept as information, and for administration to propose Land Use Bylaw amendments at a future Council meeting.

CARRIED

**BCC-24-007**      MOVED by Deputy Mayor Zacharias that Administration draft Land Use Bylaw amendments for the escarpment and landscaping, and schedule a Meeting of the Whole in April.

**REQUEST FOR DECISION**

**COUNCIL & LEGISLATION**

**BCC-24-008**      Sylvan Lake IDPC Terms of Reference  
MOVED by Mayor Dufresne that Council adopt the IDPC Terms of Reference.  
CARRIED

**COUNCIL REPORTS**

Mayor Dufresne

- Climate Change meeting coming up on February 2, 2024
- Joint Services Committee

Deputy Mayor Zacharias

- No reports

Mayor Dufresne

- No reports

**COMMITTEE REPORTS**

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

Summer Village of Birchcliff  
Regular Meeting Minutes  
January 18, 2024

**CORRESPONDENCE**

- Minister of Environment and protected areas

**BCC-24-009**      MOVED by Deputy Mayor Zacharias that Council accept the Council and Committee items as information.  
CARRIED

**NEXT MEETING**

**BCC-24-010**      MOVED by Mayor Dufresne that the next meeting of Council be held February 22, 2024, at 9:00 a.m.  
CARRIED

**ADJOURNMENT**

**BCC-24-011**      MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:16 p.m.

---

ROGER DUFRESNE, MAYOR

---

TANNER EVANS, CAO