

Summer Village of Birchcliff  
Regular Meeting Minutes  
January 20, 2022

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,  
Province of Alberta, held January 20, 2022, in the Summer Village Administration  
Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE** Mayor: Roger Dufresne  
Deputy Mayor: Ann Zacharias  
Councillor: Frank Tirpak via Zoom  
CAO: Tanner Evans  
Development Officer: Kara Kashuba  
Recording Secretary: Carolyn Widmer via Zoom

**CALL TO ORDER** The Meeting was called to order at 8:59 a.m. by Mayor Dufresne.

**AGENDA APPROVAL**

**BCC-22-001** MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:  
ADD:  
E.1.C Annual Information Meeting  
CARRIED

**CONFIRMATION OF MINUTES**

**BCC-22-002** MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on December 16, 2021, be approved as presented.  
CARRIED

**INFORMATION ITEMS**

- a) Accounts Payable
- b) Development Update
- c) Public Works Update
- d) Notice of Public Meeting

**BCC-22-003** Public Works  
MOVED by Mayor Dufresne that Administration review the snow removal policy.  
CARRIED

**BCC-22-004** Notice of Public Meeting  
MOVED by Councillor Tirpak that Administration hire a third party to do a social and economic impact study on the proposed women's shelter.  
CARRIED

**BCC-22-005** MOVED by Deputy Mayor Zacharias to accept the information items as presented.  
CARRIED

Recess at 9:55 a.m.

Reconvened at 10:05 a.m.

Summer Village of Birchcliff  
Regular Meeting Minutes  
January 20, 2022

**REQUEST FOR DECISION**

**PLANNING & DEVELOPMENT**

- BCC-22-006**      Encroachment Agreement  
MOVED by Councillor Tirpak to extend the current agreement by twelve months.  

CARRIED

Recess at 12:09 p.m.

Reconvened at 12:13 p.m.

- BCC-22-007**      Land Use Bylaw Amendment  
MOVED by Mayor Dufresne that Administration take the feedback from Council and return with edits to the potential amendments at the next Council meeting.  

CARRIED

**COUNCIL REPORTS**

Mayor Dufresne

- Provincial Policing Meeting
- There is another one coming up on February 7<sup>th</sup> and he may attend.
- Alberta Municipality Meeting: lots in support of shoreline restoration.

Deputy Mayor Zacharias

- ICS 100 Training
- Provincial Policing Meeting; may attend the February 7<sup>th</sup> one.

Councillor Tirpak

- No reports

- BCC-22-008**      MOVED by Councillor Tirpak to accept the reports as information.  

CARRIED

**NEXT MEETING**

- BCC-22-009**      MOVED by Mayor Dufresne that the next meeting of Council be held February 15<sup>th</sup>, 2022, at 9:00 a.m.  

CARRIED

**ADJOURNMENT**

- BCC-22-010**      Moved by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 1:18 p.m.

---

MAYOR DUFRESNE, MAYOR

---

TANNER EVANS, CAO