

Summer Village of Birchcliff  
Regular Meeting Minutes  
January 15, 2026

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,  
Province of Alberta, held January 15, 2026, in the Summer Villages on  
Sylvan Lake Administration Office at Sylvan Lake, Alberta.

**IN ATTENDANCE** Mayor: Roger Dufresne  
Deputy Mayor: Ann Zacharias  
Councillor: Jonathan Paulgaard via Zoom  
CAO: Tanner Evans  
Recording Secretary: Teri Musseau

**CALL TO ORDER** The Meeting was called to order at 9:00 a.m. by Mayor Dufresne.

**AGENDA**

Council recessed at 9:01 .am.

Council reconvened at 9:02 a.m.

**BCC-26-001** MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

F-2-A Spring Municipal Leaders' Caucus  
H. Closed Session – ATIA Section 32  
I. Adjournment

CARRIED

**CONFIRMATION OF MINUTES**

**BCC-26-002** MOVED by Councillor Paulgaard that the minutes of the regular meeting of Council held on December 18, 2025, be approved as presented.

CARRIED

**BCC-26-003** MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting of Council held on December 11, 2025, be approved as presented.

CARRIED

**TABLED ITEMS**

**COUNCIL & LEGISLATION**

**BCC-26-004** Use of Reserves, Parks and Pathways Bylaw Challenge  
MOVED by Deputy Mayor Zacharias that Council accept the Use of Reserves, Parks and Pathways Bylaw Challenge as information.

CARRIED

**PUBLIC WORKS**

**BCC-26-005** Speed Control & Pedestrian Illumination  
MOVED by Deputy Mayor Zacharias that Council move ahead with option 1(c) for 2 units and 1 post, moving the post to the opposite side of the road, and further; Administration to bring back recommendations for the crossing just prior to the church camp.

CARRIED

Summer Village of Birchcliff  
Regular Meeting Minutes  
January 15, 2026

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Report
- 4) CAO Report

**BCC-26-006**      MOVED by Councillor Paulgaard that Council accept the information items as presented.

CARRIED

**REQUEST FOR DECISION**

**PUBLIC WORKS**

**BCC-26-007**      Mowing Zones and Contract  
MOVED by Deputy Mayor Zacharias that Council use the existing road policy to procure contract bids, and further; public works to provide an updated map as the attached maps do not accurately depict areas for mowing.

CARRIED

**COUNCIL & LEGISLATIVE**

**BCC-26-008**      2026 Spring Municipal Leaders' Caucus  
MOVED by Mayor Dufresne that CAO Evans attend the 2026 Spring Municipal Leaders' Caucus and provide a report to Council..

CARRIED

**COUNCIL REPORTS**

Mayor Dufresne

- Upcoming Joint Services Meeting

Deputy Mayor Zacharias

- Upcoming LREMP meeting

Councillor Paulgaard

- No Reports

**CORRESPONDENCE**

- Minister McIver
- Minister Ellis
- ABmunis

**SBC-26-009**      MOVED by Deputy Mayor Zacharias that Council accept the Council and Committee reports as information.

CARRIED

Summer Village of Birchcliff  
Regular Meeting Minutes  
January 15, 2026

**NEXT MEETING**

**BCC-26-010**      MOVED by Mayor Dufresne that the next meeting of Council be held  
February 26, 2026, at 9:00 a.m.  
CARRIED

**CLOSED SESSION**

**BCC-26-011**      MOVED by Mayor Dufresne that Council move to a closed session to  
discuss privileged information as per ATIA Section 32, at 10:39 a.m.  
CARRIED

**BCC-26-012**      MOVED by Mayor Dufresne that Council return to an open meeting at  
11:14 a.m.  
CARRIED

**ADJOURNMENT**

**BCC-26-013**      MOVED by Mayor Dufresne that being the agenda matters have been  
concluded, the meeting adjourned at 11:15 a.m.  
CARRIED

---

ROGER DUFRESNE, MAYOR

---

TANNER EVANS, CAO