

Summer Village of Birchcliff
Regular Meeting Minutes
February 20, 2025

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held February 20, 2025, in the Summer Villages on
Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Roger Dufresne
Deputy Mayor: Ann Zacharias
Councillor: Jonathan Paulgaard
CAO: Tanner Evans
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:12 a.m. by Mayor Dufresne.

AGENDA

BCC-25-015 MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

- D.4. ADD: Land Use Bylaw Proposed Changes to Development Update
- E.2.B. Member-at-large Appointment
- ADD Closed Session Before Council Reports

CARRIED

CONFIRMATION OF MINUTES

BCC-25-016 MOVED by Mayor Dufresne that the minutes of the regular meeting of Council held on January 16, 2025, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Report

Council recessed at 10:59 a.m.

Council reconvened at 11:06 a.m.

- 5) CAO Report
- 6) Bylaw Challenge Update
- 7) 2024 Audit Plan

BCC-25-017 MOVED by Councillor Paulgaard that Council accept the information items as presented.
CARRIED

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REQUEST FOR DECISION

FINANCE

BCC-25-018 2025 Capital Plan
MOVED by Deputy Mayor Zacharias that Council adopt the 2025 Capital Plan as presented.

CARRIED

BCC-25-019 Multi Year Capital Plan
MOVED by Mayor Dufresne that Council adopt the Multi Year Capital Plan as amended.

CARRIED

COUNCIL & LEGISLATION

BCC-25-020 Committee Appointments
MOVED by Mayor Dufresne that Council appoint Jeremy Weddell to the Subdivision and Development Appeal Board.

CARRIED

BCC-25-021 MOVED by Deputy Mayor Zacharias that Council appoint Councillor Paulgaard to the following committees:

- Birchcliff Emergency Management Committee as a member
- Lacombe Regional Emergency Management Plan Committee as the alternate
- Sylvan Lake Intermunicipal Development Plan Committee as the alternate
- Sylvan Lake Regional Water and Wastewater Commission as the alternate

CARRIED

PUBLIC WORKS

BCC-25-022 FRIAA Firesmart Grant Funding
MOVED by Councillor Paulgaard that Council approves Administration to allow for both the expression of interest (EOI) and request for proposal (RFP) documentation to the Forest Resource Improvement Association of Alberta (FRIAA).

CARRIED

CLOSED SESSION

BCC-25-023 MOVED by Mayor Dufresne that Council move to a closed session to discuss third party business as per FOIP Section 17, at 12:15 p.m.

CARRIED

BCC-25-024 MOVED by Mayor Dufresne that Council return to an open meeting at 1:12 p.m.

CARRIED

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COUNCIL REPORTS

Deputy Mayor Zacharias

- No reports

Mayor Dufresne

- Subdivision and Development Appeal Board Hearing
- FireSmart Event Planning

Councillor Paulgaard

- New Councillor Orientation Training

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

CORRESPONDENCE

- Urgent Care Committee

BCC-25-025 MOVED by Deputy Mayor Zacharias that Council accept the Council, Committee and Correspondence items as information.
CARRIED

NEXT MEETING

BCC-25-026 MOVED by Mayor Dufresne that the next meeting of Council be held March 20, 2025, at 9:00 a.m.
CARRIED

ADJOURNMENT

BCC-25-027 MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 1:29 p.m.
CARRIED

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO