

Summer Village of Birchcliff
Regular Meeting Minutes
February 16, 2023

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held February 16, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Roger Dufresne
Deputy Mayor: Ann Zacharias
Administrative Services Manager: Teri Musseau
Development Officer: Kara Kashuba
Finance Manager: Tina Leer
Recording Secretary: Carolyn Widmer

CALL TO ORDER The Meeting was called to order at 9:00 a.m. by Mayor Dufresne.

AGENDA

BCC-23-013 MOVED by Deputy Mayor Zacharias that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

BCC-23-014 MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on January 19, 2023, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable
- 2) Yearend Report

Frank Tirpak joined the meeting at 9:08 a.m.

- 3) Development Update
- 4) CAO Report

BCC-23-015 MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.
CARRIED

Council break at 9:17 a.m.

Council reconvened at 9:22 a.m.

REQUEST FOR DECISION

FINANCE

BCC-23-016 Capital Budget
MOVED by Mayor Dufresne that Administration move forward with the Land Use Bylaw amendment to change the designation of RA5 from Environmental Open Space District (EOS) to Lakeshore Residential District (R1), and further to amend the Open Space Plan to remove RA5 from the open space inventory, and to schedule a public hearing for March 16, 2023.
CARRIED

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BCC-23-017 MOVED by Deputy Mayor Zacharias that Council approve the 2023 Capital Budget as amended removing the RA8 Path Extension from the capital projects below:

PROJECT	AMOUNT	REVENUE
Road Analysis (46.6k total)	\$11,184.00	CCBF
OS8 Viewpoint/Bridge/Path	\$63,347.81	CCBF
West Wastewater Valve Repair	\$18,000.00	Wastewater Reserve
Shoreline Restoration	\$ 7,500.00	MSI Funding
Shoreline Survey	\$18,500.00	MSI Funding
Community Dock DLO Subbing	\$25,000.00	CCBF
GIS Implementation	\$ 2,400.00	CCBF
Admin Building Improvements	\$15,402.00	MSI Funding
	CARRIED	

BCC-23-018 MOVED by Mayor Dufresne that Administration provide a Reserves Policy to help maintain and manage reserves funds and work with Council to establish minimum levels for designated funds to ensure stable service delivery, meet future needs, and protect against financial instability.
CARRIED

COUNCIL & LEGISLATION

BCC-23-019 Municipal Leaders' Caucus
MOVED by Deputy Mayor Zacharias that Mayor Dufresne attend the 2023 President's Summit being held at the Westin Edmonton March 29th & 30th, 2023.
CARRIED

BCC-23-020 Communication Policy
MOVED by Councillor Tirpak that Council approve the Communication Policy as amended.
CARRIED

PUBLIC WORKS

Bylaw #240-23 Waste Management Bylaw
BCC-23- 021 MOVED by Deputy Mayor Zacharias that Council give 2nd reading to the Waste Management Bylaw #240-23.
CARRIED

BCC-23-022 MOVED by Councillor Tirpak that Council give 3rd and final reading to the Waste Management Bylaw #240-23.
CARRIED

COUNCIL REPORTS

- Mayor Dufresne
- Climate Caucus
 - JSC Program Review Board

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- JSC HR Sub Committee

Deputy Mayor Zacharias

- Sylvan Lake Regional Water and Wastewater Commission

Councillor Tirpak

- No reports

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

CORRESPONDENCE

- National Police Federation

BCC-23- 023

MOVED by Deputy Mayor Zacharias that Council accept the Council, Committee, and Correspondence items as information.

CARRIED

NEXT MEETING

BCC-23-024

MOVED by Mayor Dufresne that the next meeting of Council be held March 16, 2023, at 9:00 a.m.

CARRIED

ADJOURNMENT

BCC-23-025

MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 11:18 a.m.

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO