

Summer Village of Birchcliff
Regular Meeting Minutes
February 15, 2022

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held February 15, 2022, in the Summer Village
Administration Office at Sylvan Lake, Alberta.*

IN ATTENDANCE Mayor: Roger Dufresne
Deputy Mayor: Ann Zacharias
Councillor: Frank Tirpak via Zoom
CAO: Tanner Evans
Development Officer: Kara Kashuba
Public Works Coordinator: Chris Loov
Finance Officer: Tina Leer
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 8:59 a.m. by Mayor Dufresne.

AGENDA APPROVAL

BCC-22-011 MOVED by Deputy Mayor Zacharias that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

BCC-22-012 MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on January 20, 2022, be approved as presented.
CARRIED

BCC-22-013 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission held on January 24, 2022, be approved as presented.
CARRIED

INFORMATION ITEMS

- a) Accounts Payable
- b) Year End Report
- c) Shoreline Protection Report
- d) Pathway Project Update
- e) Development Update
- f) CAO Goals

BCC-22-014 MOVED by Deputy Mayor Zacharias to accept the information items as presented.
CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATION

BCC-22-015 Capital Budget
MOVED by Councillor Tirpak that Council table the 2022 Capital Budget until March.
CARRIED

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- BCC-22-016** Municipal Sustainability Initiative (MSI) Memorandum of Agreement
MOVED by Deputy Mayor Zacharias that Council authorize the Mayor to sign the Municipal Sustainability Initiative Memorandum of Agreement extending it by 2 years.
- CARRIED

COUNCIL & LEGISLATION

- BCC-22-017** Climate Plan
MOVED by Mayor Dufresne that Council create a Climate Plan in the fall/winter and solicit feedback from the residents at the Annual Information Meeting.
- CARRIED

- BCC-22-018** Municipal Planning Commission
MOVED by Deputy Mayor Zacharias that Council appoint Jonathan Paulgaard as a member-at-large to the Municipal Planning Commission, and further, that Mr. Paulgaard complete training prior to sitting for a hearing.
- CARRIED

- BCC-22-019** Municipal Leaders' Caucus
MOVED by Deputy Mayor Zacharias that Mayor Dufresne attend the Municipal Leaders' Caucus on behalf of the Summer Village of Birchcliff.
- CARRIED

PUBLIC WORKS

- BCC-22-020** Snow Removal Policy
MOVED by Deputy Mayor Zacharias that Council accept the Snow Removal Policy as information.
- CARRIED

PLANNING & DEVELOPMENT

- BCC-22-021** Land Use Bylaw Amendments
MOVED by Deputy Mayor Zacharias that Administration provide a policy that articulates the Election Act clarifying who is eligible to vote in an election.
- CARRIED

- BCC-22-022** MOVED by Councillor Tirpak that Administration move forward with the changes to the Land Use Bylaw amendment as discussed, and Administration research additional items for the next meeting.
- CARRIED

COUNCIL REPORTS

Mayor Dufresne

- Sylvan Lake Lakeside Recovery Centre Public Meeting
- Climate Caucus Survey
- Joint Services Committee HR subcommittee
- Emergency Management Training
- Ben Trudeau Covid Protocol
- Subdivision and Development Appeal Board Hearing

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- Climate Planning Meeting

Deputy Mayor Zacharias

- Sylvan Lake Lakeside Recovery Centre Public Meeting
- ICS 100
- Alberta Police Service Study

Councillor Tirpak

- No reports

Committee Reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board

BCC-22-023 MOVED by Deputy Mayor Zacharias to accept the reports as information.
CARRIED

NEXT MEETING

BCC-22-024 MOVED by Mayor Dufresne that the next meeting of Council be held March 17, 2022, at 9:00 a.m.
CARRIED

ADJOURNMENT

BCC-22-025 MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 11:43 a.m.

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO