

Summer Village of Birchcliff
Regular Meeting Minutes
February 20, 2020

*Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held February 20, 2020 in the Summer Village
Administration Office at Sylvan Lake, Alberta.*

IN ATTENDANCE

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
Councillor:	Frank Tirpak via Zoom
CAO:	Tanner Evans
Public Works Coordinator:	Chris Loov
Development Officer:	Koralyn Lemmon
Accounting Technician:	Tina Leer
Recording Secretary:	Teri Musseau
Gallery:	Kevin Turpin Jackie Turpin Virginia Lynn Barry Virtue Don Bell David Harink

CALL TO ORDER The Meeting was called to order at 8:29 a.m. by Mayor Dufresne.

AGENDA APPROVAL

BCC-20-010 MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

MOVE: E.2, E.3, E.4 to after Council reports

ADD: E.1.F. Intermunicipal Collaboration Framework
CARRIED

CONFIRMATION OF MINUTES

BCC-20-011 MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on January 16, 2020, be approved as presented.
CARRIED

INFORMATION ITEMS:

BCC-20-012 MOVED by Deputy Mayor Zacharias that the following information items be received as information:

- 1) Administrator's Report
- 2) Accounts Payable Report
- 3) Financial Report
- 4) Sewer Line Block
- 5) Development Report
- 6) Volunteer Liabilities
- 7) Municipal Accountability Review

CARRIED

REQUEST FOR DECISION

COUNCIL & LEGISLATION

Bylaw #224-20 Petition
BCC-20-013 MOVED by Councillor Tirpak that Council give 1st reading to the Traffic Bylaw #224-20 and Council hold a vote of the electors.
CARRIED

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BCC-20-014 MOVED by Councillor Tirpak that Council hold the Vote of the Electors on the proposed Traffic Bylaw #224-20 on 16th day of May 2020 from 10:00 a.m. to 7:00 p.m. at Sunnyside Church Camp.
CARRIED

BCC-20-015 MOVED by Deputy Mayor Zacharias that Council appoint Teri Musseau Returning Officer and Trudy Dubeau as Substitute Returning Officer for the Vote of the Electors on the Traffic Bylaw #224-20
CARRIED

BCC-20-016 MOVED by Deputy Mayor Zacharias that Council allow for special ballots for the Vote of Electors on the Traffic Bylaw #224-20 with all special ballots to be returned to the Returning Officer no later than 12:00 p.m. the Friday prior to the vote.
CARRIED

BCC-20-017 MOVED by Mayor Dufresne that the wording on the ballots be as follows:

Are you in favour of Council passing the Traffic Bylaw #224-20 to raise the maximum speed limit in the Summer Village of Birchcliff from 40 km/h to 50 km/h? _____yes _____no
CARRIED

BCC-20-018 MOVED by Deputy Mayor Zacharias that staff erect signage regarding vote of electors on the Traffic Bylaw #24-20.
CARRIED

Council break at 9:32 a.m.

Council reconvened at 9:41 a.m. with everyone present at the beginning of the meeting except for the gallery.

BCC-20-019 Intermunicipal Collaboration Framework
MOVED by Councillor Tirpak that Council adopt the Intermunicipal Collaboration Framework with Lacombe County as presented.
CARRIED

BCC-20-020 Intermunicipal Collaboration Framework
MOVED by Deputy Mayor Zacharias that Council adopt the Intermunicipal Collaboration Framework with Red Deer County as presented.
CARRIED

BCC-20-021 Intermunicipal Development Plan Extension Request
MOVED by Councillor Tirpak that Council agrees to request an extension from Municipal Affairs to complete an Intermunicipal Development Plan with Red Deer County by June 30, 2020.
CARRIED

BCC-20-022 MOVED by Councillor Tirpak that Council agrees to request an extension from Municipal Affairs to complete an Intermunicipal Development Plan with Lacombe County by June 30, 2020.
CARRIED

BCC-20-023 MOVED by Councillor Tirpak that Council agrees to request an extension from Municipal Affairs to complete an Intermunicipal Development Plan with the Town of Sylvan Lake by June 30, 2020.
CARRIED

BCC-20-024 MOVED by Councillor Tirpak that Council agrees to request an extension from Municipal Affairs to complete an Intermunicipal Development Plan with Jarvis Bay by June 30, 2020.
CARRIED

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- BCC-20-025** MOVED by Councillor Tirpak that Council agrees to request an extension from Municipal Affairs to complete an Intermunicipal Development Plan with Half Moon Bay by June 30, 2020.
CARRIED
- BCC-20-026** MOVED by Councillor Tirpak that Council agrees to request an extension from Municipal Affairs to complete an Intermunicipal Development Plan with Norglenwold by June 30, 2020.
CARRIED
- BCC-20-027** MOVED by Councillor Tirpak that Council agrees to request an extension from Municipal Affairs to complete an Intermunicipal Development Plan with Sunbreaker Cove by June 30, 2020.
CARRIED
- Bylaw #223-20** Intermunicipal Development Plan
BCC-20-028 MOVED by Deputy Mayor Zacharias that Council give 1st reading to the Intermunicipal Development Plan Bylaw #223-20.
CARRIED
- BCC-20-029** MOVED by Deputy Mayor Zacharias that Council hold a special meeting of Council to have the joint public hearing for the Intermunicipal Development Plan on Saturday, March 28th, 2020 at 1:30 p.m. at the NexSource Center.
CARRIED
- Bylaw #224-20** Regional Assessment Review Board Bylaw
BCC-20-030 MOVED by Councillor Tirpak that Council give 1st reading to the Regional Assessment Review Board Bylaw #224-20.
CARRIED
- BCC-20-031** MOVED by Deputy Mayor Zacharias that Council give 2nd reading to the Regional Assessment Review Board Bylaw #224-20.
CARRIED
- BCC-20-032** MOVED by Councillor Tirpak that by unanimous consent Council give 3rd reading to the Regional Assessment Review Board Bylaw #224-20 at this meeting.
UNANIMOUSLY CARRIED
- BCC-20-033** MOVED by Councillor Tirpak that Council give 3rd reading to the Regional Assessment Review Board Bylaw #224-20.
CARRIED
- BCC-20-034** Municipal Leaders' Caucus
MOVED by Councillor Tirpak that Mayor Dufresne attend the Municipal Leaders' Caucus on behalf of Council.
CARRIED
- Permission for Pier
- Deputy Mayor Zacharias recused herself due to conflict of interest at 9:53 a.m.
- BCC-20-035** MOVED by Councillor Tirpak that Council grant permission to Jason McDonald to place his shared pier system in front of the green space by the Sunnyside Camp.
CARRIED

Deputy Mayor Zacharias returned to meeting at 9:57 a.m.

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BCC-20-036 2020 Minister's Awards for Municipal Excellence
MOVED by Councillor Tirpak that Council nominate Lacombe County for the Partnership award due to their work preparing the Intermunicipal Development Plan with the 8 municipalities around Sylvan Lake for the 2020 Minister's Awards for Municipal Excellence.
CARRIED

FINANCE & ADMINISTRATION

Capital Budget

Deputy Mayor Zacharias left the meeting at 11:52 a.m.

BCC-20-037 MOVED by Councillor Tirpak that Council approve the 2020 Capital Budget as discussed:

Walking Path – MSI Funding	\$141,000
Walking Path – Pathway Reserve	\$159,000
Tree Planting Program - Reserves	\$ 15,000
Public Garbage Cans	\$ 6,000
Pier – Reserves	\$ 5,000

CARRIED

PUBLIC WORKS

BCC-20-038 Garbage Can Options
MOVED by Councillor Tirpak that Council purchase 4 Haul All Hide-A-Bag Single Unit 70 Gallon bins placing one at RR 14, RR 15, Birch Lane and at main entrance of the Church Camp.
CARRIED

BCC-20-039 Spring Yard Waste Bins
MOVED by Councillor Tirpak that Council implement the spring yard waste bin program starting in 2020 with bins to be put out from May 15 to June 15 with cost not to exceed \$1,000.00.
CARRIED

PLANNING & DEVELOPMENT

BCC-20-040 Access Agreements
MOVED by Councillor Tirpak that Administration pursue a legal opinion regarding an access agreement for 441 Birchcliff Road.
CARRIED

BCC-20-041 Encroachment Agreement Policy
MOVED by Mayor Dufresne that Council table for further consideration.
CARRIED

Koralyn Lemmon and Chris Loov left the meeting at 12:29 p.m.

FINANCE & ADMINISTRATION

BCC-20-042 Council and Board Reimbursement Policy
MOVED by Councillor Tirpak that Council adopt the Council and Board Reimbursement Policy as amended.
CARRIED

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Tina Leer left the meeting at 12:40 p.m.

COUNCIL REPORTS

BCC-20-043 MOVED by Councillor Tirpak to accept the following reports as information:
Council Reports

Deputy Mayor Zacharias

- Not present

Councillor Tirpak

- No reports

Mayor Dufresne

- Sylvan Lake Regional Wastewater Commission

Committee Reports

Susan Sampson

- Advanced Ambulatory Care

Correspondence

Association of Summer Villages of Alberta

- 2020 Winter Newsletter

Alberta Health Services

- Legalization of Edibles, Extracts and Topicals

CARRIED

NEXT MEETING

BCC-20-044 MOVED by Mayor Dufresne that the next meeting of Council be held on
March 19, 2020 at 9:00 a.m.

CARRIED

ADJOURNMENT

BCC-20-045 Moved by Mayor Dufresne that being the agenda matters have been
concluded, the meeting adjourned at 12:43 p.m.

MAYOR DUFRESNE, MAYOR

TANNER EVANS, CAO