

Summer Village of Birchcliff
Regular Meeting Minutes
December 21, 2023

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,
Province of Alberta, held December 21, 2023, in the Summer Villages on Sylvan
Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak
	CAO:	Tanner Evans
	Finance Manager:	Tina Leer
	Public Works Manager:	Justin Caslor
	Development Officer:	Kara Hubbard
	Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:00 a.m. by Mayor Dufresne.

AGENDA

BCC-23-172 MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

E.2. Use of Reserves, Parks, & Pathways Bylaw #249-23
CARRIED

CONFIRMATION OF MINUTES

BCC-23-173 MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on November 9, 2023, be approved as presented.
CARRIED

BCC-23-174 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting held on November 16, 2023, be approved as presented.
CARRIED

BCC-23-175 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting held on December 14, 2023, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable
- 2) Public Works
- 3) Development Update
- 4) CAO Report

BCC-23-176 MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.
CARRIED

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TABLED ITEMS

2024 Budget

Council Recess at 10:45 a.m.

Council reconvened at 11:05 a.m.

BCC-23-177 **MOVED** by Councillor Tirpak that Council approve the 2024 budget as amended.

CARRIED

BCC-23-178 Use of Reserves, Parks, & Pathways Bylaw #249-23
MOVED by Mayor Dufresne that Council table the Use and Reserves, Parks & Pathways Bylaw #249-23, and Council direct Administration to ask Wildrose Assessment to clarify if the assessed property values would be negatively impacted by using the provinces definition of waterfront, semi-waterfront, or back-lot.

CARRIED

REQUEST FOR DECISION

FINANCE

BCC-23-179 Property Tax Penalty Relief Policy
MOVED by Deputy Mayor Zacharias that Council adopt the Property Tax Penalty Relief Policy as presented.

CARRIED

BCC-23-180 Auditor Engagement
MOVED by Councillor Tirpak that Council agree to the auditor engagement from Metrix Group and direct the Mayor to sign the engagement letter.

CARRIED

COUNCIL & LEGISLATION

BCC-23-181 Fire Pits on Sylvan Lake
MOVED by Deputy Mayor Zacharias that Council support the endeavors of Mayor Hanson from the Town of Sylvan Lake on her proposal for the use of firepits on the ice.

CARRIED

BCC-23-182 Alberta Invasive Species
MOVED by Deputy Mayor Zacharias that Council accept the Alberta Invasive Species Conference as information and Administration to bring forward to the Joint Services Committee meeting in January for discussion.

CARRIED

BCC-23-183 Fire Services Agreement Renewal
MOVED by Councillor Tirpak that Council direct the Mayor and CAO to sign the Fire Services Agreement Renewal as presented.

CARRIED

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PLANNING & DEVELOPMENT

BCC-23-184 Superior Safety Codes Contract Renewal
MOVED by Deputy Mayor Zacharias that Council renew their contract with Superior Safety Codes for another 3-year term.
CARRIED

BCC-23-185 Lakeside Land Use Bylaw Amendments
MOVED by Councillor Tirpak that Council table the Lakeside Land Use Bylaw Amendments until their next meeting for further consideration.
CARRIED

BCC-23-186 Land Use Bylaw Re-Write Quotes
MOVED by Councillor Tirpak that Council accept the quote of \$33,054.00 from Municipal Planning Services and proceed with the Land Use Bylaw Rewrite.
CARRIED

COUNCIL REPORTS

Councillor Tirpak

- No reports

Deputy Mayor Zacharias

- Sylvan Lake Regional Water & Wastewater Commission

Mayor Dufresne

- Central Alberta Mayors and Reeves
- Town of Sylvan Lake Subdivision and Development Appeal Board

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

CORRESPONDENCE

- Association of Summer Villages of Alberta
- Red Deer River Watershed Alliance
- Sylvan Lake Regional Water/Wastewater Commission

BCC-23-187 MOVED by Deputy Mayor Zacharias that Council accept the Council and Committee items as information.
CARRIED

NEXT MEETING

BCC-23-188 MOVED by Mayor Dufresne that the next meeting of Council be held January 18, 2024, at 9:00 a.m.
CARRIED

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ADJOURNMENT

BCC-23-189

MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:47 p.m.

ROGER DUFRESNE, MAYOR

TANNER EVANS, CAO