

Summer Village of Birchcliff
Regular Meeting Minutes
December 16, 2021

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held December 16, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
Councillor:	Frank Tirpak via Zoom
CAO:	Tanner Evans
Public Works Coordinator:	Chris Loov
Finance Officer:	Tina Leer via Zoom
Development Officer:	Kara Kashuba
Recording Secretary:	Carolyn Widmer via Zoom

CALL TO ORDER The Meeting was called to order at 9:00 a.m. by Mayor Dufresne.

AGENDA APPROVAL

BCC-21-040 MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

ADD:

- D.2 Add Land Use Bylaw to Development Update
- D.3 Public Works

CARRIED

CONFIRMATION OF MINUTES

BCC-21-041 MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on November 25, 2021, be approved as presented.

CARRIED

BCC-21-042 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission held on December 2, 2021, be approved as presented.

CARRIED

INFORMATION ITEMS

- a) Accounts Payable
- b) Development Update
- c) Public Works

BCC-21-043 MOVED by Councillor Tirpak to accept the information items as presented.

CARRIED

BCC-21-044 Land Use Bylaw
MOVED by Deputy Mayor Zacharias that Administration come back with a list of potential Land Use Bylaw amendments for the January meeting.

CARRIED

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BCC-21-045

Public Works

MOVED by Deputy Mayor Zacharias that P bollards are installed at the crosswalk on Birchcliff Road behind the church camp.

CARRIED

REQUEST FOR DECISION

PLANNING & DEVELOPMENT

BCC-21-046

Encroachment Agreement Renewal

MOVED by Mayor Dufresne that Council table the item to next Council meeting.

CARRIED

BCC-21-047

Community Docks – Lessons Learned

MOVED by Councillor Tirpak that Administration bring the encroachment agreement, access agreement, and pier policy to the January meeting for further review.

CARRIED

Recess 10:36 am.

Reconvened at 10:48 am.

FINANCE

BCC-21-048

Bank Fees

MOVED by Deputy Mayor Zacharias to reduce municipal costs by discontinuing accepting credit card payments not made through the PlastiQ online system and adding an e-transfer payment option.

CARRIED

BCC-21-049

Budget

MOVED by Deputy Mayor Zacharias to approve the 2022 – 2025 budget as amended.

CARRIED

COUNCIL REPORTS

Mayor Dufresne

- No reports

Deputy Mayor Zacharias

- Sylvan Lake Regional Water/Wastewater Commission
- CAO retiring as of December 31st, 2021
- Sunbreaker Cove system ready to go pending commissioning
- Commissioning now scheduled for January 2022

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Councillor Tirpak
• No reports

BCC-21-050 MOVED by Councillor Tirpak to accept the reports as information.
CARRIED

NEXT MEETING
BCC-21-051 MOVED by Mayor Dufresne that the next meeting of Council be held
January 20, 2022, at 9:00 a.m.
CARRIED

BCC-21-052 MOVED BY Mayor Dufresne that Administration work with the Sunnyside
Camp to see which Saturdays in July are available for the AIM meeting.
CARRIED

ADJOURNMENT

BCC-21-053 Moved by Mayor Dufresne that being the agenda matters have been
concluded, the meeting adjourned at 12:39 p.m.

MAYOR DUFRESNE, MAYOR

TANNER EVANS, CAO