

Summer Village of Birchcliff  
Regular Meeting Minutes  
April 20, 2023

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held April 20, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

<b>IN ATTENDANCE</b>	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak
	CAO:	Tanner Evans
	Public Works Manager:	Owen Olynyk
	Development Officer:	Kara Hubbard
	Finance Manager:	Tina Leer
	Recording Secretary:	Teri Musseau

**CALL TO ORDER** The Meeting was called to order at 8:59 a.m. by Mayor Dufresne.

**AGENDA**

**BCC-23-043** MOVED by Deputy Mayor Zacharias that the agenda be adopted as amended:

Move:  
F.1.B Surplus Distribution after F.1.C Reserves Policy  
AIM discussion with Mayor Dufresne's Council report.  
CARRIED

**CONFIRMATION OF MINUTES**

**BCC-23-044** MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on March 16, 2023, be approved as presented.  
CARRIED

**BCC-23-045** MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting held on April 6, 2023, be approved as presented.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) CAO Report
- 6) H2S Air Monitoring

**BCC-23-046** MOVED by Councillor Tirpak that Council defer the H2S Air Monitoring conversation until the next meeting.  
CARRIED

- 7) West Birchcliff Shoreline Survey

**BCC-23-047** MOVED by Councillor Tirpak that Council accept the information items as presented.  
CARRIED

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**TABLED ITEMS**

**COUNCIL & LEGISLATION**

- Bylaw #243-23**      Dog Control Bylaw  
**BCC-23-048**      Moved by Deputy Mayor Zacharias that Council give 2<sup>nd</sup> reading to the Dog Control Bylaw #243-23.  
CARRIED
- BCC-23-049**      Moved by Councillor Tirpak that Council give 3<sup>rd</sup> and final reading to the Dog Control Bylaw #243-23.  
CARRIED
- Bylaw #244-23**      Community Standards Bylaw  
**BCC-23-050**      Moved by Councillor Tirpak that Council give 2<sup>nd</sup> reading to the Community Standards Bylaw #244-23.  
CARRIED
- BCC-23-051**      Moved by Deputy Mayor Zacharias that Council give 3<sup>rd</sup> and final reading to the Community Standards Bylaw #244-23.  
CARRIED

**REQUEST FOR DECISION**

**FINANCE**

- Bylaw #242-23**      Mill Rate Bylaw  
**BCC-23-052**      Moved by Councillor Tirpak that Council give 1<sup>st</sup> reading to the Mill Rate Bylaw #242-23.  
CARRIED
- BCC-23-053**      Moved by Deputy Mayor Zacharias that Council give 2<sup>nd</sup> reading to the Mill Rate Bylaw #242-23.  
CARRIED
- BCC-23-054**      Moved by Mayor Dufresne that Council by unanimous consent give 3<sup>rd</sup> reading to the Mill Rate Bylaw #242-23 at this meeting.  
CARRIED UNANIMOUSLY
- BCC-23-055**      Moved by Councillor Tirpak that Council give 3<sup>rd</sup> and final reading to the Mill Rate Bylaw #242-23.  
CARRIED
- BCC-23-056**      Reserves Policy  
Moved by Deputy Mayor Zacharias that Administration amend the Reserves Policy and bring back to the next Council meeting.  
CARRIED
- BCC-23-057**      Surplus Distribution  
Moved by Councillor Tirpak that Council distribute the 2022 accumulated surplus of \$22,812.92 as follows:

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General Contingency	\$54,619.82
Sewer Operations	\$25,000.00
Wastewater Capital	- \$56,806.90
Open Spaces	\$36,500.00
Infrastructure	-\$46,500.00
Mill Rate Stabilization	\$10,000.00

CARRIED

**COUNCIL & LEGISLATION**

- BCC-23-058** Fire and Burning Bylaw  
Moved by Deputy Mayor Zacharias that Council accept as information leaving the fireworks section of the Fire and Burning Bylaw as current.  
CARRIED

**PUBLIC WORKS**

- Bylaw #245-23** Traffic Bylaw  
**BCC-23-059** Moved by Deputy Mayor Zacharias that Council give 1<sup>st</sup> reading to the Traffic Bylaw #245-23.  
CARRIED

- BCC-23-060** Moved by Mayor Dufresne that Council extend their meeting beyond 4 hours.  
CARRIED

**COUNCIL REPORTS**

Mayor Dufresne

- Alberta Municipalities Spring Caucus
- Locating pier 1 location on ice
- Climate caucus meeting

Deputy Mayor Zacharias

- Lacombe Regional Emergency Management Advisory Committee

Councillor Tirpak

- No reports

**COMMITTEE REPORTS**

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

**CORRESPONDENCE**

- Association of Summer Villages of Alberta
- SRVS Invasive Species

- BCC-23-060** MOVED by Deputy Mayor Zacharias that Council accept the Council and Committee items as information.  
CARRIED

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**NEXT MEETING**

**BCC-23-061**      MOVED by Mayor Dufresne that the next meeting of Council be held May 18, 2023, at 9:00 a.m.

CARRIED

**ADJOURNMENT**

**BCC-23-062**      MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 1:16 p.m.

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ROGER DUFRESNE, MAYOR

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TANNER EVANS, CAO