

Summer Village of Birchcliff  
Regular Meeting Minutes  
April 21, 2022

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff,  
Province of Alberta, held April 21, 2022, in the Summer Villages on Sylvan  
Lake Administration Office at Sylvan Lake, Alberta.

<b>IN ATTENDANCE</b>	Mayor:	Roger Dufresne
	Deputy Mayor:	Ann Zacharias
	Councillor:	Frank Tirpak via Zoom
	CAO:	Tanner Evans
	Development Officer:	Kara Kashuba
	Public Works Coordinator:	Chris Loov
	Finance Officer:	Tina Leer
	Recording Secretary:	Teri Musseau

**CALL TO ORDER** The Meeting was called to order at 9:00 a.m. by Mayor Dufresne.

**AGENDA APPROVAL**

**BCC-22-046**      MOVED by Deputy Mayor Zacharias that the agenda be adopted as presented.

CARRIED

**CONFIRMATION OF MINUTES**

**BCC-22-047**      MOVED by Councillor Tirpak that the minutes of the regular meeting of Council held on March 17, 2022, be approved as presented.

CARRIED

**INFORMATION ITEMS**

- a) Action Items List
- b) Council Calendar
- c) Accounts Payable
- d) Public Works Report
- e) Shoreline & Bank Stabilization

**BCC-22-048**      MOVED by Deputy Mayor Zacharias that Administration provide a geotechnical study and recommendation for OS19 and the banks between OS19 and the lake, portions of each OS18 and OS20. The study is intended to inform council on what may be required to

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prevent shoreline erosion on municipal land in the west end of the village from RA6 to OS20. The study should include recommendations on what should be done to stabilize and prevent further erosion of the banks between the lake and semi waterfront properties.

CARRIED

**BCC-22-049** MOVED by Councillor Tirpak that Council move forward with the shoreline work at RA6 and OS15S for February or whenever the work can be completed.

CARRIED

f) Development Update  
g) Forest Assessment

**BCC-22-050** MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.

CARRIED

Council break at 9:57 a.m.

Council reconvened at 10:03 a.m.

## REQUEST FOR DECISION

### FINANCE & ADMINISTRATION

**Bylaw #233-22** 2022 Mill Rate Bylaw  
**BCC-22-051** MOVED by Councillor Tirpak that Council give 1<sup>st</sup> reading to the 2022 Mill Rate Bylaw #233-22.

CARRIED

**BCC-22-052** MOVED by Deputy Mayor Zacharias that Council give 2nd reading to the 2022 Mill Rate Bylaw #233-22.

CARRIED

**BCC-22-053** MOVED by Mayor Dufresne that by unanimous consent Council give 3rd reading to the 2022 Mill Rate Bylaw #233-22 at this meeting.

UNANIMOUSLY CARRIED

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**BCC-22-054**      MOVED by Councillor Tirpak that Council give 3<sup>rd</sup> and final reading to the 2022 Mill Rate Bylaw #233-22.  
CARRIED

**BCC-22-055**      Surplus Distribution  
MOVED by Deputy Mayor Zacharias that Council redistributes the surplus amount by removing the operating sewer ( \$19,360.73) and path numbers (\$157,800), adding the 2022 surplus (\$22,790.22) to top up roads to \$351,965.06, and increasing open spaces to \$32,000 by reducing wastewater (-\$26,438) as below:

RESERVE	ALLOCATION
General Contingency	0.00
Roads, Streets, etc.	199,950.95
Sewer Operations	-19,360.73
Wastewater Capital	-26,438.00
Environment	26,438.00
Pathway	-157,800.00
IT & Facilities	0.00
Fleet Replacement	0.00

CARRIED

**PLANNING & DEVELOPMENT**

**BYLAW #235-22**      Land Use Bylaw Amendments Bylaw  
**BCC-22-056**      MOVED by Councillor Tirpak that Council give 1<sup>st</sup> reading to the Land Use Bylaw Amendments Bylaw #235-22 and schedule a public hearing for the Land Use Bylaw Amendments Bylaw #235-22 at the next meeting.  
CARRIED

**COUNCIL REPORTS**

Mayor Dufresne

- ASVA Boat Mooring Town Hall
- Climate Caucus
- LREMP tabletop exercise
- Joint Services Committee HR subcommittee
- Joint Services Committee

Deputy Mayor Zacharias

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- ASVA Boat Mooring Town Hall
- LREMP tabletop exercise
- LREMP Advisory Committee

Councillor Tirpak

- No reports

CAO Evans

- Intermunicipal Development Plan Committee scheduling
- Update on access agreements

**BCC-22-057**      MOVED by Mayor Dufresne that Council accept the Council reports as information.

CARRIED

**NEXT MEETING**

**BCC-22-058**      MOVED by Mayor Dufresne that the next meeting of Council be a meeting of the whole held May 19, 2022, at 9:00 a.m.

CARRIED

**ADJOURNMENT**

**BCC-22-059**      MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 11:45 a.m.

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ROGER DUFRESNE, MAYOR

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TANNER EVANS, CAO