Summer Village of Birchcliff
Regular Meeting Minutes
April 16, 2026

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held April 16, 2026, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
CAO:	Tanner Evans
Recording Secretary:	Teri Musseau
Development Officer:	Kara Hubbard

REGRETS: Councillor: Jonathan Paulgaard

CALL TO ORDER The Meeting was called to order at 9: a.m. by Mayor Dufresne.

AGENDA

BCC-26-050 MOVED by Deputy Mayor Zacharias that the agenda be adopted as presented.

CARRIED

CONFIRMATION OF MINUTES

BCC-26-051 MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on March 19, 2026, be approved as presented.

CARRIED

BCC-26-052 MOVED by Deputy Mayor Zacharias that the minutes of the Municipal Planning Commission meeting held on March 23, 2026, be approved as presented.

CARRIED

TABLED ITEMS

COUNCIL & LEGISLATION

Use of Reserves, Parks and Pathways Bylaw Challenge

BCC-26-053 MOVED by Deputy Mayor Zacharias that Council accept the Use of Reserves, Parks and Pathways Bylaw Challenge as information.

CARRIED

PLANNING & DEVELOPMENT

Bylaw #261-25 Fees & Penalties Bylaw #261-25

BCC-26-054 MOVED by Deputy Mayor Zacharias that Council give 2nd reading to the Fees & Penalties Bylaw #261-25.

CARRIED

BCC-26-055 MOVED by Mayor Dufresne that Council give 3rd and final reading to the Fees & Penalties Bylaw #261-25.

CARRIED

INFORMATION ITEMS

1) Accounts Payable Report
2) Public Works Report

   Council discussed a change to the fire smart focus area and where bins would be located, with one being placed at the well site and the other at OS8.

3) Development Report
4) CAO Report

BCC-26-056 MOVED by Deputy Mayor Zacharias that the Summer Village of Birchcliff contribute to the cost of the Groundwater Literature Review which is being undertaken by all 5 Summer Villages and pay its share in the amount of $6,966 with the funds to come from the General Operating Reserve.

CARRIED

BCC-26-057 MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.

CARRIED

REQUEST FOR DECISION

COUNCIL & LEGISLATION

ABmunis Convention

BCC-26-058 MOVED by Deputy Mayor Zacharias that Mayor Dufresne attend the ABmunis Convention being held September 23-25, 2026, at the Edmonton Convention Centre.

CARRIED

ABmunis Convention

BCC-26-059 MOVED by Deputy Mayor Zacharias that Mayor Dufresne attend the ASVA Conference being held October 15 & 16, 2026, at the Holiday Inn and Suites Conference Centre in Nisku.

CARRIED

COUNCIL REPORTS

Mayor Dufresne

- Met with Nathan Getschel to discuss community pier
- Met with Ron Zook to discuss community pier

Deputy Mayor Zacharias

- No Reports

Councillor Paulgaard

- Not present

SBC-26- 060 MOVED by Deputy Mayor Zacharias that Council accept the Council reports as information.

CARRIED

NEXT MEETING

BCC-26-061 MOVED by Mayor Dufresne that the next meeting of Council be held May 21, 2026, at 9:00 a.m.

CARRIED

ADJOURNMENT

MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 10:11 a.m.

CARRIED

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ROGER DUFRESNE, MAYOR

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TANNER EVANS, CAO